

# MDE REIMBURSEMENT FOR ACCELERATED PROGRAMS

## 2023-2024 Application

### Directions

In accordance with Mississippi House Bill 1613 (2023), \$300,000 shall be for courses, curriculum and training, and exam costs including Advanced Placement, dual credit, International Baccalaureate, Cambridge, and diploma endorsements (career and technical, academic, and distinguished academic).

School districts and charter schools shall be required to submit documentation of current fiscal year expenditures for the above activities prior to claiming for reimbursement of related expenditures. This documentation of expenditures and the request for reimbursement may be submitted beginning on November 1 of the current fiscal year. All documentation of expenditures and request for reimbursement must be received no later than June 7 for reimbursements to be processed.

Process for submitting documentation for reimbursement:

1. Complete Section A and Section B, noting student numbers for reimbursement for Advanced Placement, dual credit, International Baccalaureate, Cambridge, and diploma endorsements.
2. Upload form and supporting paid invoices to Professional Development SharePoint (<https://mdek12.sharepoint.com/sites/GuestUserPortal> and select Professional Development)
3. For SharePoint questions contact the Help Desk at 601.359.2837. For questions concerning reimbursement contact Mandy Hackman at [ahackman@mdek12.org](mailto:ahackman@mdek12.org) no later than June 7, 2024.
4. MDE will verify reimbursement total per school district and work through the Office of School Financial Services to make reimbursement available.

### Allocation Process

Each participating school district and charter school shall receive an allocation based on a per-pupil basis amount. The per pupil amount shall be calculated as follows:



Per Pupil Amount = \$300,000 ÷ SY 23-24 Month 1 Total Number of Enrollment of grades 9-12 in school districts and charter schools

2022-2023 State Enrollment Numbers:

Grade	Student Totals	Total Reimbursement per Student
Grade 9	36,977	$\$300,000 \div 130,037 = \mathbf{\$2.30}$
Grade 10	34,725	
Grade 11	30,018	
Grade 12	28,317	
<b>Total</b>	<b>130,037</b>	

Allocation = Per Pupil Amount x Participating School District’s or Charter School’s SY23-24 Month 1 Enrollment of grades 9-12.

Sample District:

Grade	Student Totals	Total Reimbursement Available
Grade 9	104	$309 \times \$2.30 = \$710.70$
Grade 10	65	
Grade 11	61	
Grade 12	79	
<b>Total</b>	<b>309</b>	

Districts that receive reimbursement for assessments funded by outside entities shall use reimbursement funds only for allowable activities described in the priorities above.

## Reallocation

If there are funds remaining from school district and/or charter school allocations that will not be requested for reimbursements, the remaining funds will be redistributed based on the following process:

Eligible school districts and charter schools **must** have a reimbursement request that exceeds the allocation amount.

Remaining Funds Per Pupil Amount = Remaining Funds After Reimbursement to Participating Schools ÷ Total SY 23-24 Month 1 Enrollment in Grades 9-12 in Eligible School Districts and Charter Schools

Reallocation = Remaining Funds Per Pupil Amount x Eligible School District’s or Charter School’s SY23-24 Month 1 Enrollment in Grades 9-12



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## 23-24 Application Cover Page

### Section A

#### District Information

School District \_\_\_\_\_

Contact Person \_\_\_\_\_

Contact Position \_\_\_\_\_

Contact E-mail \_\_\_\_\_

Contact Phone \_\_\_\_\_

Contact Person Signature \_\_\_\_\_

Business Manager Signature \_\_\_\_\_

Superintendent Signature \_\_\_\_\_

#### Application Checklist:

- Cover Sheet
- Excel Form
- Paid Invoices



