



MISSISSIPPI  
DEPARTMENT OF  
EDUCATION

Ensuring a bright future for every child

**Commission on Teacher and Administrator Education,  
Certification, and Licensure and Development  
Teleconference Meeting  
Central High School  
Jackson, MS  
4<sup>th</sup> Floor Boardroom  
January 11, 2019  
10:00 a.m.**

In accordance with Miss. Code Ann. §§ 37-3-2(3) and 25-41-5, the members of the Commission on Teacher and Administrator Education, Certification and Licensure and Development (Commission) met at 10:00 a.m. on Friday, January 11, 2019 in the 4th Floor Board Room located at Central High School, 359 N. West Street, Jackson. MS.

**Members Attending:**

Cindy Melton	Debra Mays-Jackson	Bernell Kelly
Corey Welch	Etta Taplin	

**Members Attending via Teleconference:**

Rilla Jones	Kenny Goza	Lisa Guice
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**Members Absent:**

Mary Hill Shular	David Martin	Patrick Gray
Susan McClelland	John Howard	

**Mississippi Department of Education (MDE) Personnel Attending:**

Dr. Paula Vanderford	Lakisha Walker	Tonya Gibson
Dr. Debra Burson	Phelton Moss	Jennifer Nance

**Special Assistant Attorney General Attending:**

Erin Meyer  
Joseph Runnels

**I. Call to Order**

Dr. Cindy Melton, called the meeting to order on Friday, January 11, 2019 at 10:20 a.m. The meeting took place in the 4<sup>th</sup> floor Boardroom at the Central High School Building, 359 North West Street, Jackson, Mississippi.

**II. Establishment of a Quorum**

Cindy Melton	Present, Jackson, Mississippi
Susan McClelland	Absent
Rilla Jones	Present via teleconference, Tupelo, Mississippi
John Howard	Absent
Debra Mays-Jackson	Present, Jackson, Mississippi
Corey Welch	Present, Jackson, Mississippi
Mary Hill Shular	Absent
Kenny Goza	Present via teleconference, Birmingham, Alabama
Etta Taplin	Present, Jackson, Mississippi
Bernell Kelly	Present, Jackson, Mississippi
Patrick Gray	Absent
Lisa Guice	Present via teleconference, Biloxi, Mississippi
David Martin	Absent

Dr. Melton announced that a quorum of the Commission existed.

Dr. Melton welcomed two new board members to the Commission team, Lisa Guise and David Martin.

**III. Approval of the minutes of the November 2, 2018, Meeting of the Commission on Teacher and Administrator Education, Certification, and Licensure and Development**

On a motion by Etta Taplin, seconded by Debra Mays-Jackson the Commission voted unanimously to approve the Commission minutes for the November 2, 2018 meeting of the Commission on Teacher and Administration Education, Certification and Licensure and Development.

Members voting aye:

Bernell Kelly  
Corey Welch  
Debra Mays-Jackson  
Etta Taplin  
Rilla Jones  
Kenny Goza

Member abstaining: None

Members voting nay: None

**Members absent:**  
Mary Hill Shular  
John Howard  
Patrick Gray  
Susan McClelland

**IV. Approval of the hearing subcommittee minutes of November 2, 2018**

On a motion by Kenny Goza, seconded by Etta Taplin, the Commission voted unanimously to approve the Subcommittee minutes for November 2, 2018.

**Members voting aye:**  
Etta Taplin  
Kenny Goza

**Members abstaining:** None

**Members voting nay:** None

**Members absent:** John Howard

**V. Approval of the hearing subcommittee minutes of November 27, 2018**

On a motion by Cory Welch, seconded by Cindy Melton, the Commission voted unanimously to approve the Subcommittee minutes for November 27, 2018.

**Members voting aye:**  
Corey Welch  
Cindy Melton

**Members voting nay:** None

**Members absent:** Mary Hill Shular

**VI. Approval of the hearing subcommittee minutes of December 4, 2018**

On a motion by Etta Taplin, seconded by Kenny Goza, the Commission voted unanimously to approve the Subcommittee minutes for December 4, 2018.

**Members voting aye:**  
Etta Taplin  
Kenny Goza  
Cindy Melton

**Members voting nay:** None

Members absent: None

**VII. Approval of the hearing subcommittee minutes of December 5, 2018**

On a motion by Rilla Jones, seconded by Etta Taplin, the Commission voted unanimously to approve the Subcommittee minutes for December 5, 2018.

Members voting aye:

Etta Taplin

Rilla Jones

Cindy Melton

Members voting nay: None

Members absent: None

**VIII. Approval of the hearing subcommittee minutes of December 10, 2018 and January 4, 2019**

This item was not addressed during the Commission meeting. It will be presented on the March 2019 agenda.

**IX. Adoption of Agenda**

On a motion by Bernell Kelly, seconded by Debra Mays-Jackson, the Commission unanimously approved the adoption of the agenda.

Members voting aye:

Bernell Kelly

Corey Welch

Debra Mays-Jackson

Etta Taplin

Rilla Jones

Kenny Goza

Cindy Melton

Bernell Kelly

Lisa Guice

Members abstaining: None

Members voting nay: None

Members absent:

Susan McClelland

John Howard  
Mary Hill Shular  
Patrick Gray  
David Martin

**X. MDE Updates (Phelton Cortez Moss)**

Mr. Moss informed the Commission that there are not many items on the agenda for today but there will be a larger number of items in the March meeting such as:

- Dr. Burson with Educator Preparation
- Revised guidelines that were under advisement at the November 2, 2018 meeting.
- Teacher Residency Program

Information/Action Items:

**XI. Discussion and/or Approval to revise Career Pathway licensure option 912 Law and Public Safety; to establish one new Career Pathway in the endorsement area of Cyber Foundations; and to add a definition to Special Notes and Definitions page to clarify reference to “related field”.  
(Ms. Tonya Gipson)**

Dr. Melton stated that there has been a modification on the item since it was sent to the Commission.

- Tonya Gibson informed the Commission that the Office of Secondary Education, Division of Career and Technical Education will present two items which are:
  - o Endorsement 912 Career and Pathway Law and Public Safety
    - Requesting approval to revise the educational requirement.
    - Currently the perspective educator is required to have an Associate Degree or higher in Criminal Justice, Emergency Medicine, Political Science, or Social Science.
    - The Office of Career and Technical is asking the Commission to add “any associate degree with any approved documented specialized training in law enforcement training, emergency medicine training, fire academy, or military or twenty-one (21) hours of acceptable coursework with an earned grade of C or higher in the subject area to be taught.”
  - o To add a clarifying statement to the definition page as well as each endorsement that has that information included.
    - This refers to the “related fields” statement

- Some endorsements require a degree in a specialized area or an approved Mississippi Department of Education (MDE) endorsement.
- The Office of Career and Technical Education is asking to clarify the statement with an applicant holding a two (2) or four (4) year degree as appropriate for the licensing pursued in any field and has completed twenty-one (21) hours of acceptable coursework with an earned grade of C or higher in the subject area of the license that is requested.

On a motion by Debra Mays-Jackson, seconded by Corey Welch, the Commission unanimously approved the proposal to revise the Career Pathway licensure option 912 Law and Public Safety and to add a definition to Special Notes and Definitions page to clarify reference to “related field”.

Member voting aye:

Bernell Kelly  
 Corey Welch  
 Debra Mays-Jackson  
 Etta Taplin  
 Rilla Jones  
 Kenny Goza  
 Cindy Melton  
 Bernell Kelly  
 Lisa Guice

Members abstaining: None

Members voting nay: None

Members absent:

Susan McClelland  
 John Howard  
 Mary Hill Shular  
 Patrick Gray  
 David Martin

**XII. Discussion and/or approval of ratifications of agreed orders and/or voluntary surrenders (Mr. Michael Martin)**

Michael Martin from the Office of Educator Misconduct requested that the Commission accept and ratify the two (2) agreed orders presented:

- The Respondent, Cindy Musselwhite, (License #155286) executed an agreed order by acknowledging that she violated standard 4 of the Mississippi Educator Code of Ethics Standards. The Respondent's license shall be relinquished, suspended or otherwise surrendered for a minimum of two (2) year(s) from the date the Commission ratifies the Agreed Order. Mrs. Musselwhite shall not apply for reinstatement before the expiration of the two years. After the two (2) years, Mrs. Musselwhite may petition for reinstatement.
- The Respondent, Kimberly McDaniel (License No. 153273), executed an agreed order by acknowledging that she violated standard 4 and 6 of the Mississippi Educator Code of Ethics Standards. The Respondent's license shall be relinquished, suspended or otherwise surrendered for a minimum of one (1) year(s) from the date the Commission ratifies the Agreed Order. Mrs. McDaniel shall not apply for reinstatement before the expiration of one (1) year.

On a motion by Etta Taplin, seconded by Bernell Kelly, the Commission unanimously accepted and ratified the agreed orders:

Members voting aye:

Bernell Kelly  
Corey Welch  
Debra Mays-Jackson  
Etta Taplin  
Rilla Jones  
Kenny Goza  
Cindy Melton  
Bernell Kelly  
Lisa Guice

Members abstaining: None

Members voting nay: None

Members absent:

Susan McClelland  
John Howard  
Mary Hill Shular  
Patrick Gray  
David Martin

Dr. Melton and Michael Martin addressed the tentative hearing dates.

Mr. Martin will send out an email to the Commission members with the dates for the upcoming hearings to check for their availability.

Dr. Melton reminded the Commission members that they are required to serve in the Educator Misconduct hearings at least once each quarter that they apart of the Commission.

**XIII. Other Business**

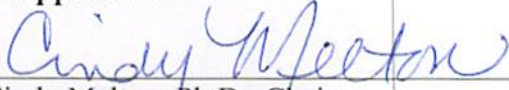
**X. Adjournment**

On a motion by Corey Welch, seconded by Debra Mays-Jackson, the Commission voted unanimously to adjourn the Commission meeting at 10:35 a.m.

Should you require accommodations due to a disability, please contact our office at 601-359-3764.

**NOTE: Cellular telephones and pagers must be on silent during the meeting.**

**Approved:**



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Cindy Melton, Ph.D., Chair  
Commission on Teacher and Administrator  
Education, Certification and Licensure and  
Development



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Cory Murphy, Ph.D., Executive Secretary  
Commission on Teacher and Administrator  
Education, Certification and Licensure and  
Development