

**Commission on Teacher and Administrator Education,
Certification and Licensure and Development
Mississippi Department of Education-Central High School Building
4th Floor Board Room
Jackson, Mississippi
10:00 a.m.
May 5, 2017**

In accordance with Miss. Code Ann. §§ 37-3-2(3) and 25-41-5, the members of the Commission on Teacher and Administrator Education, Certification and Licensure and Development (the Commission) met at 10:00 a.m. on Friday, May 5, 2017 in the 4th Floor Board Room located at Central High School, 359 North West Street, Jackson, Mississippi 39201, with some Commission members present via teleconference.

Members Attending:

Cindy Melton	Kenny Goza	Rilla Jones
Mary Margaret King	Pamela Manners	Debra Mays-Jackson
Susan McClelland	Corey Welch	Etta Taplin

Members Absent:

Shannon Doughty	Kelly Fuller	Patrick Gray
Cylesha Hopkins	Mary Hill Shular	

Mississippi Department of Education (MDE) Personal Attending:

Paula Vanderford	Albert Carter	Crystal Womack
James Thompson	Mike Mulvihill	
Erin Meyer, Special Assistant Attorney General		

I. Call to Order

Dr. Cindy Melton called the meeting to order on Friday, May 5, 2017. The meeting took place in the 4th floor Board Room at the Central High School Building, 359 North West Street, Jackson, Mississippi.

The notice of the meeting was made at least five (5) days in advance, included the date, time, place, and purpose of the meeting, and identified the location of the meeting available to the public as 4th floor boardroom at the Central High School Building, 359 North West Street, Jackson, Mississippi.

II. Establishment of a Quorum

Dr. Cindy Melton called the meeting to order at 10:00 a.m.

The following members were present:

Cindy Melton	Present, Jackson, Mississippi
Shannon Doughty	Absent
Kelly Fuller	Absent
Kenny Goza	Present, Jackson, Mississippi
Patrick Gray	Absent
Cylesha Hopkins	Absent
Rilla Jones	Present via teleconference, Tupelo, Mississippi
Mary Margaret King	Present via teleconference, New Albany, Mississippi
Pamela Manners	Present, Jackson, Mississippi
Debra Mays-Jackson	Present, Jackson, Mississippi
Susan McClelland	Present via teleconference, Oxford, Mississippi
Corey Welch	Present, Jackson, Mississippi
Etta Taplin	Present, Jackson, Mississippi
Mary Hill Shular	Absent

Dr. Cindy Melton announced that a quorum of the Commission existed.

III. Approval of the minutes of the March 3, 2017 meeting of the Commission on Teacher and Administrator Education, Certification, and Licensure and Development

Dr. Cindy Melton entertained a motion for the approval for the Commission members to approve the minutes for March 3, 2017 meeting. Kenny Goza moved to approve the March 3, 2017 minutes and Corey Welch seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion.

Members voting aye:

Cindy Melton
Kenny Goza
Rilla Jones
Mary Margaret King
Pamela Manners
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty
Patrick Gray
Cylesha Hopkins
Mary Hill Shular

The motion carries.

IV. Approval of the hearing subcommittee minutes of March 30, 2017

Dr. Cindy Melton entertained a motion to approve the minutes for the subcommittee meeting on March 30, 2017. Pamela Manners moved to approve the March 30, 2017 minutes and Cindy Melton seconded the motion.

Pursuant to statute, the vote will be recorded by name in roll-call fashion. The following subcommittee members unanimously approved the minutes:

Members voting aye:

Cindy Melton
Pamela Manners

Members Absent:

Mary Hill Shular

The motion carries.

V. Adoption of Agenda

Dr. Cindy Melton entertained a motion for approval to adopt the agenda. Etta Taplin moved to adopt the agenda and Debra Mays- Jackson seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion. The Commission unanimously approved the adoption of the agenda.

Members voting aye:

Cindy Melton
Kenny Goza
Rilla Jones
Mary Margaret King

Pamela Manners
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty
Patrick Gray

The motion carries.

VI. Mississippi Department of Education (MDE) Updates

Dr. Paula Vanderford provided the Mississippi Department of Education (MDE) updates to the Commission. She mentioned that there were position postings which were for a Bureau Director of the Office of Educator Preparation Programs, Bureau Director for the Teacher Center, and a Bureau Director for the Professional Growth Systems for Teachers and Leaders.

Dr. Vanderford also mentioned that Dr. Cory Murphy will be planning to bring forth the Licensure Guidelines to the Commission soon since it has been stated by the district and educators that it was not user friendly. She stated that it will be provided to a sub-committee for review.

In addition, Dr. Murphy was attending the Teach Strong Initiative in Washington, which was sponsored by the Council of Chief State School Officers (CCSSO). The event is focused around teacher preparation. Drs. Susan Lee and Robert Carr also attended the event.

VII. Mississippi Association of Colleges of Teacher Education (MACTE) Updates

Dr. Debra Burson presented the MACTE updates on behalf of Dr. David Rock since he was not able to attend.

Dr. Burson stated that MACTE hosted the Outstanding Student Teaching Award Ceremony, which 175 people attended.

VIII. Discussion and approval of the Office of Career and Technical Education revised endorsements

Mike Mulvihill requested for the approval to make changes to three career and technical endorsements. The three endorsements that the Office of Secondary Education is requesting to make changes to are Career Pathway: Automotive Service Technician (966), Career Pathway: Agriculture & Environmental Science and Technology (AEST) (992), and Special Populations Personnel (309).

Mr. Mulvihill stated that the Office of Career & Technical Education is in the process of requiring all automotive shops to become NATEF (National Automotive Technicians Education Foundation) certified. They are requiring all teachers to pass four of the eight ASE (Automotive Service Excellence) exams and G1 for the Career Pathway: Automotive Service Technician endorsement.

In reference to the Career Pathway: Agriculture and Environmental Science and Technology (AEST), the Office of Career and Technical Education is adding additional and updating courses to the endorsement.

Third, the Office of Career and Technical Education is requesting for the approval to make changes to the Special Population Personnel (309) endorsement.

In addition to making changes to the CTE endorsements, Mr. Mulvihill stated that they are requesting for the approval to make changes to the Guidelines for Postsecondary Interim Career and Technical Educator Certification. He stated that the changes would be a renewable license as long as the educator is still at the requesting agency.

Rilla Jones stated that the requirements for post-secondary on the Mississippi Community College Board updated manual for 2017 does not reflect the current changes that he is stating. Mr. Mulvihill stated that the changes that the Office of Career and Technical Education is requesting to make for the post-secondary is for the community college center where the students at the high school level (7-12). The license is set up to where the teacher cannot convert to a K-12.

Dr. Cindy Melton entertained a motion to approve the Office of Career and Technical Education revised endorsements. Kenny Goza moved to approve the Career and Technical Education revised endorsements and Debra Mays-Jackson seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion.

Members voting aye:

Cindy Melton
Kenny Goza
Rilla Jones
Mary Margaret King
Pamela Manners
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty
Patrick Gray

The motion carries.

IX. Discussion and/or approval of Belhaven University's request to implement a new teacher approved program in English as a Second Language that will lead to a supplemental endorsement

Dr. Cindy Melton entertained a motion to approve Belhaven University's request to implement a new teacher education approved program in English as a Second Language. Corey Welch moved to approve Belhaven University's request to implement a new teacher education approved program in English as a Second Language and Etta Taplin seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion.

Members voting aye:

Cindy Melton

Kenny Goza
Rilla Jones
Mary Margaret King
Pamela Manners
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty
Patrick Gray

The motion carries.

Dr. Cindy Melton entertained a motion to recuse herself from the Mississippi College program proposal. Dr. Melton moved to approve the motion and Pamela Manners seconded the motion. Dr. Melton left the board room for the Mississippi College program proposals. Pamela Manners acted at chair for the Commission during the discussion of the program proposals for Mississippi College.

X. Discussion and/or approval of Mississippi College to modify the number of hours required for the Doctorate of Education in Educational Leadership

Pamela Manners entertained a motion to approve Mississippi College to modify the number of hours required for the Doctorate of Educational Leadership. Etta Taplin moved to approve Mississippi College to modify the number of hours required for the Doctorate of Educational Leadership and Corey Welch seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion.

Members voting aye:

Kenny Goza

Rilla Jones
Mary Margaret King
Pamela Manners
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin

Members Abstaining:

Cindy Melton

Members voting nay: None

Members Absent:

Shannon Doughty
Patrick Gray

The motion carries.

XI. Discussion and/or approval of the Mississippi College to implement a new program for a Master of Education degree in Curriculum and Instruction for a class AA license upgrade

Pamela Manners entertained a motion to approve Mississippi College to implement a new program for a Master of Education degree in Curriculum and Instruction for a class AA license upgrade. Etta Taplin moved to implement a new program for a Master of Education degree in Curriculum and Instruction for a class AA license upgrade and Debra Mays-Jackson seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion.

Members voting aye:

Kenny Goza
Rilla Jones

Mary Margaret King
Pamela Manners
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin

Members Abstaining:

Cindy Melton

Members voting nay: None

Members Absent:

Shannon Doughty
Patrick Gray

The motion carries.

XII. Discussion and/or approval of Mississippi University for Women to modify the Master of Reading Literacy program to reduce the number of courses required, course name change, and to add a new internship course

Drs. Monica Riley and Bryant Anderson asked for the approval to modify the Master of Reading Literacy program to reduce the number of courses that their institution currently offers and add a new internship course. In addition, they will also be change the course number and name of some of their courses offered.

Dr. Cindy Melton entertained a motion to modify the Master of Reading Literacy program to reduce the number of courses required, course name change, and to add a new internship course. Pamela Manners moved to modify the Master of Reading Literacy program to modify the Master of Reading Literacy program to reduce the number of courses required, course name change, and to add a new internship course and Kenny Goza seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion.

Members voting aye:

Cindy Melton
Kenny Goza
Rilla Jones
Mary Margaret King
Pamela Manners
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty
Patrick Gray

The motion carries.

XIII. Discussion and/or approval of Mississippi University for Women to modify the Master of Gifted Studies program to reduce the number of hours required and include a common core set of courses

Drs. Monica Riley and Bryant Anderson asked for the approval to modify the Mississippi University for Women's Master of Gifted Studies program to reduce the number of hours required and include a common core set of courses. The common core courses proposed for the Masters of Gifted Studies are ED 600 Leadership through Action Research, ED 614 Leadership through Building a Culture of Professionalism, ED 652 Leadership through Curriculum Development, and ED 549 Instructional Assessment Practices and Procedures.

In addition to the common core courses, a new internship course will be required: ED 697 Internship in Masters of Education. The course will be included in all masters programs at Mississippi University for Women.

Dr. Cindy Melton entertained a motion to modify the Master of Gifted Studies program to reduce the number of hours required and include a common core set of courses. Corey Welch moved to modify the Master of Gifted Studies program to reduce the number of hours required and include a common core set of courses and Kenny Goza seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion.

Members voting aye:

Cindy Melton
Kenny Goza
Rilla Jones
Mary Margaret King
Pamela Manners
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty
Patrick Gray

The motion carries.

XIV. Discussion and/or approval of Mississippi University for Women to modify the Master of Educational Leadership to reduce the number of hours required, include a common core set of courses, and change the number of internship hours

Dr. Monica Riley is proposing to modify the Master of Educational Leadership program. The core courses proposed are ED 600 Leadership through Action Research, ED 614 Leadership through Building a Culture of Professionalism, and ED 652 Leadership through

Curriculum Development. In addition, a new internship course they are proposing called ED 697 Internship in Masters of Education to be included.

Dr. Cindy Melton entertained a motion to modify the Master of Educational Leadership to reduce the number of hours required, include a common core set of courses, and change the number of internship hours. Etta Taplin moved to modify the Master of Educational Leadership to reduce the number of hours required, include a common core set of courses, and change the number of internship hours and Corey Welch seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion.

Members voting aye:

Cindy Melton
Kenny Goza
Rilla Jones
Mary Margaret King
Pamela Manners
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty
Patrick Gray

The motion carries.

- XV. Discussion and/or approval of Mississippi University for Women to modify their Elementary Education K-3 and K-6 program by replacing three courses and adding three residencies courses**

Dr. Monica Riley stated that the Mississippi University for Women is proposing to remove three courses: ED 297 Computer and the Classroom, FPA 300 Fine Arts in Education, and Materials and Methods of Teaching Physical Education and Health in the Elementary School. The courses will be replaced with three residency course where the students will be taking a block of courses in each semester. The students will have a 40 hours residency course during academic year.

Dr. Cindy Melton entertained a motion to modify their Elementary Education K-3 and K-6 program by replacing three courses and adding three residencies courses. Etta Taplin moved to modify their Elementary Education K-3 and K-6 program by replacing three courses and adding three residencies courses and Corey Welch seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion.

Members voting aye:

Cindy Melton
Kenny Goza
Rilla Jones
Mary Margaret King
Pamela Manners
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty
Patrick Gray

The motion carries.

XVI. Discussion and/or approval of Blue Mountain College to modify the Elementary Education program to reduce the number of courses offered

Dr. Jenetta Waddell presented the proposal on behalf of the Mississippi University for Women and stated that the request mentioned on the agenda was incorrect. What the Mississippi University for Women is requesting is for approval to change the courses required for admission to the teacher education program for Elementary Education majors. The proposed change is from 21 credit hours (seven courses) to 15 credit hours (five courses) after removing ED 340 Tests and Measurements and ED 424 Classroom and Behavior Management.

Pamela Manners asked for Dr. Waddell to clarify the Literacy Block courses and if they are requesting to remove the two courses Tests and Measurements and Classroom and Behavior Management completely. Dr. Waddell stated that the Mississippi University for Women is requesting for the two courses to be removed from the list of courses that are required for admission into the teacher education program. This would allow transfer students more time to meet the requirements for admission to the teacher education program and would be more in line with the admission requirements for their Secondary Education and Special Subject Area majors as well. The courses will still be required to take but not for admission into the program.

Dr. Cindy Melton noted to the Commission members that before they can vote on they must amend the item on the agenda to appropriately reflect the correct request that the Mississippi University for Women is asking for consideration of the Commission.

Dr. Melton entertained a motion for discussion and/or approval of Mississippi University for Women to reduce the number of hours required for admission to the Teacher Education program for their Elementary Education program K-3 and K-6 from 21 credit hours to 15 credit hours. Debra Mays-Jackson moved to amend the item for discussion and/or approval of Mississippi University for Women to reduce the number of hours required for admission to the Teacher Education program for their Elementary Education program K-3 and K-6 from 21 credit hours to 15 credit hours, Etta Taplin seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion.

Members voting aye:

Cindy Melton
Kenny Goza
Rilla Jones
Mary Margaret King

Pamela Manners
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty
Patrick Gray

The motion carries.

Dr. Cindy Melton entertained a motion to reduce the number of hours required for admission to the Teacher Education program for their Elementary Education program K-3 and K-6 from 21 credit hours to 15 credit hours. Pamela Manners moved to reduce the number of hours required for admission to the Teacher Education program for their Elementary Education program K-3 and K-6 from 21 credit hours to 15 credit hours and Debra Mays-Jackson seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion.

Members voting aye:

Cindy Melton
Kenny Goza
Rilla Jones
Mary Margaret King
Pamela Manners
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty
Patrick Gray

The motion carries.

XVII. Report from the Office of Educator Misconduct

James Thompson presented the report from the Office of Educator Misconduct. Mr. Thompson stated that since the last Commission meeting, there have been 12 voluntary surrenders processed with 5 addition cases closed.

XVIII. Discussion and/or approval of ratifications of voluntary surrenders

James Thompson presented the ratification of voluntary surrenders.

- Lori G. Kilgore, license No. 141974, the respondent admits to violating Miss. Code Ann. § 37-3-2 (12)(h), by soliciting, encouraging, participating and/or initiating inappropriate electronic communications with a student while employed in the Houston School District, all in the violation of the Mississippi Educator Code of Ethics Standards 4.2.f. as adopted by the Mississippi State Board of Education.

The license voluntary surrender shall remain in effect for a minimum of eighteen (18) months from the date the Commission ratifies the agreed order, after which the Respondent may petition for reinstatement of Respondent's educator license pursuant to Miss. Code Ann. § 37-3-2(14) of the Mississippi Code and the Rules of Procedure Governing Disciplinary Proceeding of the Commission.

The Commission, in its discretion, may reinstate the Respondent's educator license only by a majority vote of all members of the Commission present at the meeting called for that purpose upon the Respondent's satisfactory showing of evident of rehabilitation.

- Demanuel Guice, license No. 274280, the respondent admits to violating Miss. Code Ann. §§ 37-3-2 (12)(a) and 37-9-57 by abandoning or breaching his contract of employment with Hinds County School District.

The license voluntary surrender shall remain in effect through December 31, 2017, and Respondent shall not apply for reinstatement prior to this date. Thereafter, the Respondent may petition for reinstatement of Respondent's educator license and the Office of Educator Misconduct is authorized to reinstate the Respondent's licensure without further order or action of the Commission.

- Cayla Yawn, license No. 237107, the respondent admits to violating Miss. Code Ann. §§ 37-3-2 (12)(a) and 37-9-57, by abandoning or breaching her contract of employment with Lamar County School District.

The violation of any provision of the Mississippi of Educator Code of Ethics/Standards of Conduct during the probationary period shall, upon the finding of the violation by the Commission, result in the suspension of Educator License No. 237107 for a period of (1) year to run consecutively with any other penalty or suspension that may be imposed for the subsequent ethical violation. As a further condition of this probation, the Respondent shall not seek or apply for reinstatement before the expiration of the full term of any subsequent suspension.

- Benjamin Willis, license No. 273217, the respondent admits that on or about October 28, 2016, while employed as an educator with the Tate County Public Schools, he violated Standard 4.2b. of the Standards of Conduct adopted by the Mississippi State Board of Education and such action constitutes grounds for suspension/revocation of the teacher or administrator license pursuant to Miss. Code Ann. § 37-3-2 (12)(h).

That upon execution of this agreed order, the Respondent shall immediately be deemed to have relinquished or otherwise surrender Educator License No. 273217 to teach in the State of Mississippi and all privileges belonging to said license. That said license must be attached to this agreed order when submitted to the Commission, if in Respondent's possession. The Respondent acknowledges that this agreed order shall have the same effect as a suspension of Respondent's license.

Dr. Cindy Melton entertained a motion to approve the ratifications of voluntary surrenders. Kenny Goza moved to approve the ratifications of voluntary surrenders and Corey Welch seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion.

Members voting aye:

Cindy Melton
Kenny Goza
Rilla Jones
Mary Margaret King
Pamela Manners
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty
Patrick Gray

The motion carries.

XIX. Other Business

There was no other business discussed.

XX. Adjournment

Dr. Cindy Melton entertained a motion adjourn. Etta Taplin moved to adjourn and Debra Mays- Jackson seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion. The Commission unanimously approved to adjourn the meeting.

Members voting aye:

Cindy Melton
Kenny Goza
Rilla Jones
Mary Margaret King
Pamela Manners
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin

Members Abstaining: None

Members voting nay: None

Members Absent:

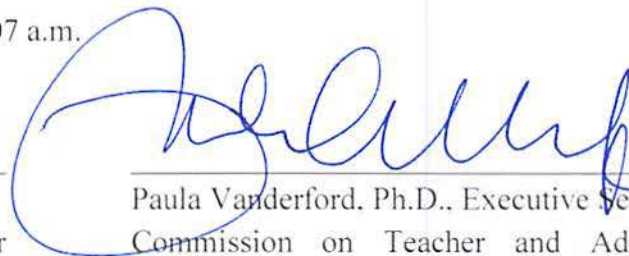
Shannon Doughty
Patrick Gray

The motion carries.

The Commission meeting ended at 11:07 a.m.



Cindy Melton, Ph.D., Chair
Commission on Teacher and Administrator
Education, Certification and Licensure and
Development



Paula Vanderford, Ph.D., Executive Secretary
Commission on Teacher and Administrator
Education, Certification and Licensure and
Development