

DIGITAL LEARNING COACH SERVICES

2023-24



FULL DIGITAL LEARNING SUPPORTS

COHORT TEACHERS

The Digital Learning Coach **WILL** provide a cohort of 6-8 teachers 1:1 individualized coaching supports.

FREQUENCY | Once a week

EXPECTATIONS OF TEACHERS

- Prioritize coaching sessions
- Conference with the coach
- Open classroom for observations
- Co-plan opportunities to incorporate technology and digital learning best practices
- Create space for co-teaching and model lessons
- Apply learnings from coaching in the classroom
- Read and respond to correspondences with coach regarding scheduling and program feedback

ADMINISTRATOR

The Digital Learning Coach **WILL** provide the administrator 1:1 strategic planning and feedback.

FREQUENCY | Once a month

EXPECTATIONS OF ADMINISTRATOR

- Attend Administrator Orientation in July to set school goals and schedule visits
- Read and respond to correspondences with coach regarding scheduling and program feedback
- Communicate dates of visits with teachers and protect coach/teacher sessions
- Participate in monthly debrief conferences
- Collaborate with coach to collect and share data on implementation of technology (e.g., classroom observations, usage data, PL participation, etc.)
- Encourage and celebrate implementation of technology aligned to school goals
- Provide work space for the coach

FULL STAFF

The Digital Learning Coach **CAN** provide professional learning (PL) to the entire staff up to 3 times per semester.

FREQUENCY | Varies

EXPECTATIONS FOR PL

ADMINISTRATOR

- Communicate dates of PL to staff one week in advance
- Designate an appropriate space and time for PL (1 PD and 2 PLCs or 3 PLCs)
- Print and/or share materials associated with the PL across all staff
- Participate in PL alongside staff when schedule allows

STAFF

- Attend any scheduled PL
- Actively participate in trainings
- Apply learnings from trainings in the classroom



SCHOOL LEADERS

The Digital Learning Coach **WILL** provide 1:1 coaching supports to school administration or leadership team (up to 4 people).

FREQUENCY | Once a month

EXPECTATIONS OF ADMINISTRATOR OR SCHOOL LEADERSHIP TEAM

- Conference with the coach
- Co-plan opportunities to learn about and use digital tools
- Create space for models and demonstrations of digital tools
- Collaborate with the leadership team on the use of digital tools
- Apply learnings from coaching in faculty meetings and co-planning with teachers
- Read and respond to correspondences with coach regarding scheduling and program feedback



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PROFESSIONAL LEARNING

ADMINISTRATOR

The Digital Learning Coach **WILL** provide the administrator 1:1 strategic planning and feedback.

FREQUENCY | Once a month

EXPECTATIONS OF ADMINISTRATOR

- Read and respond to correspondences with coach regarding scheduling and program feedback
- Communicate dates of visits with teachers and protect PL sessions
- Participate in monthly debrief conferences with coach
- Collaborate with coach to collect and share data on implementation of technology (e.g., classroom observations, usage data, PL participation, etc.)
- Encourage and celebrate implementation of technology aligned to school goals

FULL STAFF

The Digital Learning Coach **WILL** provide professional learning (PL) to the entire staff up to 4 times per semester.

FREQUENCY | Varies

EXPECTATIONS FOR PL

ADMINISTRATOR

- Communicate dates of PL to staff one week in advance
- Designate an appropriate space and time for PL
 - » 1 PD (whole staff) and 3 PLCs (small groups) or
 - » 4 PLCs (small groups)
- Print and/or share materials associated with the PL across all staff
- Participate in PL alongside staff when schedule allows

STAFF

- Attend any scheduled PL
- Actively participate in trainings
- Apply learnings from trainings in the classroom

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PROFESSIONAL LEARNING

+ LEADER TECH SKILLS

ADMINISTRATOR

The Digital Learning Coach **WILL** provide the administrator 1:1 strategic planning and feedback.

FREQUENCY | Once a month

EXPECTATIONS OF ADMINISTRATOR

- Read and respond to correspondences with coach regarding scheduling and program feedback
- Communicate dates of visits with teachers and protect time
- Participate in monthly debrief conferences
- Collaborate with coach to collect and share data on implementation of technology (e.g., classroom observations, usage data, PL participation, etc.)
- Encourage and celebrate implementation of technology aligned to school goals



- Conference with the coach
- Co-plan opportunities to learn about and use digital tools
- Create space for models and demonstrations of digital tools
- Apply learnings from coaching in faculty meetings and co-planning with teachers

FULL STAFF

The Digital Learning Coach **WILL** provide professional learning (PL) to the entire staff up to 4 times per semester.

FREQUENCY | Varies

EXPECTATIONS FOR PL

ADMINISTRATOR

- Communicate dates of PL to staff one week in advance
- Designate an appropriate space and time for PL
 - » 1 PD (whole staff) and 3 PLCs (small groups) or
 - » 4 PLCs (small groups)
- Print and/or share materials associated with the PL across all staff
- Participate in PL alongside staff when schedule allows

STAFF

- Attend and actively participate in any PL
- Apply learnings from trainings in the classroom



mdek12.org/DLCoaches

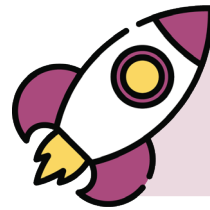


MISSISSIPPI
DEPARTMENT OF
EDUCATION



DIGITAL LEARNING COACH SERVICES

2023-24



TECH INNOVATOR DEVELOPMENT

ONLY AVAILABLE FOR SCHOOLS PREVIOUSLY RECEIVING COACHING SERVICES

MENTEE TEACHERS

The Digital Learning Coach **WILL** provide a cohort of 3-6 teachers 1:1 mentoring supports to build capacity as technology innovators and leaders.

FREQUENCY | Once a week (alternate virtual and in-person)

EXPECTATIONS OF **TEACHERS**

- Prioritize mentoring sessions
- Co-plan opportunities to create school-wide initiatives
- Co-create and facilitate trainings with the coach to share with colleagues in PLCs, PD, conferences, and/or faculty meetings
- Co-develop and share resources on digital tools with colleagues
- Group check-ins (virtually)
- Encourage and celebrate implementation of technology and participation in initiatives

ADMINISTRATOR

The Digital Learning Coach **WILL** provide the administrator 1:1 strategic planning and feedback.

FREQUENCY | Once a month

EXPECTATIONS OF **ADMINISTRATOR**

- Attend Administrator Orientation in July to set school goals and schedule visits
- Read and respond to correspondences with coach
- Communicate dates of visits with teachers and protect coach/teacher sessions
- Provide time for teachers to plan and present PL to the staff
- Participate in monthly debrief conferences
- Collaborate with coach to collect and share data on implementation of technology (e.g., classroom observations, usage data, PL participation, etc.)
- Encourage and celebrate implementation of technology aligned to school goals

FULL STAFF

The Digital Learning Coach **CAN** assist the tech innovators in providing professional learning (PL) to the entire staff.

FREQUENCY | Varies

EXPECTATIONS FOR **PL**

ADMINISTRATOR

- Communicate dates of PL with staff one week in advance
- Designate an appropriate space and time for PL
- Print and/or share materials associated with the PL across all staff
- Participate in PL alongside staff when schedule allows

STAFF

- Attend any scheduled PL
- Actively participate in trainings
- Apply learnings from trainings in the classroom