



**Commission on Teacher and Administrator Education,  
Certification, and Licensure and Development  
Regular Teleconference Meeting  
November 5, 2021  
10:00 a.m.**

In accordance with Miss. Code Ann. §§ 37-3-2(3) and 25-41-5, the members of the Commission on Teacher and Administrator Education, Certification, and Licensure and Development (Commission) met at 10:00 a.m. on Friday, November 5, 2021 via teleconference.

**Members Attending via Teleconference:**

William Hamilton	Rebecca Gray	Mary Hill-Taylor
Kim Hubbard	Dr. Teresa Jayroe	Dr. Bernell Kelly
David Martin	Dr. Teresa Poole	Dr. Shelly Simmons
Etta Taplin		

**Members Absent:**

James Creel	John Howard	Rilla Jones
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**Mississippi Department of Education (MDE) Personnel Attending via Teleconference:**

Dr. Debra Burson	Erica Coleman	Scott Dejong
Mary-Catherine McGregor	Dr. Cory Murphy	Dr. Courtney Van Cleve

**Special Assistant Attorney General Attending via Teleconference:**

Erin Meyer	Hawley Robertson
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**I. Call to Order**

David Martin called the meeting to order on Friday, November 5, 2021 at 10:04 a.m. The meeting took via teleconference.

**II. Establishment of a Quorum**

James Creel	Absent
William Hamilton	Present, via teleconference, Oxford, MS

Mary Hill-Taylor	Present, via teleconference, Bailey, MS
John Howard	Absent
Kim Hubbard	Present, Jackson, MS
Dr. Teresa Jayroe	Present, via teleconference, Starkville, MS
Rilla Jones	Absent
Dr. Bernell Kelly	Present, via teleconference, Gulfport, MS
David Martin	Present, Jackson, MS
Dr. Teresa Poole	Present, via teleconference, Hattiesburg, MS
Dr. Shelly Simmons	Present, via teleconference, Gulfport, MS
Rebecca Skinner-Gray	Present, Jackson, MS
Etta Taplin	Present, via teleconference, Ruth, MS

David Martin announced that a quorum of the Commission existed.

**III. Approval of the minutes of the September 10, 2021, Meeting of the Commission on Teacher and Administrator Education, Certification, and Licensure and Development**

On a motion from Kim Hubbard, seconded by Dr. Teresa Poole, the Commission voted unanimously to approve the minutes for the September 10, 2021, Meeting of the Commission on Teacher and Administrator Education, Certification, and Licensure and Development.

**IV. Approval of the minutes of the September 29, 2021, Special-Called Meeting of the Commission on Teacher and Administrator Education, Certification, and Licensure and Development**

On a motion from Etta Taplin, seconded by Rebecca Skinner-Gray, the Commission voted unanimously to approve the minutes for the September 29, 2021, Meeting of the Commission on Teacher and Administrator Education, Certification, and Licensure and Development.

**V. Approval of the hearing subcommittee minutes of October 14, 2021**

On a motion from Dr. Bernell Kelly, seconded by Rebecca Skinner-Gray, the Commission voted unanimously to approve the hearing subcommittee minutes for October 14, 2021.

**VI. Approval of the hearing subcommittee minutes of October 28, 2021**

On a motion from Dr. Teresa Poole, seconded by Dr. Teresa Jayroe, the Commission voted unanimously to approve the hearing subcommittee minutes for October 28, 2021.

**VII. Adoption of the Agenda**

David Martin announced that there were two revisions to the agenda:

- Item 12 was re-worded to read as follows: Approval to begin the Administrative Procedures Act process to revise Miss. Admin. Code 7 - 107: 2021 Educator Preparation Provider Process and Performance Guidelines to modify the existing literacy coursework requirement for Mississippi Board of Education approved Elementary Education K-6 licensure-track programs
- Item 13 was tabled to be addressed at a future meeting of the Licensure Commission.

On a motion from Kim Hubbard, seconded by Mary Hill-Taylor, the Commission voted unanimously to approve the revised agenda.

**VIII. Mississippi Department of Education (MDE) Updates (Dr. Cory Murphy)**

Dr. Cory Murphy reported that there are several projects underway in the Office of Teaching and Leading, and that Dr. Van Cleve and Dr. Burson will be reporting on those projects as they develop at future meetings.

Dr. Murphy reported that there are a few projects underway in the Division of Educator Licensure related to improving the level of service that is provided to the public:

- Licensure is in the process of establishing MDE's first full call center. A physical location is being set up, as well as undergoing the process of staffing the call center with Customer Service Representatives.
- Licensure is in the process of updating the Educator Licensure Management System (ELMS) to modernize it and make it more user friendly.
- Licensure will be increasing the number of staff members to provide more efficiency in processing licensure requests.

**IX. Approval to begin the Administrative Procedures Act process: To revise Miss. Admin. Code 7 – 4: Part 4: Licensure Guidelines K-12 to modify the existing pre-teaching coursework requirement for all Mississippi Board of Education approved Alternate Route Programs (Dr. Debra Burson)**

On a motion from Etta Taplin, seconded by Dr. Bernell Kelly, the Commission voted unanimously to approve beginning the Administrative Procedures Act process: To revise Miss. Admin. Code 7 – 4: Part 4: Licensure Guidelines K-12 to modify the existing pre-teaching coursework requirement for all Mississippi Board of Education approved Alternate Route Programs.

**X. Approval to begin the Administrative Procedures Act process: To revise Miss. Admin. Code 7 – 4: Part 4: Licensure Guidelines K-12 to modify the existing Master**

**of Arts in Teaching Elementary Education (4-6) Mississippi Board of Education approved Alternate Route Program to include an Elementary Education (K-6) option. (Dr. Debra Burson)**

On a motion from William Hamilton, seconded by Rebecca Skinner-Gray, the Commission voted unanimously to approve beginning the Administrative Procedures Act process: To revise Miss. Admin. Code 7 – 4: Part 4: Licensure Guidelines K-12 to modify the existing Master of Arts in Teaching Elementary Education (4-6) Mississippi Board of Education approved Alternate Route Program to include an Elementary Education (K-6) option.

**XI. Approval to begin the Administrative Procedures Act process: To revise Miss. Admin. Code 7 – 4: Part 4: Licensure Guidelines K-12 to modify the existing Master of Arts in Teaching Special Education (K-12) Mississippi Board of Education approved Alternate Route Program. (Dr. Debra Burson)**

On a motion from Dr. Bernell Kelly, seconded by Kim Hubbard, the Commission voted unanimously to approve beginning the Administrative Procedures Act process: To revise Miss. Admin. Code 7 – 4: Part 4: Licensure Guidelines K-12 to modify the existing Master of Arts in Teaching Special Education (K-12) Mississippi Board of Education approved Alternate Route Program.

**XII. Approval to begin the Administrative Procedures Act process to revise Miss. Admin. Code 7 - 107: 2021 Educator Preparation Provider Process and Performance Guidelines to modify the existing literacy coursework requirement for Mississippi Board of Education approved Elementary Education K-6 licensure-track programs. (Dr. Debra Burson)**

On a motion from Etta Taplin, seconded by Rebecca Skinner-Gray, the Commission voted unanimously to approve beginning the Administrative Procedures Act process to revise Miss. Admin. Code 7 - 107: 2021 Educator Preparation Provider Process and Performance Guidelines to modify the existing literacy coursework requirement for Mississippi Board of Education approved Elementary Education K-6 licensure-track programs.

**XIII. Approval of the recommended “state approval” statuses for Certain Mississippi-based Educator Preparation Providers. (Dr. Debra Burson)**

Item was tabled for a future meeting.

**XIV. Approval of ratifications of agreed orders and/or voluntary surrenders (Mr. Scott Dejong)**

Mr. Scott Dejong reported on one agreed order being presented for consideration:

**Jacqueline Minnett, educator license #246292** executed an Agreed Order acknowledging that she violated Standard 10 of the MS Educator Code of Ethics and Standards of Conduct. The Respondent's license shall be suspended from July 1, 2021, through June 30, 2022. The Respondent shall be eligible for reinstatement upon conclusion of the suspension period and must petition for reinstatement of Respondent's Educator's License pursuant to Miss. Code Ann. 37-3-2 (14)(a) without the necessity of a hearing.

On a motion from Mary Hill-Taylor, seconded by William Hamilton, the Commission voted unanimously to approve the agreed order presented.

**XV. Other Business**

**a. Discussion and/or approval of 2022 Dates for Regular Meetings of the Licensure Commission**

Dr. Cory Murphy proposed the following dates for Regular Meetings of the Licensure Commission in 2022:

- Friday, January 7, 2022
- Friday, March 4, 2022
- Friday, May 6, 2022
- Friday, July 8, 2022
- Friday, September 9, 2022
- Friday, November 4, 2022

On a motion from Kim Hubbard, seconded by Dr. Teresa Jayroe, the Commission voted unanimously to approve adoption of the proposed 2022 dates for Regular Meetings of the Licensure Commission.

**XVI. Adjournment**

On a motion by Rebecca Skinner-Gray, seconded by William Hamilton, the Commission voted unanimously to adjourn at 10:34 AM.

Approved:

A handwritten signature in blue ink that reads "David Martin". The signature is written in a cursive style and is positioned above a horizontal line.

David Martin, Chair  
Commission on Teacher and Administrator  
Education, Certification and Licensure and  
Development

A handwritten signature in blue ink that reads "Cory Murphy". The signature is written in a cursive style and is positioned above a horizontal line.

Cory Murphy, Ph.D., Executive Secretary  
Commission on Teacher and Administrator  
Education, Certification and Licensure and  
Development