STATE OF MISSISSIPPI DEPARTMENT OF EDUCATION	TOPIC: COMPUTER SERVICES
EMPLOYEE PROCEDURES MANUAL	SECTION: 19.2 PAGE 1 OF 1 EFFECTIVE DATE: MAY 1, 2000 REVISION #2: JULY 17, 2018

Computer Procurement

The <u>Department of Information Technology Services (ITS)</u> has issued a procurement handbook to assist agencies with their computer related purchases.

All Department IT related equipment, software, and services must be procured through the Office of Technology and Strategic Services (OTSS). MIS will coordinate all Department contact with ITS and will complete and/or approve any form CP-1 or information technology related contracts in conjunction with ITS.