Commission on Teacher and Administrator Education, Certification and Licensure and Development Mississippi Department of Education-Central High School Building 4th Floor Board Room

Jackson, MS 10:00 a.m. September 9, 2016

In accordance with Miss. Code Ann. § 37-3-2(3) and § 25-41-5, the members of the Commission on Teacher and Administrator Education, Certification and Licensure and Development (Commission) met at 10:00 a.m. on Friday, September 9, 2016 in the 4th Floor Board Room located at Central High School, 359 N. West Street, Jackson. MS.

Members Attending:

Kelly FullerKenny GozaRilla JonesPamela MannersDebra Mays-JacksonCindy MeltonDoris PerkinsSusan McClellandPatrick GrayMary Margarett KingLaToya LeeCorey Welch

Members Absent:

Shannon Doughty Cylesha Hopkins

Mississippi Department of Education (MDE) Personnel Attending:

Paula Vanderford Crystal Womack Kimberly Jones

James Thompson Chad Calendar Erin Meyer, Special Assistant Attorney General

I. Call to Order

Dr. Cindy Melton, chair of the Licensure Commission, called the meeting to order at 10:00 a.m., on Friday September 9, 2016. The meeting took place in the 4th floor Board Room at the Central High School Building, 359 North West Street, Jackson Mississippi. The notice of the meeting was made at least five days in advance including the date, time, place, and purpose of the meeting, and identify the location of the meeting available to the public as 4th floor boardroom at the Central High School Building, 359 North West Street, Jackson Mississippi.

II. Establishment of a Quorum

Dr. Cindy Melton called the meeting to order at 10:06 a.m. on September 9, 2016. The following members attended:

Shannon Doughty Absent

Kelly Fuller Present, Jackson Kenny Goza Present, Jackson Patrick Gray Present, Jackson

Cylesha Hopkins Absent

Rilla Jones Present via teleconference, Booneville, MS

Mary Margarett King Present, Jackson

LaToya Lee Present via teleconference, Cleveland, MS

Pamela Manners
Debra Mays-Jackson
Susan McClelland
Cindy Melton
Doris Perkins
Corey Welch
Present, Jackson

Dr. Cindy Melton announced that a quorum of the Commission existed.

III. Approval of the Commission hearing subcommittee minutes of July 6, 2016

Cindy Melton asked for the subcommittee members to approve the Commission hearing subcommittee minutes for July 6, 2016. Susan McClelland motion to approve the July 6, 2016 minutes and Patrick Gray seconded the motion. The following subcommittee members unanimously approved the minutes:

Susan McClelland Patrick Gray Doris Perkins

IV. Approval of the Commission hearing subcommittee minutes of July 7, 2016

Cindy Melton moved to the July 7, 2016 minutes. Erin Meyer noted a minor correction to the subcommittee minutes:

- A correction was made in reference to Mr. Wallace Young's educator license number. The correct number reads as follows: 103847.
- The correct subcommittee presiding officer was also changed.

Cindy Melton asked for approval of the Commission hearing subcommittee minutes for July 7, 2016. Kenny Goza moved to approve the minutes, and Corey Welch seconded the motion. The following subcommittee members unanimously approved the minutes:

Kenny Goza Mary Margarett King Corey Welch

V. Approval of the minutes Approval of the minutes of the July 8, 2016, meeting of the Commission on Teacher and Administrator Education, Certification, and Licensure and Development

Cindy Melton entertained a motion to approve the minute of the July 8, 2016. Erin Meyer noted that there were some changes made:

- Item number 1: the Braille to be added
- Page 4, the word "permanent" should appear next to ratification

Cindy Melton noted to the Commission that they were provided with an updated copy. Debra Mays-Jackson moved to approve the minutes and Doris Perkins seconded the motion.

Members voting aye:

Kelly Fuller
Kenny Goza
Rilla Jones
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margarett King
LaToya Lee
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty Cylesha Hopkins

VI. Approval of the Commission hearing subcommittee minutes of July 21, 2016

Cindy Melton asked for the subcommittee members to approve the Commission hearing subcommittee minutes for July 21, 2016. Pamela Manners moved to approve the July 21, 2016 minutes and Doris Perkins seconded the motion. The following subcommittee members unanimously approved the minutes:

Pamela Manners

Corey Welch Debra Mays-Jackson

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VII. Approval of the Commission hearing subcommittee minutes of July 28, 2016

Cindy Melton asked for the subcommittee members to approve the Commission hearing subcommittee minutes for July 28, 2016. Susan McClelland moved to approve the July 28, 2016 minutes and Doris Perkins seconded the motion. The following subcommittee members unanimously approved the minutes:

Kenny Goza Susan McClelland Doris Perkins

VIII. Approval of the Commission hearing subcommittee minutes of September 7, 2016

Cindy Melton asked for the subcommittee members to approve the Commission hearing subcommittee minutes for September 7, 2016. Doris Perkins moved to approve the September 7, 2016 minutes and Cindy Melton seconded the motion. The following subcommittee members unanimously approved the minutes:

Cindy Melton Doris Perkins Shannon Doughty

Members absent: Shannon Doughty

IX. Adoption of Agenda

Dr. Cindy Melton motioned for the approval of the adoption of the agenda for September 9, 2016. On a motion by Kenny Goza, seconded by Kelly Fuller, the Commission unanimously approved the adoption of the agenda.

Members voting aye:

Kelly Fuller
Kenny Goza
Rilla Jones
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margarett King
LaToya Lee

Patrick Gray Corey Welch

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty Cylesha Hopkins

X. MDE Update

Paula Vanderford noted the following MDE Updates:

October 11.2016 there will be a Misconduct Task Force that will be work on technical amendments and changes to the code of ethics.

Dr. Vanderford and Dr. Tarance Hart have met with Dr. Susan Lee (IHL) and also the deans in reference to the Council for the Accreditation of Educator Preparation Protocol and educator effectiveness. They have also discussed the Request for Proposals protocols for EPPs.

There will also be an update on the licensure guidelines.

Dr. Vanderford referenced a meeting with Dr. David Rock, chair over MACTE. There will be an early literacy recommendation in the works with Dr. Wright. In November, a session with SREB will take place.

XI. Mississippi Association of Colleges of Teacher Education (MACTE) Updates

Dr. David Rock, Dean of Education of the University of Mississippi discussed MACTE updates.

 A retreat will take place on September 22-23, 2016. They will be discussing the state legislative agenda, teacher licensure, teacher recruitment, promotion, recognition, of teachers, and teacher placements, governor task force, and different opportunities in the state.

Dr. Rock asked the Commission to note anything that the Commission would like for the MACTE to discuss so they can be able to be more proactive as well.

Dr. Rock noted an issue with CAEP that they are wanting the IHLs to use a common assessment. The IHLs are working very hard to promote a common assessment across the state; however, he noted that very few states do that.

XII. Discussion and/or approval to modify existing K-3 Licensure Program at Mississippi University for Women

Dr. Monica Riley presented a proposal to modify the exiting K-3 licensure Elementary Education program by adding two electives: one math course and a children's literatures course.

Dr. Melton asked if a test or quiz will be required for the course. Dr. Riley replied yes.

Dr. Melton asked Dr. Vanderford if the program proposal met all the requirements. Dr. Vanderford stated ves.

Dr. Melton asked for a motion to approve the modification of the existing K-3 Elementary Education program for Mississippi University for Women. Susan McClelland moved to approve the modification of the existing K-3 program, and Pamela Manners seconded the motion. The Commission unanimously approved the modification.

The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Rilla Jones
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margarett King
LaToya Lee
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members Absent:

XIII. Update of the July 18, 2016, Ad Hoc Committee Meeting to address standard score setting for the Braille Praxis II

Dr. Cory Murphy presented the Braille Praxis II test setting to the Commission. He stated that the test is intended for future educators to gain that permit to begin practicing as an educator. He also noted the Braille test is a two part test and is 4 hours. The recommended cut score is 165.

Doris Perkins asked if the student does not pass, what happens. Dr. Murphy stated that they are creating a study companion that provides study techniques.

XIV. Discussion and/or approval to set a standard score of 165 for the Braille Praxis II

Dr. Cindy Melton entertained a motion to approve the Praxis Braille II standard score of 165. Kelly Fuller moved to approve the standard score of 165 for the Braille Praxis II and Patrick Gray seconded the motion. The Commission unanimously voted to approve the Praxis Braille II score.

The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Rilla Jones
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margarett King
LaToya Lee
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty Cylesha Hopkins

XV. Discussion regarding the Mississippi Alternate Path to Quality School Leadership (MAPQSL) Program

Dr. Howell Garner spoke on behalf of MAPQSL. He stated that the educators enrolled in the program are required to take the Praxis II PLT in addition to the Praxis SLLA. He stated in the past, educators who had taken the NTE were not required to take the Praxis PLT, but were allowed to receive their license.

Dr. Vanderford explained that the requirements have always been the same that the educators had to take the Praxis PLT; however based on past MDE administrations, the requirements had been waived. The current administration is strictly adhering to requirements based on State Board approved guidelines in existence since 2005.

Pamela Manners asked why MAPQSL candidates were having an issue with taking the test. Dr. Gardner stated that it was because they found that it was an additional test to take since they have been teaching for so many years. He also stated that it was never enforced until this year.

The Commission suggested that they will need enough evidence before making a decision. Pamela Manners made a motion to table this topic pending further review, Doris Perkins seconded this motion to table. The Commission unanimously voted to table this topic pending further review.

The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Rilla Jones
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margarett King
LaToya Lee
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members Absent:

XVI. Discussion and/or approval of a One-Year License for the American Board for Certification of Teacher Excellence participants

Mrs. Lisa Howell from ABCTE appeared before the Commission to present this item. Mrs. Howell asked that the Praxis II Mrs. Howell asked for the Praxis II test be removed as a requirement for ABCTE. Susan McClelland asked who developed the ABCTE exams. Mrs. Howell stated that the exams are national exams and was lasted updated summer 2009.

Dr. Vanderford reminded the Commission and Mrs. Howell that Mississippi law requires that all the alternate route programs candidates shall take either the Praxis CORE or the ACT or equivalent of the ACT.

Susan moved to table the item until they can further review with the RFPs, Kelly Fuller seconded the motion. The Commission unanimously voted to table this item.

The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Rilla Jones
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margarett King
LaToya Lee
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members Absent:

VII. Discussion and/or approval to modify the One Year Teacher Intern License in the Licensure Guidelines K-12

Dr. Vanderford discussed the proposal to strike through the language "in Mississippi" to begin the APA process with the State Board Education for next Thursday. This will allow all candidates going through programs outside of Mississippi to receive this type of license to enable them to complete their internship in our state.

Dr. Cindy Melton entertained a motion to approve the modification of the One Year Teacher Intern License in the Licensure Guidelines K-12. Kenny Goza moved to approve the modification, and Kelly Fuller seconded the motion. The Commission unanimously voted to approve the changes to The Teacher Intern License.

The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margarett King
LaToya Lee
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty Cylesha Hopkins Rilla Jones

***Rilla Jones left at 11:41 a.m. during the discussing the following item.

VIII. Discussion and/or approval of the Office of Secondary Education endorsement additions

Bobby Richardson and Dr. Vanderford presented the item. Mr. Richardson explained the proposal to add additional Advanced Placement English endorsements.

Pamela Manners asked what institutions will be providing that Advanced Placement English endorsement. Mr. Richardson did not have the answer.

The Commission members wanted to know more information about the Advanced Placement English endorsement proposal and to speak to Mrs. Jill Dent.

Kelly Fuller moved to discuss this item at the next meeting, Doris Perkins seconded the motion. The Commission unanimously voted to move this item to the next meeting.

The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margarett King
LaToya Lee
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty Cylesha Hopkins Rilla Jones

***Latoya Lee left at 11:50 a.m. after discussing the following item.

XIX. Report from the Office of Educator Misconduct

James Thompson provided the Commission with a report that the Office of Educator Misconduct currently has 85 active cases. More specifically, of the 85, twenty-five (25) will be heading to the review committee, 21 of the 85 are tied up in Court, and 17 of the 85 are still under investigation in the local district.

XX. Discussion and/or approval of ratifications of voluntary surrenders

James Thompson provided an update on the following cases heard before the Commission Hearing Subcommittees:

- On July 6, 2016, in the case of Mr. Sedrick Johnson, License No. 248465. Mr. Johnson has been suspended for one school year, specifically the 2016-2017 school year, based on the violation of Miss. Code Ann. § 37-3-2(12)(a) and Miss. Code Ann. § 37-9-57. Upon the submission of a licensure reinstatement application, this license shall be reinstated at the end of the suspension period in accordance with Miss. Code Ann. § 37-3-2(14)(a) without the necessity of a hearing.
- On July 6, 2016, the Commission Hearing Subcommittee placed the Respondent, Mr. Forest B. King, educator license No.: 196015 on probation for the 2016-2017 school year, having violated Standards 1.2.e, Standard 4.2.b., Standard 6.2.a., and Standard 6.2.b., of the Mississippi Educator Code of Ethics Standards of Conduct, which constitutes a violation of Miss. Code Ann. § 37-3-2(12)(h). Additionally, that during his year of probation, the Respondent, at his own expense, shall attend counseling by a licensed psychologist a minimum of once per month, as well as regularly attend Alcoholics Anonymous (AA) meetings and obtain a sponsor. The Respondent shall submit proof of his ongoing attendance and participation in counseling and AA meetings by December 31, 2016, and again by June 30, 2017. Additionally, the Respondent shall submit job performance evaluations from his current administrators by December 31, 2016, and again by June 30, 2017. Failure to meet the aforementioned requirements will result in an automatic two-year suspension of his educator license.
- On July 7, 2016, the Respondent Mr. Wallace Young, License No. 103847 was suspended based on the violation of Miss. Code Ann. Section 37-3-2(12)(h). Additionally, that after December 31, 2016, the Respondent may petition for reinstatement of Respondent's educator license pursuant to Miss. Code Ann. § 37-3-2(14)(a) and the Rules of Procedure Governing Disciplinary Proceedings of the Commission. Prior to petitioning the Commission for reinstatement, the Respondent, at his own expense, shall complete a minimum of one (1) seminar or course work related to ethics in education, and a minimum of one (1) seminar or course work related to teacher student boundaries, and shall submit proof of his attendance and successful completion of the required courses of study.
- On July 7, 2016, the Commission Hearing Subcommittee reinstated Mr. Jeffrey Broome, License No. 207970, currently suspended and previously issued to Jeffrey Broome. As conditions of his reinstatement, the petitioner shall continue to participate in weekly telephonic conferences with Professional Boundaries, Inc., until he gains employment with a school district and thereafter for a period of one (1) year following his employment with a school district. The petitioner shall immediately notify the Office of Educator Misconduct upon gaining employment with a school district. The Petitioner shall submit proof of his

ongoing attendance and participation quarterly to the Office of Educator Misconduct until expiration of the one (1) year period following his employment with the school district. The failure of the Petitioner to comply with the aforementioned requirements shall automatically result in the immediate suspension of the Petitioner's license.

- On July 21, 2016, Mr. Edwin Norwood, License No 187687, was suspended for two (2) years, based on the violation of Miss. Code Ann. § 37-3-2(13)(a). Miss. Code Ann. § 37-9-57, violations of local school district policy, and violations of the Mississippi Educator Code of Ethics and Standards of Conduct. Additionally, that prior to petitioning the Commission for reinstatement, the Respondent, at his own expense, shall complete a minimum of one (1) seminar or course work related to anger management and shall submit proof of his attendance and successful completion of the required course of study.
- On July 28, 2016, Travis Small, License No. 210868, the Commission Hearing Subcommittee accepted and ratified the voluntarily surrendered his license in which Mr. Small admits to violating Miss. Code Ann. § 37-3-2(12)(h).
- On July 28, 2016, Mrs. JoAnn Duke, License No. 92170, was suspended for two (2) years, based on the violation of Miss. Code Ann. § 37-3-2(12)(f) and Miss. Code Ann. § 37-16-4(1)(f). Respondent may petition for reinstatement of Respondent's educator license pursuant to Miss. Code Ann. § 37-3-2(14)(a) and the Rules of Procedure Governing Disciplinary Proceedings of the Commission. The Commission, in its discretion, may reinstate the Respondent's educator licensure only by a majority vote of all members of the Commission present at the meeting called for that purpose upon the Respondent's satisfactory showing of evidence of rehabilitation.

James Thompson provided the following voluntarily surrender:

- On August 30, 2016 Mr. Patrick Ezell, License No. 198036, voluntarily surrendered his license. Mr. Ezell was served with a complaint in violation of standard four and standard six of the Mississippi Educator Code of Ethics. The educator admits to violating the Miss. Code Ann. §37-3-2(12)(h) while employed with the Petal school district and has executed the voluntarily surrender. The voluntarily surrender shall remain in effect for a minimum of one year after, which time the Respondent may petition for reinstatement of Respondent's educator license pursuant to Miss. Code Ann. 37-3-2-(14)(a) and the Rules of Procedure Governing Disciplinary Proceedings of the Commission. The Commission, in its discretion, may reinstate the Respondent's educator licensure only by a majority vote of all members of the Commission present at the meeting called for that purpose upon the Respondent's satisfactory showing of evidence of rehabilitation.

Cindy Melton entertained a motion to approve ratification of the voluntary surrender submitted by Patrick Ezell. Doris Perkins moved to approve the ratifications of the voluntary surrender presented and Patrick Gray seconded the motion. The Commission unanimously voted to accept and ratify the voluntary surrender.

The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margarett King
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty Cylesha Hopkins Rilla Jones Latoya Lee

XXI. Executive Session

Kenny Goza moved that the Commission consider going into executive session, Pamela Manners seconded the motion. The Commission unanimously voted to consider going into executive session.

The votes were as follows:

Members voting aye:

Kelly Fuller Kenny Goza Pamela Manners Debra Mays-Jackson Cindy Melton
Doris Perkins
Susan McClelland
Mary Margarett King
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty Cylesha Hopkins Rilla Jones Latoya Lee

Kenny then moved that the Commission go into executive session to prevent the disclosure of personally identifiable student information, seconded by Pamela Manners.

The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margarett King
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members Absent:

Rilla Jones Latoya Lee

During executive session the Commission unanimously took action on the following:

13 educator licenses from the University of Mississippi were approved for processing

Susan McClelland recused herself from the discussion and action on the 13 students from the University of Mississippi.

Debra Mays Jackson moved to approve the 13 educators' licenses for processing, Patrick Gray seconded the motion.

The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Mary Margarett King
Patrick Gray
Corey Welch

Members Abstaining: Susan McClelland

Members voting nay: None

Members Absent:

Shannon Doughty Cylesha Hopkins Rilla Jones Latoya Lee

During the executive session the Commission also discussed another student:

Susan McClelland moved to approve Mrs. Parker's educator license for processing. Pamela Manners seconded the motion.

The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margarett King
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty Cylesha Hopkins Rilla Jones Latoya Lee

Doris Perkins moved to come out of the Executive Session and Kelly Fuller seconded the motion.

The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margarett King
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty Cylesha Hopkins Rilla Jones Latoya Lee

XII. Other Business:

- 1. Dr. Vanderford asked the Commission to consider a special teleconference to discuss process for the Office of Educator Misconduct as they move forward to improve the backlog.
- 2. The investigators have put together a packet for training for the local school districts.
- 3. The next regularly scheduled Commission meeting will take place on November 4, 2016.
- 4. Erin Meyer asked for the Commission to consider allowing any Commission Hearing Subcommittee to accept and ratify any voluntary surrenders of educators.

Doris Perkins moved to allow any Commission Hearing Subcommittee to ratify a voluntary surrender and Debra Mays- Jackson seconded the motion.

The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margarett King
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty Cylesha Hopkins Rilla Jones Latoya Lee

XIII. Adjourn

Dr. Melton entertained a motion for adjournment. On a motion made by Doris Perkins and seconded by Corey Welch, the Commission unanimously approved the motion to adjourn.

The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margarett King
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty Cylesha Hopkins Rilla Jones Latoya Lee Approved:

Cindy Melton, Chair

Commission on Teacher and Administrator Education, Certification and Licensure and

Development

Paula Vanderford, Executive Secretary
Commission on Teacher and Administrator
Education, Certification and Licensure and

Development