



Office of Accountability
Paula A. Vanderford, Ph.D., Chief

Office of Accreditation
Jo Ann Malone, Ed.D., Executive Director

December 10, 2019

Mr. Bobby Jones, Superintendent
Wayne County School District
810 Chickasawhay Street
Waynesboro, MS 39367

VIA HAND DELIVERY

Ms. Wilma Taylor, President
Wayne County School Board
810 Chickasawhay Street
Waynesboro, MS 39367

Dear Mr. Jones and Ms. Taylor:

Enclosed is the *On-Site Investigative Audit Report* the Mississippi Department of Education (MDE) conducted in the Wayne County School District (WCSD) August 29, 2019 through December 10, 2019. The investigative audit included an evaluation of accreditation standards and accountability requirements of the State Board of Education (SBE or Board). All findings described in the enclosed report are based on the analysis of data collected during the on-site evaluation, including (a) interviews conducted with WCSD staff, (b) observations and completed evaluation forms, (c) analysis of official documentation on file in the WCSD, and (d) analysis of official reports submitted to the MDE.

Based on the audit findings, the WCSD is in violation of 22 out of 32 Process Standards that include the following: 1, 1.1, 1.2, 1.3, 2.3, 2.3.1, 2.3.2, 3, 3.2, 3.3, 3.4, 4, 4.1, 4.2, 4.4, 4.6, 4.7, 6, 6.1, 7, 8, 10, 12, 12.1, 12.2, 13, 13.1, 13.4, 14, 14.1, 14.1.4, 14.2, 14.5, 17, 17.1, 17.2, 17.3, 17.4, 17.5, 17.6, 18, 18.1, 18.2, 19, 19.1, 19.2, 20, 20.1, 20.2, 22, 26, 27, 27.1, 27.3, 29, 29.1, 30, and 31. In addition to the violations noted above, the WCSD is noncompliant with Accreditation Policy 2.1. Based on a detailed analysis of the 2018-2019 Personnel/Accreditation Data Report submitted to the MDE and official documentation on file in the WCSD, the District failed to report complete and accurate data to the MDE.

The MDE found the District in compliance for Process Standards 2, 2.1, 2.2, 2.4, 2.5, 3.5, 3.6, 4.3, 4.5, 5, 5.1, 5.2, 6.2, 6.3, 10.1, 11, 13.2, 13.3, 14.1.3, 15, 16, 17.5.1, 17.7, 17.8, 21, 21.1, 21.2, 24, 24.1, 24.2, 25, 27.2, 28, 28.1, 28.2, 28.3, 28.4, 28.5, 29.2, 29.3, 29.4, 32, 32.1, and 32.2.

The MDE did not evaluate Process Standards 3.1, 3.7, 9, 13.5, 14.3, and 14.4. Process Standard 23 does not apply to the WCSD.

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Mr. Jones and Ms. Taylor
December 10, 2019
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The MDE Office of Accreditation will present evidence to the Commission on School Accreditation (Commission), which will determine whether an extreme emergency exists in the WCSD that jeopardizes the safety, security, or educational interests of the children enrolled in the schools in the District. In accordance with Miss. Code Ann. § 37-17-6(12)(b), the Commission will determine if such an emergency situation is related to serious violation(s) of federal and state law and accreditation standards, serious concerns regarding financial resources, and inappropriate standards of governance. The Commission meeting will begin at 1:00 p.m. on Monday, December 16, 2019, in the Fourth Floor Board Room of the Central High School Building in Jackson, Mississippi.

District representatives, which shall include, but are not limited to, the Superintendent and the Board Chair, will be allowed to address the Commission prior to the Commission's determination. While the District may be represented by counsel, only district employees and/or board members may address the Commission during the 40 minutes allowed for the District to present evidence pertinent to this matter. This time may not be delegated to anyone else. Following the presentations from the Office of Accreditation and the District, the attorney for the District (if applicable) and the attorney for the MDE will be allowed 10 minutes each to provide closing statements.

If the Commission makes any recommendation(s) at this meeting, the recommendation(s) will be presented to the SBE at the regularly scheduled meeting on December 19, 2019, at 10:00 a.m. in the Fourth Floor Board Room of the Central High School Building, in Jackson, Mississippi. The SBE will follow the same format as the Commission in allowing the District and the MDE to address the Board prior to the Board's determination.

Your cooperation and the assistance of all school district employees are greatly appreciated. If you have any questions related to the enclosed report or accreditation requirements, please contact me at (601) 359-3764.

Sincerely,



Jo Ann Malone, Ed.D.
Office of Accreditation

Enclosure

c: Carey M. Wright, Ed.D.
Paula A. Vanderford, Ph.D.
Special Assistant Attorney General

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On-Site Investigative Audit Report

Wayne County School District (7700)

August 29, 2019 – December 10, 2019

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Attachment A: Letter from the Office of the State Auditor (November 22, 2019)

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**SUMMARY OF COMPLIANCE WITH
ACCOUNTABILITY REQUIREMENTS AND ACCREDITATION STANDARDS
WAYNE COUNTY SCHOOL DISTRICT**

AUGUST 29, 2019 – DECEMBER 10, 2019

POLICY/ PROCESS STANDARD	AREA EVALUATED	SUMMARY OF FINDINGS
Policy 2.1	Data Reporting	<ul style="list-style-type: none"> Based on a review of the 2018-2019 MSIS Personnel/Accreditation Data Report and supporting documentation on file in the District, the Superintendent and school principals failed to ensure that all data reported to the Mississippi Department of Education (MDE) is true and accurate.
Standards 1 and 1.1	Governance: Superintendent Administrative Duties	<ul style="list-style-type: none"> The Superintendent failed to provide effective educational leadership in key areas including the oversight and management of fiscal and day-to-day operations and the effective development and implementation of school district policies.
Standards 1 and 1.2	Governance: School Board Policies	<ul style="list-style-type: none"> Board policies do not serve as the basis of operation for the District.
Standards 1 and 1.3	Governance: Local School Board	<ul style="list-style-type: none"> The Board failed to effectively perform its duties in its role of oversight of management for the District as prescribed by law. The Board failed to operate the District in accordance with current Board policies. The Board failed to ensure that it provided proper governance and leadership in the District.
Standard 2.0	Licensed Staff	<ul style="list-style-type: none"> The District is compliant with Process Standard 2.0.
Standard 2.1	Full-time Principals	<ul style="list-style-type: none"> The District is compliant with Process Standard 2.1.
Standard 2.2	More Than 5% Professional Staff Working Out-of-Field	<ul style="list-style-type: none"> The District is compliant with Process Standard 2.2.
Standards 2.3, 2.3.1, and 2.3.2	Licensed Librarians	<ul style="list-style-type: none"> The library schedule failed to indicate the required library administrative and management planning time at one (1) school.
Standard 2.4	Student Support Services	<ul style="list-style-type: none"> The District is compliant with Process Standard 2.4.
Standard 2.5	School Business Officer	<ul style="list-style-type: none"> The District is compliant with Process Standard 2.5.

POLICY/ PROCESS STANDARD	AREA EVALUATED	SUMMARY OF FINDINGS
Standards 3, 3.1, 3.2, 3.3, and 3.4	Personnel Appraisal System	<ul style="list-style-type: none"> • The MDE did not evaluate Process Standards 3.1 and 3.7. • The District is compliant with Process Standard 3.5 and 3.6. • The District is noncompliant is Process Standards 3, 3.2, 3.3 and 3.4. • The <i>Mississippi School Librarian Growth Rubric</i> is not used to evaluate school librarians. • The <i>Mississippi Counselor Growth Rubric</i> is not used to evaluate all counselors.
Standard 4	Annual Financial Audit	<ul style="list-style-type: none"> • Based on the most recent annual financial audit report (2017) from the Office of the State Auditor, the District failed to obtain an annual financial audit, as conducted under the guidelines of the Office of the State Auditor, no later than nine (9) months after the end of the District's fiscal year. • The District received both qualified and adverse opinions in the most recent (2017) annual financial audit. • The District failed to report accurate financial data.
Standard 4.1	Fixed Asset System of Accountability	<ul style="list-style-type: none"> • Based on the District's most recent annual financial audit report (2017), as conducted under the guidelines of the Office of the State Auditor, the District failed to indicate a fixed asset system of accountability that provides verification of fixed assets and fixed assets records.
Standard 4.2	Zero Fund Balance	<ul style="list-style-type: none"> • Based on the most recent annual financial audit report (2017) from the Office of the State Auditor, the District failed to indicate no less than a zero fund balance for all funds of the District.
Standard 4.3	Procurement Cards	<ul style="list-style-type: none"> • Based on the most recent annual financial audit report (2017) from the Office of the State Auditor, the District is compliant with Process Standard 4.3.
Standard 4.4	Unqualified Opinion	<ul style="list-style-type: none"> • Based on the most recent annual financial audit report (2017) from the Office of the State Auditor, the District failed to indicate an unqualified opinion on the financial statements of the District.
Standard 4.5	Regularly Scheduled Financial Reports Submitted to the Local School Board	<ul style="list-style-type: none"> • Based on the most recent annual financial report (2017) from the Office of the State Auditor, the District is compliant with Process Standard 4.5.
Standard 4.6	Reporting Financial Data	<ul style="list-style-type: none"> • Based on the most recent annual financial audit report (2017) from the Office of the State Auditor, the District failed to verify the accuracy and timely compilation and reporting of all financial data, including the year-end data provided through the Financial Exchange Transfer System (FETS), required for submission to the MDE by the fifteenth (15th) day of October, each year, in accordance with state law and/or the State Board of Education.

POLICY/ PROCESS STANDARD	AREA EVALUATED	SUMMARY OF FINDINGS
Standard 4.7	7% Fund Balance	<ul style="list-style-type: none"> Based on the most recent annual financial report (2017) from the Office of the State Auditor, the District failed to verify a 7% fund balance of the District maintenance fund.
Standards 5 and 5.1	Annual Budget	<ul style="list-style-type: none"> Based on the most recent annual financial report from the Office of the State Auditor, the District is compliant with Process Standard 5.1.
Standards 5 and 5.2	Public School Health Insurance Plan	<ul style="list-style-type: none"> Based on the most recent annual financial report from the Office of the State Auditor, the District is compliant with Process Standard 5.2.
Standards 6 and 6.1	Residency Verification	<ul style="list-style-type: none"> Four (4) of the six (6) schools audited failed to provide the required residency documentation.
Standards 6 and 6.2	Immunization Requirements	<ul style="list-style-type: none"> The District is compliant with Process Standard 6.2.
Standards 6 and 6.3	Age of Entry Requirements	<ul style="list-style-type: none"> The District is compliant with Process Standard 6.3
Standard 7	Transfer Policies and Procedures	<ul style="list-style-type: none"> The District's 2019-2020 student handbook for Wayne County High School failed to include policies regarding transfer students.
Standard 8	Student Records	<ul style="list-style-type: none"> Five (5) of the six (6) schools monitored failed to maintain records in accordance with the <i>Mississippi Cumulative Folders and Permanent Records Manual of Directions</i>.
Standard 9	Implementation of a Continuous Strategic Planning Process	<ul style="list-style-type: none"> The MDE did not evaluate Process Standard 9.
Standard 10	Compulsory School Attendance	<ul style="list-style-type: none"> The District's attendance policy failed to comply with Miss. Code Ann. § 37-13-91.
Standard 10.1	Accuracy, Validity, and Timely Reporting of Student Data	<ul style="list-style-type: none"> Based on the most recent report (2017) from the Office of the State Auditor, the District is compliant is Process Standard 10.1.
Standard 11	Dropout Prevention Plan and Program of Services	<ul style="list-style-type: none"> The District is compliant with Process Standard 11.

POLICY/ PROCESS STANDARD	AREA EVALUATED	SUMMARY OF FINDINGS
Standards 12, 12.1, and 12.2	Community Involvement, Parental Communication, and Business Partnerships	<ul style="list-style-type: none"> The District was unable to provide documented evidence to substantiate an active P-16 Community Engagement Council.
Standard 13	180 Teaching Days	<ul style="list-style-type: none"> The District failed to provide seniors with an academic year consisting of a minimum of 180 teaching days.
Standard 13.1	Instructional Time	<ul style="list-style-type: none"> Based on conflicting information provided by the District, auditors were unable to verify that the school schedules contained the minimum required 330 minutes per day of instruction.
Standard 13.2	Instructional Time for Carnegie Unit Credit	<ul style="list-style-type: none"> The District is compliant with Process Standard 13.2.
Standard 13.3	60% Days	<ul style="list-style-type: none"> The District is compliant with Process Standard 13.3.
Standard 13.4	Required Attendance for Seniors and Preparation for Graduation Ceremonies	<ul style="list-style-type: none"> The District failed to provide seniors with an academic year consisting of a minimum of 180 teaching days.
Standard 13.5	Summer School and Extended Year Programs	<ul style="list-style-type: none"> The MDE did not evaluate Process Standard 13.5.
Standard 14	Graduation Requirements	<ul style="list-style-type: none"> The District failed to ensure all graduating seniors of school year 2018-2019 at Wayne County High School met the graduation requirements established by the District's Board and the State Board of Education.
Standard 14.1	Minimum Carnegie Unit Requirements	<ul style="list-style-type: none"> Twenty-three (23) graduates at Wayne County High School failed to meet the minimum number of Carnegie units required for graduation.
Standard 14.1.3	Career Pathway Options	<ul style="list-style-type: none"> The District is compliant with Process Standard 14.1.3.
Standard 14.1.4	Individualized Career and Academic Plan (iCAP)	<ul style="list-style-type: none"> The District failed to provide documentation of all Grade 7 students having an Individual Success Plan prior to exiting Grade 7.
Standard 14.2	High School Exit Exams	<ul style="list-style-type: none"> Eight (8) graduates at Wayne County High School failed to achieve a passing score, or meet one (1) of the alternative criteria, on each of the required end-of-course assessments.
Standard 14.3	Special Diploma or Certificate	<ul style="list-style-type: none"> The MDE did not evaluate Process Standards 14.3.
Standard 14.4	Mississippi Occupational Diploma	<ul style="list-style-type: none"> The MDE did not evaluate Process Standards 14.4.

POLICY/ PROCESS STANDARD	AREA EVALUATED	SUMMARY OF FINDINGS
Standard 14.5	Participation in Graduation Ceremonies	<ul style="list-style-type: none"> • Of the 196 graduating seniors listed on the commencement program for School Year 2018-2019, the District failed to provide auditors with the records of two (2) students. Of the 194 records reviewed, 30 students failed to meet graduation requirements. The District allowed these 30 students to participate in graduation exercises despite expressed prohibition of such participation.
Standard 15	Professional Development Plan/Program	<ul style="list-style-type: none"> • The District is compliant with Process Standard 15.
Standard 16	Statewide Assessment System	<ul style="list-style-type: none"> • The District is compliant with Process Standard 16.
Standards 17 and 17.1	Early Childhood Programs (Kindergarten)	<ul style="list-style-type: none"> • The District failed to comply with the <i>Mississippi Kindergarten Guidelines</i> in all five (5) elementary/middle schools monitored.
Standards 17 and 17.2	Pre-Kindergarten Programs	<ul style="list-style-type: none"> • The District failed to comply with the <i>Mississippi Early Learning Guidelines</i> in all five (5) elementary/middle schools containing pre-kindergarten classrooms.
Standards 17 and 17.3	Career-Technical Education Program	<ul style="list-style-type: none"> • The District failed to provide documentation that teachers attend and participate in Individual Education Plan (IEP) meetings with the Special Education department for current and perspective students. • The District failed to maintain Individual Student Plans (ISP). • The District failed to provide students the opportunity to participate in a Career and Student Technical Organization (CTSO).
Standards 17 and 17.4	Special Education Program	<ul style="list-style-type: none"> • The District failed to ensure compliance with the <i>Individuals with Disabilities Education Act (IDEA)</i>.
Standards 17 and 17.5	Child Nutrition	<ul style="list-style-type: none"> • The District failed to comply with federal and state requirements for the operation of the Child Nutrition Program. • The District improperly borrowed USDA Child Nutrition funds.
Standards 17 and 17.5.1	School Wellness Policy	<ul style="list-style-type: none"> • The District is compliant with Process Standard 17.5.1.
Standards 17 and 17.6	<i>Elementary and Secondary Education Act</i>	<ul style="list-style-type: none"> • The District failed to ensure compliance with the <i>Elementary and Secondary Education Act (ESEA)</i> as amended by <i>Every Student Succeeds Act of 2015 (ESSA)</i>.
Standards 17 and 17.7	Driver Education	<ul style="list-style-type: none"> • The District is compliant with Process Standard 17.7.
Standards 17 and 17.8	Gifted Education Program	<ul style="list-style-type: none"> • The District is compliant with Process Standard 17.8.

POLICY/ PROCESS STANDARD	AREA EVALUATED	SUMMARY OF FINDINGS
Standards 18, 18.1, and 18.2	Library/Media Center and Services	<ul style="list-style-type: none"> All six (6) school libraries had findings of noncompliance. The overall collection of each library fails to represent a well-balanced, broad range of current learning media, including up-to-date instructional technology, periodicals, teacher resources, and equipment.
Standards 19, 19.1, and 19.2	Textbook Requirements	<ul style="list-style-type: none"> The District failed to provide all students access to current textbooks. The District failed to provide accurate textbook inventories.
Standards 20, 20.1, and 20.2	Instructional Management System	<ul style="list-style-type: none"> The District failed to implement an Instructional Management System that contained the minimum competencies and objectives required in the current curriculum frameworks approved by the State Board of Education. The District failed to implement a tiered instructional model that includes academic interventions, behavioral interventions, and the requirements of the <i>Literacy Based Promotion Act</i>.
Standards 21, 21.1, and 21.2	Promotion, Retention, and Uniform Grading Policy	<ul style="list-style-type: none"> The District is compliant with Process Standards 21, 21.1, and 21.2.
Standard 22	Alternative Education Program	<ul style="list-style-type: none"> The alternative education program failed to meet minimum requirements outlined in the <i>Guidelines for Alternative/GED School Programs</i>.
Standard 23	GED Option	<ul style="list-style-type: none"> Process Standard 23 is not applicable. The District does not operate a GED Option program.
Standards 24, 24.1, and 24.2	Unencumbered Planning Time	<ul style="list-style-type: none"> The District is compliant with Process Standards 24, 24.1, and 24.2.
Standard 25	Limit on Course Preparations	<ul style="list-style-type: none"> The District is compliant with Process Standard 25.
Standard 26	Basic Secondary Curriculum Requirements	<ul style="list-style-type: none"> The high school failed to provide a curriculum that, at a minimum, consists of required approved courses that generate at least 33½ Carnegie Units annually as required by Appendix B of the <i>Mississippi Public School Accountability Standards, 2019</i>.
Standards 27, 27.1, 27.2, and 27.3	Implementation of the Basic Elementary Curriculum in Grades K-8	<ul style="list-style-type: none"> The District is compliant with Process Standard 27.2. The District failed to provide evidence of a curriculum consisting of a minimum of 150 minutes of activity-based instruction per week and 45 minutes of instruction in health education per week.

POLICY/ PROCESS STANDARD	AREA EVALUATED	SUMMARY OF FINDINGS
Standards 28, 28.1, 28.2, 28.3, 28.4, and 28.5	Student Teacher Ratios	<ul style="list-style-type: none"> • The District is compliant with Process Standards 28, 28.1, 28.2, 28.3, 28.4, and 28.5.
Standards 29 and 29.1	Transportation Program and Quarterly Inspection of Buses	<ul style="list-style-type: none"> • The District failed to perform quarterly inspections of buses.
Standard 29.2	Valid Bus Driver's Certificate and Commercial Driver's License	<ul style="list-style-type: none"> • The District is compliant with Process Standard 29.2.
Standard 29.3	Bus Arrival/Departure Schedules	<ul style="list-style-type: none"> • The District is compliant with Process Standard 29.3.
Standard 29.4	Emergency Evacuation Drills	<ul style="list-style-type: none"> • The District is compliant with Process Standard 29.4
Standard 30	School District Facilities	<ul style="list-style-type: none"> • The District failed to provide clean and sanitary facilities in a safe and secure environment in all six (6) schools and the Career and Technical Education Center.
Standard 31	School Safety Plan and Implementation	<ul style="list-style-type: none"> • All six (6) schools failed to meet minimum school safety requirements.
Standards 32, 32.1, and 32.2	Youth Detention Center	<ul style="list-style-type: none"> • The District is compliant with Process Standards 32, 32.1, and 32.2.

ACCREDITATION POLICY 2.1: The Commission on School Accreditation determines the annual accreditation status of all public school districts in the fall of each school year based on verified accreditation data from the previous school year. An annual district accreditation status is assigned based on compliance with Process Standards. Information concerning district compliance with Process Standards is reported to the Commission on an annual basis. The District superintendent and school principals are responsible for ensuring that all data reported to the Mississippi Department of Education are true and accurate as verified by supporting documentation on file in the school district. Reporting false information is a violation of the accreditation requirements set forth by the State Board of Education and may result in the downgrading of the District's accreditation status.

REGULATIONS: Miss. Admin. Code 7-3: 2.1, State Board Policy Chapter 2, Rule 2.1

SUMMARY of FINDINGS

- Based on a review of the 2018-2019 MSIS Personnel/Accreditation Data Report, Contracts for Certified Employees, Master Schedules, and Lists of Staff, the Superintendent and school principals failed to ensure that all data reported to the Mississippi Department of Education (MDE) are true and accurate as verified by supporting documentation on file in the District in accordance with Accreditation Policy 2.1 of the *Mississippi Public School Accountability Standards, 2019*.

The District is NONCOMPLIANT with Accreditation Policy 2.1.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>A comparison of the 2018-2019 Mississippi Student Information System (MSIS)* Personnel/Accreditation Data Report with employee contracts and salary schedules revealed numerous errors, omissions, and inconsistencies among MSIS reports, salary schedules, and contracts. The MDE consistently found the following deficiencies:</p> <ul style="list-style-type: none"> Salaries reported in employee contracts differ with the salaries reported in the MSIS Personnel/Accreditation Data Report for 2018-2019. Salaries reported for employees in the MSIS Personnel/Accreditation Data Report and in employee contracts could not be matched to the district pay scales. 	<p>In order to comply with Accreditation Policy 2.1 of the <i>Mississippi Public School Accountability Standards, 2019</i>, the District shall ensure all administrative staff members and any other staff assigned to report MSIS data are properly trained on the MSIS data reporting requirements, procedures, and timelines to ensure that only the highest quality data are submitted.</p> <p>Administrators and other appropriate personnel shall review the MSIS Personnel Reference Manual that can be downloaded and printed from the Management Information System (MIS) web page at</p>	<p>December 2020</p>

* MSIS is the official source of student and personnel data for Mississippi public schools.
 Policy 2.1
 Wayne County School District

FINDINGS	CORRECTIVE ACTION	TIMELINE
<ul style="list-style-type: none"> • The number of days employed in the contracts of some employees does not match the number of days employed reported in the 2018-2019 MSIS Personnel/Accreditation Data Report. • The District did not provide supplemental contracts for every individual receiving an additional salary for other duties; therefore, the MDE is unable to verify whether the District reported all employee supplements in MSIS for these individuals. • Contracts did not indicate the number of years of experience. <p><u>District Office</u> The District reported 93 employees on the MSIS Detailed Personnel Report: 25 employees are certified; 68 employees are non-certified.</p> <ul style="list-style-type: none"> • The District provided copies of contracts for 11 of the 25 certified employees. • Three (3) employees had salaries on contracts that did not match salaries reported in MSIS. • Two (2) employees had the number of days and salaries on their contract that did not match the number of days and salaries reported in MSIS. • Two (2) employees had positions and salaries on their contracts that did not match the positions and salaries reported in MSIS. • One (1) employee had the number of days, salaries, and positions on the contract that did not match the number of days, salaries, and positions reported in MSIS. 	<p>http://www.mde.k12.ms.us/docs/msis/msisrefman.pdf?sfvrsn=2</p> <p>The individual(s) responsible for personnel records and MSIS data shall perform their tasks to demonstrate the importance of keeping accurate, complete, and up-to-date records.</p> <p>Documentation supporting compliance with employment policies and procedures shall be current and on file in the District.</p> <p>Approved job descriptions shall be developed and on file for all positions, including all additional duties assigned to employees. Each employee shall have an approved job description that accurately describes his/her job duties and qualifications.</p> <p>The District shall review job descriptions, work assignments and duties, as well as contracts and salaries, to ensure that all employees have been accurately reported on the MSIS Personnel/Accreditation Data Report, and that employee contracts substantiate the same data.</p> <p>All data shall be reported accurately and in compliance with MSIS reporting procedures. All personnel data shall be consistent. Personnel information approved by the school board shall be consistent with information contained in contracts and reported in MSIS. When reporting active personnel to MSIS, the District shall ensure the following:</p> <ul style="list-style-type: none"> • All assigned district duties, job titles, and salaries shall be reported to the MDE via the MSIS Personnel/Accreditation Data Report. 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p><u>Beat Four School</u> The school reported 67 employees on the MSIS Detailed Personnel Report: 34 employees are certified; 33 employees are non-certified.</p> <ul style="list-style-type: none"> • The District provided copies of contracts for 31 of the 34 certified employees, which included two (2) administrators. • One (1) employee initial on the contract did not match the initial reported in MSIS. • One (1) employee position on the contract did not match the position reported in MSIS. • Three (3) employees had salaries on their contract that did not match salaries reported in MSIS. • Four (4) employees had the number of employment days and salaries that did not match the number of employment days and salaries reported in MSIS. • The District provided a contract for one (1) employee that was not reported in MSIS. • Thirty-four (34) employees were not included on the List of Staff. • One (1) employee contract was not signed or dated by the employee. <p><u>Buckatunna School</u> The school reported 63 employees on the MSIS Detailed Personnel Report: 36 employees are certified; 27 employees are non-certified.</p> <ul style="list-style-type: none"> • The District provided copies of contracts for 32 of the 36 certified employees, which included one (1) administrator. • Five (5) employees had salaries on contracts that did not match salaries reported in MSIS. 	<ul style="list-style-type: none"> • Additional supplements and stipends shall be reported for each district employee in accordance with MSIS guidelines. • Employees who begin work after the official school-starting day shall be reported with less than 100% district time. • For the number of days employed, indicate the number of days the employee is under contract. • Special Program Codes are used to indicate that all or part of the employee’s salary is paid from federal or special state funds. • When an employee works in more than one (1) position, the salary for each position is reported separately. • When an employee’s salary is paid from more than one (1) funding source, the employee’s salary and time shall be prorated. • Any period block that is after normal school hours shall be indicated with “AS.” • The work assignments of employees shall be accurately reflected in the MSIS Personnel/Accreditation Data Report and shall correspond with each school’s daily schedule. • The period numbers shall correspond to number of periods in the school day and shall indicate the class/course/assignment for each employee, including their planning period. (Exceptions include Pre-Kindergarten and Kindergarten and some special education teachers.) Generally, in a seven-period day, six (6) of the class periods should correspond to six (6) courses and one (1) period shall indicate planning in the schedules of full-time teachers. 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<ul style="list-style-type: none"> • Five (5) employees had the number of days employed on contract that did not match the number of days employed reported in MSIS. • One (1) employee contract position did not match the employee contract position reported in MSIS. • Two (2) employees had multiple contract. • The District failed to provide a List of Staff. <p><u>Clara School</u> The school reported 75 employees on the MSIS Detailed Personnel Report: 43 employees are certified; 32 employees are non-certified.</p> <ul style="list-style-type: none"> • The District provided copies of contracts for 35 of the 43 certified employees, which included one (1) administrator. • Seven (7) employees have salaries on contracts that do not match salaries reported in MSIS. • Three (3) employees had the number of days employed on contract that did not match number of days employed reported in MSIS. • Three (3) employees have middle initials on contracts that do not match middle initials reported in MSIS. • The District provided one (1) supplemental contract that was outdated. The contract was for the 2017-2018 school year. <p><u>Wayne Central School</u> The school reported 85 employees on the MSIS Detailed Personnel Report: 45 employees are certified; 40 employees are non-certified.</p> <ul style="list-style-type: none"> • The District provided copies of contracts for 38 of the 45 certified employees, which included two (2) administrators. 	<ul style="list-style-type: none"> • The required amount of instructional time for all teachers shall be reflected in class schedules. Adequate non-instructional time that allows for movement within the school day, including class changes and lunch, shall be built into these schedules. School schedules shall be uniform among all teachers within the same school. <p>The District shall ensure that personnel reports in MSIS are consistent with personnel included on the Master Schedule and List of Staff provided by each school.</p> <p>The MDE will assign staff to monitor the MSIS Personnel/Accreditation data reporting process for school year 2020-2021 and verify that all required information is accurately reported following established procedures.</p> <p>This citation of noncompliance will remain on record until the 2020-2021 MSIS Personnel/Accreditation Data Report is submitted with all required data supported by documentation on file with the District, and the Office of Accreditation has verified compliance with such data.</p> <p>The District should contact Dr. Jo Ann Malone, Executive Director, Office of Accreditation at JMalone@mdek12.org or 601.359.3764 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Accreditation Policy 2.1.</p>	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<ul style="list-style-type: none"> • Four (4) employees have salaries on contracts that do not match salaries reported in MSIS. • Four (4) employees have number of days employed on contract that does not match number of days employed reported in MSIS. • The District failed to provide a List of Staff. • Two (2) employees have positions on their contract that do not match the positions reported in MSIS. • One (1) employee’s last name on the contract does not match the last name reported in MSIS. • One (1) employee has multiple contracts. <p><u>Waynesboro Riverview School</u> The school reported 82 employees on the MSIS Detailed Personnel Report: 45 employees are certified; 37 employees are non-certified.</p> <ul style="list-style-type: none"> • The District provided copies of contracts for 41 of the 45 certified employees, which included two (2) administrators. • Five (5) employees had salaries on their contract that did not match what was reported in MSIS. • One (1) employee’s last name on the contract does not match the last name reported in MSIS. • Three (3) Supplemental Contracts did not have the Superintendent’s signature. • One (1) employees’ initials reported in MSIS did not match the initial on the contract. <p><u>Wayne County High School</u> The school reported 117 employees on the MSIS Detailed Personnel Report: 86 employees are certified; 31 employees are non-certified.</p>		

FINDINGS	CORRECTIVE ACTION	TIMELINE
<ul style="list-style-type: none"> • The District provided copies of contracts for 63 of the 86 certified employees, which included three (3) administrators. • Two (2) employees had multiple contracts. • Thirty-eight (38) employees have salaries on contracts that did not match salaries in MSIS. • Fifteen (15) employees have the number of days on contracts that does not match the number of days employed in MSIS. • Two (2) employee’s positions on contracts did not match the positions reported in MSIS. • Two (2) employee’s last names on contracts did not match the last name reported in MSIS. • One (1) employee first name on contract did not match the first name reported in MSIS. <p><u>Wayne County Career and Technical Center</u></p> <p>The school reported 24 employees on the MSIS Detailed Personnel Report: 21 employees are certified; 3 employees are non-certified.</p> <ul style="list-style-type: none"> • The District provided copies of contracts for 17 of the 21 certified employees, which included two (2) administrators. • Sixteen (16) of those employees were on the Master Schedule. • Thirteen (13) employees had salaries on contracts that did not match salaries reported in MSIS. • Two (2) employees’ positions on contracts did not match positions reported in MSIS. • One (1) employee’s initial on the contract did not match the initial reported in MSIS. • The District failed to provide a List of Staff. 		

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p><u>Wayne County Alternative School</u> The school reported one (1) certified employee on the MSIS Detailed Personnel Report.</p> <p>The District provided a copy of one (1) contract for one (1) employee, the administrator.</p>		

Standard 1: The local school board and the superintendent of schools shall exercise due diligence in performing the respective duties of each office in accordance with applicable law. The local school board’s responsibilities shall pertain to matters of setting policy and shall not interfere in the day-to-day operations of the school district that include, but are not limited to, such duties as those relating to personnel and management decisions. Failure to comply shall result in the immediate downgrade of the District’s accreditation status to Probation or Withdrawn as indicated in Accreditation Policy 2.5.

REGULATIONS: Miss. Code Ann. §§ 25-41-1 et al., §§ 25-61-1 through 17, § 37-3-4(5), §§ 37-6-7, 9, 11, and 15, § 37-7-306(1-4), §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w), § 37-6-3(3-4), §§ 37-9-7, 13, and 14, § 37-61-9, § 37-151-5(h), and the *Federal Civil Rights Act of 1964*

1.1: The school board assigns all executive and administrative duties to the superintendent, who is properly licensed and chosen in the manner prescribed by law.

REGULATIONS: Miss. Code Ann. § 37-6-3(3-4), §§ 37-9-7, 13, and 14, § 37-61-9, and § 37-151-5(h)

SUMMARY of FINDINGS

- Based on the on-site investigative audit that began on August 29, 2019 in the Wayne County School District, the Superintendent failed to provide effective educational leadership in key areas including the oversight and management of fiscal and day-to-day operations and the effective development and implementation of school district policies.

The District is NONCOMPLIANT with Process Standards 1 and 1.1.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>Miss. Code Ann. § 37-9-14 outlines the management responsibilities of the school district superintendent as required by State law which includes implementing plans, procedures, programs, and systems to achieve clearly defined, desired results.</p> <p>The Superintendent failed to provide effective educational leadership in key areas including the oversight and management of fiscal and day-to-day operations and the effective development and implementation of District policies.</p>	<p>To comply with Miss. Code Ann. § 37-9-14, the District shall ensure the Superintendent implements plans, procedures, programs, and systems to achieve clearly defined, desired results. The Superintendent shall employ appropriately licensed individuals to implement the programs.</p> <p>The Superintendent shall also:</p> <ul style="list-style-type: none"> Ensure all administrative staff members and any other staff assigned to report MSIS data are properly trained on the MSIS data reporting 	<p>Immediately</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>Examples include, but are not limited to, the following:</p> <ul style="list-style-type: none"> • The Superintendent failed to ensure that all data reported to the MDE are true and accurate as verified by supporting documentation on file in the District. (<i>See also</i> Accreditation Policy 2.1) • The Superintendent failed to implement appropriate standards of governance. (<i>See also</i> Process Standards 1.2 and 1.3) • The Superintendent failed to ensure that the District operates according to school board policies and procedures that comply with state and federal statutes and State Board of Education policies and process standards. (<i>See also</i> Process Standards 1.2 and 1.3) • The Superintendent failed to comply with financial accountability requirements. (<i>See also</i> Process Standard 4 and Attachments A and B) <ul style="list-style-type: none"> ○ The District failed to submit financial audit reports for Fiscal Years 2015, 2016, 2017, and 2018 by the March 31, 2016, 2017, 2018, and 2019 deadlines; and ○ The District failed to submit the financial audit reports for Fiscal Year 2018 to the Office of the State Auditor. • The Superintendent failed to ensure that all graduating seniors of school year 2018-2019 met all graduation requirements. (<i>See also</i> Process Standard 14) • The Superintendent failed to ensure compliance with regulations for Career and Technical Education. (<i>See also</i> Process Standard 17.3) • The Superintendent failed to ensure compliance with the <i>Individuals with Disabilities Education Act</i>. (<i>See also</i> Process Standard 17.4) 	<ul style="list-style-type: none"> requirements, procedures, and timelines to ensure that only the highest quality data is submitted; • Ensure that the District operates according to Board policies and procedures that comply with state and federal statutes and State Board of Education policies and process standards; • Obtain an annual financial audit of the District for the fiscal year, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the District’s fiscal year; • Ensure that each student receiving a high school diploma has met the requirements established by its local board of education and by the State Board of Education; • Ensure compliance with state and/or federal requirements for Career and Technical Education, <i>Individuals with Disabilities Act</i>, Child Nutrition, and the <i>Every Student Succeeds Act</i>. • Implement an Instructional Management Plan (IMP) that clearly defines the academic goals necessary for improving student achievement; • Ensure that school facilities are maintained according to standards for clean, safe, and orderly schools; and • Ensure that each school has a School Safety Plan that complies with MDE requirements. <p>Contact Dr. Jo Ann Malone, Executive Director, Office of Accreditation at JMalone@mdek12.org or 601.359.3764 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standards 1 and 1.1.</p>	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<ul style="list-style-type: none"> • The Superintendent failed to ensure compliance with Child Nutrition regulations. (<i>See also</i> Process Standard 17.5) • The Superintendent failed to ensure compliance with the <i>Elementary and Secondary Education Act</i> as amended by the <i>Every Student Succeeds Act of 2015</i> (ESSA). (<i>See also</i> Process Standard 17.6) • As the educational leader of the District, the Superintendent failed to implement an instructional management plan that clearly defines the academic goals necessary for improving student achievement. (<i>See also</i> Process Standard 20) • The Superintendent failed to ensure that school facilities are maintained according to standards for clean, safe, and orderly schools. (<i>See also</i> process Standards 30 and 31) • The Superintendent failed to ensure that all schools have a comprehensive School Safety Plan on file that has been approved by the local school board and complies with all state statutes and State Board of Education policies. (<i>See also</i> Process Standard 31) 		

Standard 1: The local school board and the superintendent of schools shall exercise due diligence in performing the respective duties of each office in accordance with applicable law. The local school board’s responsibilities shall pertain to matters of setting policy and shall not interfere in the day-to-day operations of the school district that include, but are not limited to, such duties as those relating to personnel and management decisions. Failure to comply shall result in the immediate downgrade of the District’s accreditation status to Probation or Withdrawn as indicated in Accreditation Policy 2.5.

REGULATIONS: Miss. Code Ann. §§ 25-41-1 et al., §§ 25-61-1 through 17, § 37-3-4(5), §§ 37-6-7, 9, 11, and 15, § 37-7-306(1-4), §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w), § 37-6-3(3-4), §§ 37-9-7, 13, and 14, § 37-61-9, § 37-151-5(h), and the *Federal Civil Rights Act of 1964*

1.2: School board policies that comply with state and federal statutes, rules, and regulations serve as the basis of operation for the District, and current copies (print or electronic) of school board policies are published and available for public review.

REGULATIONS: Miss. Code Ann. § 25-41-7, §§ 25-61-1 through 17, §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w), and the *Federal Civil Rights Act of 1964*

SUMMARY of FINDINGS

- The Superintendent and Board failed to develop, maintain, and implement local board policies that comply with State and Federal statute and State Board of Education Policies.
- Local board policies do not serve as the basis of operation for the District.
- Board policies are not reviewed, revised, or published in an effective or efficient manner.

The District is NONCOMPLIANT with Process Standards 1 and 1.2.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The Superintendent and Board failed to implement policies that clearly define and ensure that the necessary plans, procedures, programs, and systems are in place to serve all students.</p> <p>The Superintendent and Board also failed to ensure that the District operates according to school board policies and procedures that comply with state and federal statutes and State Board of Education policies and</p>	<p>Pursuant to Miss. Code Ann. § 25-41-7, §§ 25-61-1 through 17, §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w); and the <i>Federal Civil Rights Act of 1964</i>, local board policies that comply with State and Federal statutes and SBE policies shall serve as the basis of operation of the District.</p> <p>The District shall review and revise all District policies and publications to ensure that all statements are</p>	<p>Immediately</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>process standards. Current Board policies do not serve as the basis of operation for the District.</p> <p>Examples include, but are not limited to, the following:</p> <ul style="list-style-type: none"> • Ensuring that all data reported to the MDE are true and accurate (<i>See also</i> Accreditation Policy 2.1); • Ensuring implementation of appropriate standards of governance (<i>See also</i> Process Standards 1.2 and 1.3); • Ensuring that the District operates according to school board policies and procedures that comply with state and federal statutes and State Board of Education policies and process standards (<i>See also</i> Process Standards 1.2 and 1.3); • Complying with financial accountability requirements (<i>See also</i> Process Standard 4 and Attachments A and B); • Ensuring all graduating seniors of school year 2018-2019 met all graduation requirements (<i>See also</i> Process Standard 14); • Ensuring compliance with regulations for Career and Technical Education (<i>See also</i> Process Standard 17.3); • Ensuring compliance with the <i>Individuals with Disabilities Act</i> (<i>See also</i> Process Standard 17.4); • Ensuring compliance with Child Nutrition regulations (<i>See also</i> Process Standard 17.5); • Ensuring compliance with the <i>Elementary and Secondary Education Act</i> as amended by the <i>Every Student Succeeds Act of 2015</i> (ESSA) (<i>See also</i> Process Standard 17.6); • Implementing an instructional management plan that clearly defines the academic goals necessary for improving student achievement (<i>See also</i> 	<p>clearly written and consistent with approved school board policy as well as state and federal statutes.</p> <p>To maintain current written policies that are current with board action and administrative decisions, the Board shall ensure that Board policies are reviewed annually and, if necessary, revised.</p> <ul style="list-style-type: none"> • The Board shall direct the superintendent to develop a process for ensuring that the policy manual is kept current. • The Board shall establish an annual review schedule no later than January of each year. • The annual review schedule shall give priority to reviewing time sensitive policy sections that may effect changes in district publications for the next school year. • All District publications, such as the student handbook, shall reflect language that is consistent with current approved Board policies. • All policies shall be properly indexed with the dates of Board adoption, and those dates shall be consistent with Board action as recorded in the official Board minutes. • When revision(s) are made and approved by the Board, the District shall communicate the revision(s) to all staff, parents, and students and shall ensure the policies posted on the District’s website are current. <p>Contact Dr. Jo Ann Malone, Executive Director, Office of Accreditation at JMalone@mdek12.org, or 601.359.3764 for technical assistance or when the</p>	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>Process Standard 20);</p> <ul style="list-style-type: none"> Ensuring that school facilities are maintained according to standards for clean, safe, and orderly schools (<i>See also</i> process Standards 30 and 31); and Ensuring that all schools have a comprehensive School Safety Plan on file that has been approved by the local school board and complies with all state statutes and State Board of Education policies (<i>See also</i> Process Standard 31). <p>Based on a review of Board minutes and Board policies, it is not evident that there is a structured procedure in place for reviewing, revising, and rescinding policies. Policies are revised when it is necessary as when notified by the MSBA, but there is no indication that a schedule has been established to provide an annual or routine review of all policies.</p> <p>Discrepancies, irregularities, and inconsistencies exist between Board policies and other District documents, such as the student handbooks. Some policies and procedures published in the student handbooks are inconsistent with current state statutes, State Board of Education policies, and/or District policies including policies pertaining to attendance and graduation requirements. Examples include, but are not limited to, the following:</p> <ul style="list-style-type: none"> The information listed under “Points To Remember” on page 22 of the high school handbook and on page 27 of the K-8 handbook are inaccurate. The “points” included in the student handbooks have been incorrectly 	<p>District is prepared for a follow-up visit to verify compliance with Process Standards 1 and 1.2.</p>	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>interpreted from Miss. Code Ann. §37-13-91(6) by the District. The referenced section of the statute is related to the criteria for reporting truant students and does not outline the requirements for student attendance. As it is written in the student handbook, it is interpreted that students are allowed to be absent the first 15 days of school, and that students are allowed 12 unexcused absences per year.</p> <ul style="list-style-type: none"> • The second paragraph under “Tardiness” on Page 22 of the high school handbook is inconsistent with Board Policy JBD. • Board Policy IDDI, Advanced Placement Policy addresses the guidelines for a GED Program and is not related to Advanced Placement. (The title of the policy fails to accurately describe the content of the policy.) <p>The District failed to publish current and consistent information in Board policy and in the 2019-2020 student handbooks regarding graduation requirements. Graduation requirements listed in the student handbook are incorrect. (<i>See also</i> Process Standard 14)</p> <ul style="list-style-type: none"> • The high school student handbook fails to list the current graduation requirements. • Page 36 of the 2019-2020 high school student handbook incorrectly states that the Mississippi Diploma Options begin with incoming freshmen of 2019-2020, rather than incoming freshmen of 2018-2019. 		

Standard 1: The local school board and the superintendent of schools shall exercise due diligence in performing the respective duties of each office in accordance with applicable law. The local school board’s responsibilities shall pertain to matters of setting policy and shall not interfere in the day-to-day operations of the school district that include, but are not limited to, such duties as those relating to personnel and management decisions. Failure to comply shall result in the immediate downgrade of the District’s accreditation status to Probation or Withdrawn as indicated in Accreditation Policy 2.5.

REGULATIONS: Miss. Code Ann. §§ 25-41-1 et al., §§ 25-61-1 through 17, § 37-3-4(5), §§ 37-6-7, 9, 11, and 15, § 37-7-306(1-4), §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w), § 37-6-3(3-4), §§ 37-9-7, 13, and 14, § 37-61-9, § 37-151-5(h), and the *Federal Civil Rights Act of 1964*

1.3: School board members complete required basic and continuing education programs in order to effectively perform their duties in the manner prescribed by law.

REGULATIONS: Miss. Code Ann. §§ 25-41-1 et al., §§ 25-61-1 through 17, § 37-3-4(5), §§ 37-6-7, 9, 11, and 15, and § 37-7-306(1-4)

SUMMARY of FINDINGS

- The Wayne County School Board failed to effectively perform its duties in its role of oversight of management for the District as prescribed by law.
- The Wayne County School Board failed to develop and operate the District in accordance with current school board policies. Consequently, it failed to ensure that it provided proper governance and leadership to the District.

The District is NONCOMPLIANT with Process Standards 1 and 1.3.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The Board failed to effectively perform its duties in accordance with applicable federal and state statutes, State Board of Education Policies, and process standards.</p> <p>Examples include, but are not limited to, the following:</p> <ul style="list-style-type: none"> • Ensuring that all data reported to the MDE are true and accurate (<i>See also</i> Accreditation Policy 2.1); 	<p>To comply with Miss. Code Ann. §§ 25-41-1 et al; §§ 25-61-1 through 17; § 37-3-4(5); §§ 37-6-7, 9, 11, and 15; and § 37-7-306(1-4), the Board shall govern in a manner that concentrates on policymaking to improve student achievement. Policies shall be developed, implemented, and practiced by all District personnel, including the Board and Superintendent. (<i>See also</i> Standard 1.2)</p>	<p>Immediately</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<ul style="list-style-type: none"> ● Ensuring implementation of appropriate standards of governance (<i>See also</i> Process Standards 1.2 and 1.3); ● Ensuring that the District operates according to school board policies and procedures that comply with state and federal statutes and State Board of Education policies and process standards (<i>See also</i> Process Standards 1.2 and 1.3); ● Complying with financial accountability requirements (<i>See also</i> Process Standard 4 and Attachments A and B); ● Ensuring all graduating seniors of school year 2018-2019 met all graduation requirements (<i>See also</i> Process Standard 14); ● Ensuring compliance with regulations for Career and Technical Education (<i>See also</i> Process Standard 17.3); ● Ensuring compliance with the <i>Individuals with Disabilities Act</i> (<i>See also</i> Process Standard 17.4); ● Ensuring compliance with Child Nutrition regulations (<i>See also</i> Process Standard 17.5); ● Ensuring compliance with the <i>Elementary and Secondary Education Act</i> as amended by the <i>Every Student Succeeds Act of 2015</i> (ESSA) (<i>See also</i> Process Standard 17.6); ● Implementing an instructional management plan that clearly defines the academic goals necessary for improving student achievement (<i>See also</i> Process Standard 20); ● Ensuring that school facilities are maintained according to standards for clean, safe, and orderly schools (<i>See also</i> process Standards 30 and 31); and ● Ensuring that all schools have a comprehensive 	<p>The Board shall set policy, delegate executive, supervisory and instructional authority to the District’s employees, and appraise the results achieved in light of the goals of the District.</p> <p>To comply with Miss. Code Ann. §37-7-301(f) Board members shall visit schools in the District, in their discretion, <i>in a body</i> for the purpose of determining what can be done for the improvement of the school in a general way.</p> <p>To comply with Miss. Code Ann. §37-7-306(4) every Board member selected after July 1, 2002, shall spend at least one (1) full day in a school in the District they represent, without compensation.</p> <p>(<i>See also</i> Process Standards 1.1 and 1.2 for additional Corrective Actions.)</p> <p>Contact Dr. Jo Ann Malone, Executive Director, Office of Accreditation at JMalone@mdek12.org or 601.359.3764 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standards 1 and 1.3.</p>	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>School Safety Plan on file that has been approved by the local school board and complies with all state statutes and State Board of Education policies (<i>See also</i> Process Standard 31).</p> <p>Policy BBBCB regarding School Board Members' visits to schools fails to comply with Miss. Code Ann. §§ 37-7-301(f) and 37-7-306(4). The procedure in the District's policy allows the option of visiting the schools as individuals. However, neither statute provides for visits in that manner.</p>		

Standard 2: All district professional positions requiring licensed staff are filled by staff that are properly licensed and endorsed as required by state law and federal requirements of the *Elementary and Secondary Education Act (ESEA)*.

REGULATIONS: Miss. Code Ann. § 37-9-7, Miss. Admin. Code 7-3: 80.1 and 80.2, State Board Policy Chapter 80, Rule 80.1 and 80.2, *ESEA (revised as ESSA)*, and Federal Code

SUMMARY of FINDINGS

- According to the data reported in MSIS for the 2018-2019 school year, the Wayne County School District employed all district professional positions that were properly licensed and endorsed.

The District is **COMPLIANT** with Process Standard 2.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Standard 2.1: The school district employs an appropriately licensed full-time principal at each school. The principal may not have any other job duties assigned in areas that require a specific work area code unless a waiver is granted by the Commission on School Accreditation. This standard does not apply to assistant principals.

REGULATIONS: Miss. Code Ann. §§ 37-9-7 and 15, and § 37-151-5(g)

SUMMARY of FINDINGS

- According to the data reported in MSIS, the Wayne County School District employed a licensed, full-time principal at each school during School Year 2018-2019.

The District is **COMPLIANT** with Process Standard 2.1.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Standard 2.2: With the exception of academic core subjects, the professional staff in each school is comprised of no more than 5% of Full Time Equivalent (FTE) units working outside the area or areas of endorsement. Assistant principals and administrative interns who are not properly endorsed may be included in the 5% FTE working outside their area of endorsement, provided that they do not act in the place of the principal. An appropriate license is required for superintendents, principals, librarians, and guidance counselors.

REGULATIONS: Miss. Admin. Code 7-3: 2.1, State Board Policy Chapter 2, Rule 2.1

SUMMARY of FINDINGS

- According to the data reported in MSIS for the 2018-2019 school year, the Wayne County School District did not exceed the 5% of Full Time Equivalent (FTE) units working outside the area or areas of endorsement.

The District is COMPLIANT with Process Standard 2.2.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Standard 2.3: The school district employs in each school a licensed librarian or media specialist who devotes no more than one-fourth (1/4) of the workday to library/media administrative activities.

2.3.1: If the student enrollment is 499 or less, a half-time licensed librarian or media specialist is required.

2.3.2: If the student enrollment is 500 or more, a full-time licensed librarian or media specialist is required.

REGULATIONS: Miss. Code Ann. §§ 37-17-6(3)(a) through (e) and the *Mississippi Public and Nonpublic School Library Guide*

SUMMARY of FINDINGS

- The MDE monitored six (6) schools in the Wayne County School District, five (5) elementary/middle schools and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, and Wayne County High School.
- The library schedule failed to indicate the required library administrative and management planning time at one (1) school: Waynesboro Riverview School.
- The District is compliant at four (4) of the elementary/middle schools and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, and Wayne County High School.

The District is NONCOMPLIANT with Process Standards 2.3, 2.3.1, and 2.3.2.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>Waynesboro Riverview School failed to develop and utilize a library schedule that indicates the allotted time throughout the school week to complete management and administrative library tasks (e.g., planning, weeding, shelving, ordering, etc.). According to the Section 6.1 Personnel, in the current edition of the <i>MS School Library Guide</i>, the School is noncompliant.</p>	<p>The administrator and librarian shall review and ensure compliance with Section 3.7 (Promoting Flexible, Open Access), Section 6.1 (Personnel), and Appendix A in the current edition of the <i>MS School Library Guide</i>.</p> <p>The administrator shall ensure that librarian’s schedule allows time during the work week for library administrative activities and collaborate with teachers.</p> <p>The administrator shall ensure that the librarian function 100 percent of the time in the library since the school has an enrollment of more than 500 students. This shall include having designated time to work with all students and collaborate with teachers. Library lessons and/or skills shall be taught to deepen the learning in the classroom.</p>	<p>August 2020</p>

	<p>Contact Elizabeth Simmons, Library Media Specialist, Office of Elementary Education and Reading, at ESimmons@mdek12.org or 601.359.2586 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standard 2.3.</p>	
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Standard 2.4: Student support services (appraisal, academic, and/or personal advisement, and educational and/or career planning and referral) are provided in each school by qualified student support personnel. Student support personnel may only provide those services and activities in the area(s) that each individual is specifically qualified to provide and will use only job titles that reflect same.

REGULATIONS: Miss. Code Ann. § 37-9-7, 7 Miss. Admin. Code Pt. 3, Ch. 80, R. 80.1, R. 80.2, ESEA (revised as ESSA), and Federal Code

SUMMARY of FINDINGS

- The MDE monitored six (6) schools in the Wayne County School District, five (5) elementary/middle schools and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, and Wayne County High School.

The District is COMPLIANT with Process Standard 2.4.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Standard 2.5: The school district employs a school business officer/administrator whose qualifications meet the criteria established by the Mississippi Department of Education and whose primary job responsibilities are conducting, supervising, and/or directing the financial affairs and operations of the school district.

REGULATIONS: Miss. Admin. Code 7-3: 71.1 and 71.2, State Board Policy Chapter 71, Rule 71.1 and 71.2

SUMMARY of FINDINGS

- The Wayne County School District employs a school business officer/administrator.

The District is **COMPLIANT** with Process Standard 2.5.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Standard 3: The school district implements an annual, formal personnel appraisal system for licensed staff that includes assessment of employee on-the-job performance.

- 3.1: Superintendent Evaluation using the assessment benchmarks established by the Mississippi School Boards Association (MSBA) and consistent with assessment components defined in Miss. Code Ann. § 37-7-301.**
- 3.2: Principal and Assistant Principal Effectiveness using the Professional Growth System (PGS) for Administrators**
- 3.3: Teacher Effectiveness using the Professional Growth System (PGS) for Teachers**
- 3.4: Counselor Effectiveness using the Professional Growth System (PGS) for Counselors**
- 3.5: Annual employee performance data shall be submitted to the MDE following the guidelines in the MDE Educator and Administrator Professional Growth System Guidelines. Districts shall adhere to revision dates as determined by the MDE and implement only the current version.**
- 3.6: Administrators who rate school-level administrators, counselors, librarians, and teachers, and teacher-observers shall complete an MDE-approved Professional Growth System (PGS) training.**
- 3.7: Other, non-licensed, district staff evaluations as determined by local school board policy.**

REGULATIONS: Miss. Code Ann. §§ 37-3-46(b) and 37-7-301

SUMMARY of FINDINGS

- The MDE monitored six (6) schools in the Wayne County School District, five (5) elementary/middle schools and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, and Wayne County High School.
- The District failed to implement the MDE *School Librarian Professional Growth Rubric* to evaluate school librarians. (Process Standard 3.3 for librarians)
- The District is compliant with Process Standard 3.3 for librarians at two (2) of the elementary/middle school(s) and in one (1) high school: Clara School, Wayne Central School and Wayne County High School.
- The District is noncompliant with Process Standard 3.4 for counselors in one (1) school: Wayne County High School.
- The District is compliant with Process Standards 3.5 and 3.6.

The MDE DID NOT EVALUATE Process Standards 3.1 and 3.7.

The District is COMPLIANT with Process Standards 3.5 and 3.6.

The District is NONCOMPLIANT with Process Standards 3, 3.2, 3.3, and 3.4.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p><u>Process Standard 3.2</u> Based on confidential interviews with staff, the District failed to implement the Professional Growth System for Administrators with fidelity.</p> <p><u>Process Standard 3.3</u> The District failed to implement the <i>School Librarian Professional Growth Rubric</i> as an evaluation tool for the school librarian(s). Administrators completed numerous informal observations without a formal evaluation and the required face-to-face feedback conversation. According to the <i>School Librarian Professional Growth Rubric</i> and Section 6.5 Librarian Evaluation in the current <i>Mississippi School Library Guide</i>, three (3) elementary/middle schools are noncompliant:</p> <ul style="list-style-type: none"> ● Beat Four School ● Buckatunna School ● Waynesboro Riverview School <p><u>Process Standard 3.4</u> The District failed to evaluate the school counselors using the counselor growth system rubric at the following school(s):</p> <ul style="list-style-type: none"> ● Wayne County High School 	<p>To comply with Miss. Code Ann. §§ 37-3-46(b) and 37-7-301, the District shall ensure the following are met:</p> <p>The Superintendent shall ensure that principals are evaluated using the most current version of the Professional Growth System for Administrators.</p> <p>The Superintendent and principals shall ensure teachers are evaluated using the most current version of the Professional Growth System for Teachers.</p> <p>The District shall ensure the librarians are evaluated using the current <i>Mississippi Librarian Growth Rubric</i> located on the Mississippi Department of Education library website. www.mde.k12.ms.us/docs/elementary-education-and-reading-library/mississippi-library-growth-rubric.pdf?sfvrsn=2</p> <p>The District shall review and ensure compliance to Section 6.5 Librarian Evaluation in the current edition of <i>Mississippi School Library Media Guide</i>.</p> <p>Principals shall evaluate the counselors every year using the <i>Mississippi Counselor Growth Rubric</i> and maintain documentation. Every school counselor shall also have a current, signed annual agreement reflecting the school counseling program goals and use of time.</p> <p>Contact Elizabeth Simmons, Library Media Specialist, Office of Elementary Education and Reading, at ESimmons@mdek12.org or 601.359.2586 for technical assistance or when the District is prepared for a follow-</p>	<p>May 2020</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
	<p>up visit to verify compliance with Process Standard 3.6 for librarians.</p> <p>Contact Dr. Jennifer Trammell, Counseling and Support Services, at JTrammell@mdek12.org or 601.359.3933 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standards 3.4 and 3.6 for counselors.</p> <p>Contact Courtney Van Cleve, Bureau Director II, Office of Teaching and Leading, at CVancleve@mdek12.org or 601.359.3631 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standards 3, 3.2, 3.3, and 3.4.</p>	

Standard 4: The local school board obtains an annual financial audit of the school district, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district’s fiscal year.

- 4.1: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates a fixed asset system of accountability that provides verification of fixed assets and fixed assets records.**
- 4.2: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates no less than a zero-fund balance (as defined by generally accepted accounting principles) for all funds of the school district.**
- 4.3: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the process for distributing Educational Enhancement Fund procurement cards to all eligible teachers.**
- 4.4: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates an unqualified opinion (as defined by generally accepted auditing standards) on the financial statements of the school district.**
- 4.5: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the local school board has received, reviewed and discussed, as reflected in official minutes of the regularly scheduled monthly meeting, the financial reports required by state law and/or the State Board of Education.**
- 4.6: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the accuracy and timely compilation and reporting of all financial data, including the year-end data provided through the Financial Exchange Transfer System (FETS), required for submission to the MS Department of Education by the fifteenth day of October, each year, in accordance with state law and/or the State Board of Education.**
- 4.7: The most recent annual financial data of the school district, as submitted to the MS Department of Education, verifies a 7% fund balance of the district maintenance fund.**

REGULATIONS: Miss. Code Ann. § 7-7-211(e), § 37-9-18(1-2), § 37-17-6(18), § 37-37-7(2)(e), § 37-37-13, §37-61-8, § 37-61-19, § 37-61-21(2), § 37-61-29, § 37-61-33(3)(iii), Miss. Admin. Code 7-3: 10.1 State Board Policy Chapter 10, Rule 10.1, Miss. Admin. Code 7-3: 32.1, State Board Policy Chapter 32, Rule 32.1, Miss. Admin. Code 7-3: 71.1, State Board Policy Chapter 71, Rule 71.3, and 2 C.F.R. § 200

SUMMARY of FINDINGS

- The most recent financial audit report for Wayne County School District is for Fiscal Year 2017.
- The District failed to submit their annual financial audit reports for 2015, 2016, 2017, and 2018 to the Office of the State Auditor by the March 31 deadline.
- The District failed to have adequate internal controls in place to ensure all fixed assets are properly recorded.
- The District reported a single fund with less than a zero-fund balance for Fiscal Year 2017.

- The District received both qualified¹ and adverse² opinions on the most recent (2017) annual audit.
- The District failed to report accurate financial data.
- The District failed to maintain a 7% fund balance of the district maintenance fund for Fiscal Year 2017.

Based on the most recent (2017) report from the Office of the State Auditor, the District is COMPLIANT with Process Standards 4.3 and 4.5. Based on the most recent (2017) report from the Office of the State Auditor, the District is NONCOMPLIANT with Process Standards 4, 4.1, 4.2, 4.4, 4.6, and 4.7.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>On November 22, 2019 the Office of the State Auditor informed State Superintendent of Education, Dr. Carey Wright, and the State Board of Education, that a serious financial condition exists in the Wayne County School District for the fiscal year end June 30, 2017. (See Attachment A)</p> <p>Based on the most recent annual (2017) audit report (Attachment B) the Wayne County School District is financially unstable due to the low amount of working</p>		Immediately

¹ A qualified opinion indicates potential problems were detected during the audit process. The auditors issued the District qualified opinions relating to the Governmental Activities, Food Service Fund, and Aggregate Remaining Fund Information. This opinion was issued because the District failed to maintain adequate records documenting the existence, completeness, and valuation of the capital assets related to buildings, building improvements, and improvements other than buildings for governmental activities. The District failed to maintain adequate records for supporting amounts presented for due to/from other funds for general fund, school food service fund, sixteenth section principal fund, and aggregate remaining fund information.

² An adverse opinion indicates misstatements in the preparation of the financial statements that were detected during the audit process. The auditors issued the District an adverse opinion relating to the General Fund and Sixteenth Section Principal Fund. This opinion was issued because the District did not implement the proper controls to reconcile and record accruals at year end, nor were there budgetary controls in place to prevent the district from expending funds in excess of available resources during the year. The District did not make principal and interest payments on Sixteenth Section Principal Trust Loans.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>balance totaling \$14,074,915.00 and cash deficit balance of \$7,513,374.00.</p> <p><u>Process Standard 4.4</u> The District received both qualified and adverse opinions on the most recent financial audit.</p> <p><u>Process Standard 4.6</u></p> <ul style="list-style-type: none"> • The District failed to make proper entries to record the payment of sixteenth section principal trust loans. District’s management made a pervasive entry that made it appear the sixteenth section loans had been repaid. • The District failed to have an effective system of internal controls over interfund loans to ensure transfers and due to/from between funds are reconciled monthly. • The District failed to utilize proper procedure to complete the district maintenance bank reconciliations and track all discrepancies or unsupported amounts. • The District failed to implement the proper controls to reconcile and record account receivables, account payable and accrued liabilities at year end. <p><u>Process Standard 4.7</u> The District failed to maintain a 7% fund balance in the District Maintenance Fund.</p>	<p>To be compliant with Process Standard 4.4, the District shall obtain an unqualified opinion on the annual financial audit of the school district for the fiscal year.</p> <p>To be compliant with Process Standard 4.6 the District shall ensure the accuracy and timely compilation and reporting of all financial data, including the year-end data provided through the Financial Exchange Transfer System (FETS), required for submission to the MDE by the fifteenth day of October, each year, in accordance with state law and/or the State Board of Education.</p>	

FINDINGS	CORRECTIVE ACTION	TIMELINE
	<p>To be compliant with Process Standard 4.7, the District shall maintain a minimum balance of 7% in the District Maintenance Fund.</p> <p>Contact Dr. Felicia Gavin, Chief Operations Officer, at FGavin@mdek12.org or 601.359.5254 or Letitia Johnson, Bureau Director, Office of School Financial Services, at LJohnson@mdek12.org or 601.359.3294 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standards 4, 4.1, 4.2, 4.4, 4.6, and 4.7.</p>	

Standard 5: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the following:

- 5.1:** The local school board submits the annual budget to the levying authority and the prescribed budgetary information to the MS Department of Education by the fifteenth day of August, each year, in accordance with state law and/or the State Board of Education.
- 5.2:** The local school board budgets and expends funds under the Public School Health Insurance Plan as required by state law and State Board policy. Failure to remit premiums, interest penalties, and/or late charges in a timely manner may result in withholding a school district’s adequate education program funds.

REGULATIONS: Miss. Code Ann. §§ 37-61-9(1-3), 37-151-95, and Miss. Admin. Code 7- 3: 48.4, State Board Policy Chapter 48, Rule 48.4

SUMMARY of FINDINGS

- The Wayne County School District has adequate controls for budgeting and expends funds under the Public Health Insurance Plan as required by state law and State Board Policy.

Based on the most recent (2017) report from the Office of the State Auditor, the District is **COMPLIANT** with Process Standards 5, 5.1, and 5.2.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Standard 6: The school district complies with state law and State Board of Education policy on enrollment requirements.

6.1: Residency requirements

REGULATIONS: Miss. Code Ann. § 37-15-29 and Miss. Admin. Code 7-3: 68.1, State Board Policy Chapter 68, Rule 68.1

SUMMARY of FINDINGS

- The MDE monitored six (6) schools, five (5) elementary/middle Schools and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, and Wayne County High School.
- Two (2) of the six (6) schools are compliant: Buckatunna School and Clara School.

The District is NONCOMPLIANT with Process Standards 6 and 6.1.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The MDE reviewed student records for School Year 2018-2019 (i.e. cumulative folders and permanent records) in six (6) schools in the Wayne County School District. Four (4) of those schools failed to provide the required residency documentation.</p> <p>The following findings represent a sample of student records reviewed in each school.</p> <p><u>Beat Four School</u> The MDE reviewed 47 records. Nine (9) of the records lacked valid proof of residency.</p> <p><u>Wayne Central School</u> The MDE reviewed 10 records. Three (3) of the records lacked valid proof of residency.</p> <p><u>Waynesboro Riverview School</u> The MDE reviewed 11 records. Three (3) of the records lacked valid proof of residency.</p>	<p>To comply with Miss. Code Ann. § 37-15-29 and Miss. Admin. Code 7-3: 68.1, State Board Policy Chapter 68, Rule, 68.1, the District shall implement a process to verify residency requirements.</p> <p>Current documentation shall be provided by the parent, verified by a district official, signed, dated, and attached to the residency verification form.</p> <p>The District shall implement approved local board policy for residency verification that complies with state law and State Board of Education Policy.</p> <ul style="list-style-type: none"> • An orderly and accurate process for securing proofs of residency shall be instituted. The District shall designate and train staff at each school to implement approved school board policy for residency verification when students initially enroll in the District. • Following appropriate staff training, the District shall review documentation on file for each student 	<p>March 2020</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p><u>Wayne County High School</u> The MDE reviewed 82 records. Fourteen (14) of the records lacked valid proof of residency.</p>	<p>currently enrolled to ensure that two (2) appropriate proofs of residency are on file and verified by the signature of the designated school district official.</p> <ul style="list-style-type: none"> • All enrollment forms, including those used to verify residency shall be completely filled out, and a District official’s signature on these forms is required to validate the information. These forms shall be maintained at the school where the student is enrolled. • After residency has been obtained each year, the documents from previous years shall be removed from the student records and will no longer be acceptable. <p>Contact Dr. Jo Ann Malone, Executive Director, Office of Accreditation at JMalone@mdek12.org or 601.359.3764 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standards 6 and 6.1.</p>	

Standard 6: The school district complies with state law and State Board of Education policy on enrollment requirements.

6.2: Immunization requirements

REGULATIONS: Miss. Code Ann. § 37-7-301(i), § 37-15-1, and § 41-23-37

SUMMARY of FINDINGS

- The MDE monitored six (6) schools in the Wayne County School District, five (5) elementary/middle schools and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, and Wayne County High School.

The District is COMPLIANT with Process Standard 6.2.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Standard 6: The school district complies with state law and State Board of Education policy on enrollment requirements.

6.3: Age of entry requirements

REGULATIONS: Miss. Code Ann. § 37-15-9

SUMMARY of FINDINGS

- The MDE monitored six (6) schools in the Wayne County School District, five (5) elementary/middle schools and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, and Wayne County High School.

The District is COMPLIANT with Process Standard 6.3.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Standard 7: Any transfer student from a school or program (correspondence, tutorial, or home study) not accredited regionally or by a state board of education [or its designee(s)] is given either a standardized achievement test(s) or teacher-made special subject test(s) to determine the appropriate classification of the student within thirty (30) days after filing for transfer. Notice of the administering of such test(s) shall be given to the applicant not less than five (5) days prior to the date of the administration of such test.

REGULATIONS: Miss. Code Ann. § 37-15-33 and Miss. Admin. Code 7-3: 36.1-36.4, State Board Policy Chapter 36, Rule 36.1-36.4

SUMMARY of FINDINGS

- The District’s 2019-2020 student handbook for Wayne County High School failed to include policies regarding transfer students.

The District is NONCOMPLIANT with Process Standard 7.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The District failed to publish policies related to transfer students from a school or program not accredited regionally or by the State Board of Education in the District’s 2019-2020 student handbook for Wayne County High School.</p> <p>The District’s K-8 student handbook references Policy JBAB regarding home-school/transfer student testing. However, the policy is cited in Policy JBCD in the District policy manual. Therefore, the policy citations are inconsistent in District publications.</p>	<p>The District shall review and revise all district policies and publications to ensure that all statements are clearly written and consistent with approved school board policy, as well as state and federal statutes.</p> <p>Contact Dr. Jo Ann Malone, Executive Director, Office of Accreditation at JMalone@mdek12.org, or 601.359.3764 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standard 7.</p>	<p>March 2020</p>

Standard 8: Permanent records and cumulative folders for individual students contain all required data and are collected, maintained, and disseminated in compliance with state law, the *Family Educational Rights and Privacy Act of 1974*, and the Confidentiality Section of the *Individuals with Disabilities Act, 1997 Amendments*.

REGULATIONS: Miss. Code Ann. §§ 37-15-1 through 3, § 37-15-6, § 37-15-10, Appendix E of the *Mississippi Public Schools Accountability Standards, 2019*, and the *Mississippi Cumulative Folders and Permanent Records Manual of Directions*

SUMMARY of FINDINGS

- The MDE monitored six (6) schools in the Wayne County School District, five (5) elementary/middle schools and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, and Wayne County High School.
- The District is compliant at one (1) school: Clara School.

The District is NONCOMPLIANT with Process Standard 8.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The MDE reviewed students records for School Year 2018-2019 (i.e. cumulative folders and permanent records) in six (6) schools in the Wayne County School District. Five (5) schools failed to provide the required documentation to verify compliance with the <i>Mississippi Cumulative Folders and Permanent Records Manual of Directions</i>.</p> <p>The following findings represent a sample of student records reviewed in each school.</p> <p><u>Beat Four School</u></p> <ul style="list-style-type: none"> • The MDE reviewed 47 records. • Nine (9) of the 47 records reviewed lacked enrollment information on the permanent record and cumulative folder. • Two (2) of the 47 records reviewed failed to record the parents name on the permanent record. 	<p>To comply with Miss. Code Ann. §§ 37-15-1 through 3, § 37-15-6, § 37-15-10, Appendix E of the <i>Mississippi Public Schools Accountability Standards, 2019</i>; and the <i>Mississippi Cumulative Folders and Permanent Records Manual of Directions</i>, the District shall implement and document a process to ensure each school implements the approved local school board policy.</p> <p>The District shall implement local board policies that comply with accreditation standards, state law, SBE policy and federal requirements regarding the collection, maintenance, and dissemination of cumulative folders and permanent records.</p> <ul style="list-style-type: none"> • The permanent record, as the transcript for students enrolling in post-secondary education, shall be accurate when recording grades and transferring information. 	<p>March 2020</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p><u>Buckatunna School</u></p> <ul style="list-style-type: none"> • The MDE reviewed 61 records. • Three (3) of the 61 records reviewed failed to record the parents name on the permanent record. <p><u>Wayne Central School</u></p> <ul style="list-style-type: none"> • The MDE reviewed 10 records. • Two (2) of the 10 records reviewed lacked a school official’s signature. <p><u>Waynesboro Riverview School</u></p> <ul style="list-style-type: none"> • The MDE reviewed 11 records. • Two (2) of the 11 records reviewed lacked a school official’s signature. • One (1) of the 11 records reviewed lacked the daily attendance record. • One (1) of the 11 records reviewed lacked dates enrolled/withdrawn/graduation. <p><u>Wayne County High School</u></p> <ul style="list-style-type: none"> • The MDE reviewed 82 records. • One (1) of the 82 records reviewed failed to record the parents name on the permanent record. • Four (4) of the 82 records reviewed failed to record complete data on cumulative records. 	<ul style="list-style-type: none"> • All student records shall be reviewed and when necessary, corrected according to the <i>Manual of Directions</i> for maintaining cumulative folders and permanent records. • Staff shall accurately track graduation requirements for all students in Grades 7-12 and ensure cumulative folders and permanent records for all students include complete documentation regarding all courses in which Carnegie units have been earned. • Records shall document all assessments taken by the students, including ACT scores and subject area (end-of-course) test scores, using the labels provided to the District. These labels shall be affixed in the appropriate places on the student records. • Each counselor, administrator, teacher and/or employee who maintains or is responsible for student records shall be trained by the District on how to ensure accurate student records. The MDE Office of Accreditation’s website has two (2) short videos, <i>Online Tutorials for Cumulative Folders and Permanent Records Part A and B</i>, as well as the online <i>Mississippi Cumulative Folder and Permanent Records Manual</i>. The MDE website link is https://www.mdek12.org/OA/Accred. • The central office administration shall conduct a periodic review of records at all schools to ensure records are maintained in accordance with the <i>Mississippi Cumulative Folder and Permanent Records Manual of Directions</i>. <p>Contact Dr. Jo Ann Malone, Executive Director, Office of Accreditation at JMalone@mdek12.org or 601.359.3764 for technical assistance or when the</p>	

FINDINGS	CORRECTIVE ACTION	TIMELINE
	District is prepared for a follow-up visit to verify compliance with Process Standard 8.	

Standard 9: The school district engages in planning to review the educational status of each school in the district and to address specific actions relative to accreditation and performance separately.

REGULATIONS: Miss. Code Ann. § 37-3- 49(2)(e)

SUMMARY of FINDINGS

- The MDE did not evaluate Process Standard 9.

The MDE DID NOT EVALUATE Process Standard 9.

FINDINGS	CORRECTIVE ACTION	TIMELINE
N/A	N/A	N/A

Standard 10: The school district implements procedures for monitoring and reporting student absences as specified in the Mississippi Compulsory Attendance Law.

REGULATIONS: Miss. Code Ann. § 37-13-91, § 37-37-7(2)(b), (c), and (d), § 37-37-13, and Miss. Admin. Code 7-3: 30.1 and 30.2, State Board Policy, Chapter 30, Rule 30.1 and 30.2

SUMMARY of FINDINGS

- The Wayne County School District’s attendance policy fails to comply with Miss. Code Ann. § 37-13-91.

The District is NONCOMPLIANT with Process Standard 10.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The District’s attendance guidelines failed to align with state law regarding the compulsory school attendance regulations. The District’s website has two (2) handbooks (K-8 and High School) that reference attendance, and each handbook has similar language and requirements.</p> <p>The District’s Handbook states language inconsistent with the compulsory school attendance law by failing to include students age five (5) that are enrolled in a full-time Kindergarten program as having to comply with the Compulsory School Attendance Law.</p> <p>The District’s Handbook states language inconsistent with the compulsory school attendance law stating that student can have no more than "eleven (11)" unlawful (unexcused) absences.</p>	<p>The District shall ensure that if policies quote legislation regarding compulsory school attendance, that the policies accurately reflect the state law and fulfill the intent of the law.</p> <p>To comply with Miss. Code Ann. § 37-13-191, the District shall ensure the student handbook, when referencing the law, includes:</p> <ul style="list-style-type: none"> • “Compulsory-school-age child” means a child who has attained or will attain the age of six (6) years on or before September 1 of the calendar year and who has not attained the age of seventeen (17) years on or before September 1 of the calendar year; and shall include any child who has attained or will attain the age of five (5) years on or before September 1 and has enrolled in a full-day public school kindergarten program. • Upon prosecution of a parent, guardian or custodian of a compulsory-school-age child for violation of this section, the presentation of evidence by the prosecutor that shows that the 	<p>Immediately</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
	<p>child has not been enrolled in school within eighteen (18) calendar days after the first day of the school year of the public school which the child is eligible to attend, or that the child has accumulated twelve (12) unlawful absences during the school year at the public school in which the child has been enrolled, shall establish a prima facie case that the child’s parent, guardian or custodian is responsible for the absences and has refused or willfully failed to perform the duties imposed upon him or her under this section.</p> <p>Contact Toni Kersh, Bureau Director, Compulsory School Attendance Enforcement, Alternative Education and High School Equivalency Program, at TKersh@mdek12.org or 601.359.3178 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standard 10.</p>	

Standard 10: The school district implements procedures for monitoring and reporting student absences as specified in the Mississippi Compulsory Attendance Law.

10.1: The most recent annual audit report of the school district, as conducted under the guidelines of the State Auditor’s Office, verifies the accuracy, validity, and timely reporting of all student data submitted to the MDE, including, but not limited to, the electronic transmission of student enrollment, attendance, transportation, absenteeism, graduation, dropouts, and any other student data and administrative functions as deemed necessary.

REGULATIONS: Miss. Code Ann. § 37-13-91, § 37-37-7(2)(b), (c), and (d), § 37-37-13, and Miss. Admin. Code 7-3: 30.1 and 30.2, State Board Policy Chapter 30, Rules 30.1 and 30.2

SUMMARY of FINDINGS

- Based on the most recent (2017) report from the Office of the State Auditor, the Wayne County District is compliant with Process Standard 10.1.

The District is **COMPLIANT** with Process Standard 10.1.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Standard 11: The school district develops a plan and implements programs designed to keep students in school and to lower student dropout rates in accordance with Miss. Code Ann. § 37-13-80.

REGULATIONS: Miss. Code Ann. § 37-13-80 and Miss. Admin. Code 7-3: 30.5, State Board Policy Chapter 30, Rule 30.5

SUMMARY of FINDINGS

- The MDE monitored six (6) schools in the Wayne County School District, five (5) elementary/middle schools and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, and Wayne County High School.

The District is COMPLIANT with Process Standard 11.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Standard 12: There is an organized system to encourage community involvement, parental communication, and business partnerships in school district decision-making. (Districts Meeting the Highest Levels of Performance are exempted.)

12.1: A school district that has been designated as Failing (F) as defined by the State Board of Education shall establish a community-based pre-kindergarten through higher education (P-16) council.

12.2: A district and/or a school designated as a D or F shall establish a community-based pre-kindergarten through higher education (P-16) council.

REGULATIONS: Miss. Code Ann. § 37-7-337 and § 37-18-5(4)

SUMMARY of FINDINGS

- The Wayne County School District failed to provide documented evidence to substantiate an active P-16 Community Engagement Council.

The District is NONCOMPLIANT with Process Standards 12, 12.1, and 12.2.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The District failed to provide documented evidence to substantiate an active P-16 Community Engagement Council (e.g., list of the current P-16 members with assigned positions, meeting agendas, minutes and sign-in sheets for the 2018-2019 school year, documentation to support the work/or existence of the P-16 council).</p>	<p>The District shall develop a system to encourage community involvement, parental communications, and business partnerships in school district decision-making.</p> <p>The District and/or schools designated as a D or F shall establish a community-based pre-kindergarten through high (P-16) council.</p> <p>Contact Dr. Sonja Robertson, Director, Office of School Improvement at SRobertson@mdek12.org or 601.359.1003 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standards 12, 12.1, and 12.2.</p>	<p>March 30, 2020</p>

Standard 13: The academic year provides a minimum of 180 teaching days in which both teachers and pupils are in regular attendance for scheduled classroom instruction. Any request for an exception to this standard must be submitted in writing to the Commission on School Accreditation for review and action. If the Governor has declared a disaster emergency or the President of the United States has declared an emergency or major disaster to exist in this state, the local school board may request approval from the State Board of Education to operate the schools in its district for less than one hundred eighty (180) days.

- 13.1: The teaching day must provide at least 330 minutes of instruction per day.**
- 13.2: The school district must ensure that during the academic school year a minimum of 140 hours of instruction is provided for each Carnegie unit of credit offered and 70 hours for each one-half (½) unit offered, except for remedial instructional programs, dual enrollment/dual credit, correspondence courses, MS Virtual Public School courses, and innovative programs authorized by the State Board of Education.**
- 13.3: No more than two (2) of the 180 days may be 60% days. Both teachers and pupils must be in attendance for not less than 60% of the normal school day.**
- 13.4: The school district schedules preparation for graduation ceremonies in such manner that graduating seniors are absent from classes for no more than three (3) days prior to the end of the school year. (Districts Meeting the Highest Levels of Performance are exempted.)**
- 13.5: The summer school/extended year program [not Extended School Year (ESY) provided through special education programs] meets all applicable requirements of the regular school program.**
 - 13.5.1: Students from other schools enrolled in summer programs provide written approval from the principal of their home schools.**
 - 13.5.2: Students enrolled in an extended year program complete all remaining course/subject requirements/objectives before credit for the course/subject is issued.**
 - 13.5.3: Students enrolled in a summer program are limited to earning one (1) Carnegie unit of credit during a traditional summer school session, which does not apply to extended year programs and approved virtual courses. (Districts Meeting the Highest Levels of Performance may be exempted under Miss. Code Ann. § 37-17-11.)**

REGULATIONS: Miss. Code Ann. §§ 37-151- 7(3)(d), 37-3-49, 37-13-61 through 69, § 37-17-11, § 37-151-5(j), and § 37-151-7(3)(c)

SUMMARY of FINDINGS

- The Wayne County School District failed to comply with Process Standards 13, 13.1 and 13.4 based on current local district policies.

The MDE DID NOT EVALUATE Process Standard 13.5.

The District is COMPLIANT with Process Standards 13.2 and 13.3.

The District is NONCOMPLIANT with Process Standards 13, 13.1, and 13.4.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The District calendar provided to auditors indicates that high school graduation occurs prior to the last day of school. Therefore, the District failed to provide seniors with an academic year consisting of a minimum of 180 teaching day. (Process Standards 13 and 13.4).</p> <p>District Policy AE defines minimum school term as follows: "Minimum school term" shall mean a term of at least one hundred eighty (180) days of school in which both teachers and pupils are in regular attendance <i>for scheduled classroom instruction for not less than sixty percent (60%) of the normal school day.</i> However, Miss. Code Ann. §37-151-15(j) states "...not less than sixty-three percent (63%)....".</p> <p>District Policy AF defines a Teaching Day as "a day in which a minimum of 330 minutes of instruction and/or evaluation and/or district approved group testing is provided. <i>Exceptions are days with fewer than 330 instructional minutes that are part of an instructional week of at least 27.5 hours.</i>" State law does not provide for exceptions that allow minutes to be averaged over a 27.5-hour week. (Process Standard 13.1)</p>	<p>To comply with Miss. Code Ann. § 37-13-67, the District shall ensure that the teaching day provides not less than five and one-half (5-½) hours (330 minutes) of instruction per day.</p> <p>To comply with Miss. Code Ann. § 37-13-63 the District shall ensure the academic year consists of a minimum of 180 teaching days in which both teachers and pupils (including seniors) are in regular attendance for scheduled classroom instruction. The District calendar for 2020-2021 shall be approved to reflect high school graduation ceremonies occur after the last day of school.</p> <p>The District shall ensure that all publications contain current and accurate information that complies with state statute and State Board policies.</p> <p><i>(See also Corrective Action for Process Standard 1.2.)</i></p> <p>Contact Dr. Jo Ann Malone, Executive Director, Office of Accreditation at JMalone@mdek12.org or 601.359.3764 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standards 13, 13.1, and 13.4.</p>	<p>March 2020</p>

Standard 14: The school district requires each student, in order to receive a high school diploma, to have met the requirements established by its local board of education and by the State Board of Education.

- 14.1 Each student receiving a standard high school diploma has earned the minimum number of Carnegie units as specified in Appendix A. Students receiving a standard diploma may select from graduation pathways as specified by the local school district's graduation requirements.**
 - 14.1.1 Entering ninth graders in 2005-2006 and ending with incoming ninth graders of 2017-18 are required to have a minimum of 21 Carnegie units as specified in Appendix A-1.**
 - 14.1.2 Entering ninth graders in 2008-2009 and ending with incoming ninth graders of 2017-2018 are required to have a minimum of 24 Carnegie units as specified in Appendix A-2, unless, in accordance with school board policy, their parent/guardian requests to opt the student out of Appendix A-2 requirements. This student would be required to complete the graduation requirements specified in Appendix A-1.**
 - 14.1.3 Entering eleventh graders in 2010-2011 and ending with incoming ninth graders of school year 2016-2017 who chose the Career Pathway Option are required to earn the minimum graduation requirements specified in Appendix A-3. {Miss. Code Ann. § 37-16-7}**
 - 14.1.4 Beginning in school year 2018-2019, all seventh-grade students are required to have an Individual Success Plan (ISP) prior to exiting the seventh grade.**
 - 14.1.5 Innovative Programs**
 - 14.1.6 Early Exit Diploma shall end with incoming 9th graders of school year 2018-2019.**
 - 14.1.7 Entering ninth graders in 2018-2019 and thereafter, are required to have a minimum of 24 Carnegie units as specified in Appendix A-6.**
 - 14.1.8 Entering ninth graders in 2018-2019 and thereafter, are required to have a minimum of 26 Carnegie units and meet additional requirements as specified in Appendix A-7 to earn a Traditional Diploma with a Career and Technical Endorsement.**
 - 14.1.9 Entering ninth graders in 2018-2019 and thereafter, are required to have a minimum of 26 Carnegie units and meet additional requirements as specified in Appendix A-8 to earn a Traditional Diploma with an Academic Endorsement.**
 - 14.1.10 Entering ninth graders in 2018-2019 and thereafter, are required to have a minimum of 28 Carnegie units and meet additional requirements as specified in Appendix A-9 to earn a Traditional Diploma with a Distinguished Academic Endorsement.**
 - 14.1.11 Entering ninth graders with a significant cognitive disability in 2018-2019 and thereafter, are required to have a minimum of 24 Credits as described in Appendix A-10 to earn an Alternate Diploma.**
- 14.2 Each student receiving a standard diploma has met assessment requirements on each of the required end-of-course Subject Area Tests or one of the options in lieu of a passing score.**
- 14.3 Beginning with incoming ninth graders of 2018-2019 each student who has completed the secondary curriculum for special education may be issued a certificate of completion, which states: "This student has successfully completed an Individualized Education Program."**

- 14.4 Ending with the incoming ninth grade class of 2016-2017, each student with disabilities receiving a Mississippi Occupational Diploma has successfully completed all minimum requirements established by the State Board of Education.
- 14.5 The student who fails to meet the graduation requirements is not permitted to participate in the graduation exercises.

Note: Students enrolled in grades 7-12 may be awarded a Carnegie unit credit provided the course content is a Carnegie unit bearing course in the current edition of the Approved Courses for the Secondary Schools of Mississippi Manual.

REGULATIONS: Miss. Code Ann. § 37-16-7 and §§ 37-16-11(1)(2), Miss. Admin. Code 7-3: 28.2-28.3, State Board Policy Chapter 28, Rules 28.2-28.3, Miss. Admin. Code 7-3: 34.1, State Board Policy Chapter 34, Rule 34.1, Miss. Admin. Code 7-3: 36.1-36.4, State Board Policy Chapter 36, Rules 36.1-36.4, Miss. Admin. Code 7-3: 74.19, State Board Policy Chapter 74, Rule 74.19 and Appendices A-1, A-2, A-3, A-4, A-5, A-6, A-7, A-8, A-9, A-10, A-11, and G of the *Mississippi Public School Accountability Standards, 2018*, and 34 C.F.R. §§ 300.320(b), 300.324(c)

SUMMARY of FINDINGS

- Of the 194 records reviewed for graduating seniors for School Year 2018-2019, 30 students failed to meet graduation requirements; however, the District allowed those students to participate in graduation exercises.
- Twenty-three (23) graduates failed to meet the minimum number of Carnegie units.
- Eight (8) graduates failed to achieve a passing score on at least one (1) of the required end-of-course assessments or meet one (1) of the options in lieu of passing score. (Note: One (1) of these students is also reflected in the 23 students that failed to meet the minimum number of Carnegie units.)
- The MDE K-8 Counseling Office monitored six (6) schools in the Wayne County School District, five (5) elementary/middle schools and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, and Wayne County High School.
- The District is noncompliant in all five (5) elementary/middle schools for Process Standard 14.1.4: Beat Four School, Buckatunna School, Clara School, Wayne Central School, and Waynesboro Riverview School.
- The District is compliant in Wayne County High School with Process Standards 14.1.3 and 14.1.4.
- The District is noncompliant in Wayne County High School with Process Standards 14, 14.1, 14.2 and 14.5.

The MDE **DID NOT EVALUATE** Process Standards 14.3 and 14.4.

The District is **COMPLIANT** with Process Standard 14.1.3.

The District is **NONCOMPLIANT** with Process Standards 14, 14.1, 14.1.4, 14.2, and 14.5.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The District failed to publish current and consistent information in Board policy and in the 2019-2020 student handbooks regarding graduation requirements. Specifically, information pertaining to requirements for graduation, which begins on page 36 of the 2019-2020 high school student handbook. The handbook fails to list the current graduation requirements as specified in the <i>Mississippi Public School Accountability Standards 2019</i>. Instead, the handbook incorrectly lists the graduation requirements as beginning with incoming freshmen of 2019-2020 instead of incoming freshmen in the 2018-2019 school year. (See also Process Standard 1.2.)</p> <p>The MDE reviewed the records of 194 graduating seniors at Wayne County High School for School Year 2018-2019. The District listed 196 students on the Commencement Program. Two (2) students listed on the Commencement Program could not be identified in MSIS.</p> <p>The District failed to provide documentation to verify all graduating seniors earned the minimum number of Carnegie units and/or met all four (4) end-of-course assessments or met one (1) of the options in lieu of a passing score.</p> <ul style="list-style-type: none"> • The District allowed 23 students who did not earn the minimum number of Carnegie units required for graduation to graduate and participate in graduation exercises. (Process Standard 14.1) • The District allowed eight (8) students who did not pass all four (4) end-of-course assessments or meet one (1) of the options outlined in Appendix A-5 of the <i>Mississippi Public School</i> 	<p>To comply with Miss. Code Ann. § 37-16-7, § 37-16-11(1), § 37-16-11(2), and § 37-16-7; Miss. Admin. Code 7-3: 28.2-28.3, State Board Policy Chapter 28, Rules 28.2-28.3; Miss. Admin. Code 7-3: 36.1-36.4; Appendices A-1, A-2, A-3, A-4, A-5, A-6, A-7, A-8, A-9, A-10, A-11, and G of the <i>Mississippi Public School Accountability Standards, 2019</i>, the District shall ensure that each student receiving a high school diploma has met the requirements established by its Board and by the State Board of Education.</p> <p>The District shall review and revise Board policies and student handbooks to ensure the accuracy and consistency of information provided to staff, parents, and student regarding graduation requirements.</p> <p>District staff shall conduct training regarding graduation requirements and ensure that persons responsible implement local and State Board of Education policy and state statute.</p> <p>The District shall develop an individualized schedule for each student during his/her freshman, sophomore, junior, and senior years to ensure all graduation requirements are met. This four (4) year plan shall be developed with the student and his/her parents during the student's Grade 8 year and shall be reviewed and revised annually, if applicable.</p> <p>The District shall require the appropriate staff at Wayne County High School to review the records of all seniors for the School Year 2019-2020 to ensure the students are enrolled in the appropriate classes and are provided all testing/retesting opportunities.</p>	<p>Immediately</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p><i>Accountability Standards, 2019</i>, in lieu of a passing score, to graduate and participate in graduation exercises. (Process Standard 14.2)</p> <ul style="list-style-type: none"> The District allowed 30 students to participate in graduation exercises without documentation to support that they had met the minimum graduation requirements outlined in Process Standards 14.1 and 14.2. (Process Standard 14.5) <p>Of the 194 senior records reviewed, two (2) lacked grade labels on cumulative folders.</p> <p><u>Process Standard 14.1.4</u> The District failed to provide documentation of all Grade 7 students having an Individual Success Plan (ISP) prior to exiting the Grade 7 at the following schools:</p> <ul style="list-style-type: none"> Beat Four School Buckatunna School Clara School Wayne Central School Waynesboro Riverview School 	<p>Pursuant to Miss. Code Ann. § 37-9-7; 7 Miss. Admin. Code Pt. 3, Ch. 80, R. 80.1, R. 80.2, <i>ESEA</i> (revised as <i>ESSA</i>), and Federal Code, the school(s) listed shall accomplish the following procedures to ensure compliance. During the 2019-2020 school year, the noncompliant school(s) shall create an Individual Success Plan for all Grade 7 and Grade 8 students and maintain proper documentation. Students and support staff shall review and revise each student’s Individual Success Plan annually, if necessary. Additionally, the school counselors shall provide student documentation on career pathways chosen and evidence of providing career exploration in their counseling programs. Student Individual Success Plans shall be available to students, parents, and support staff until the student graduates.</p> <p>Contact Jennifer Trammell, K-12 Academic Counseling Director, Office of Secondary Education, at JTrammell@mdek12.org or Dr. Marla Davis, Bureau Director, Office of Secondary Education, at MDavis@mdek12.org or 601.359.3933 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standards 14.1.3 and 14.1.4.</p> <p>Contact Dr. Jo Ann Malone, Executive Director, Office of Accreditation at JMalone@mdek12.org or 601.359.3764 for technical assistance with Process Standards 14, 14.1, 14.2, and 14.5.</p>	

Standard 15: The school district implements a professional development program aligned with the *Learning Forward Standards for Professional Learning*. (Districts Meeting the Highest Levels of Performance are exempted.)

REGULATIONS: Miss. Code Ann. § 37-17-8 and Miss. Admin. Code 7-3: 44.1, State Board Policy Chapter 44, Rule 44.1

SUMMARY of FINDINGS

- The MDE monitored six (6) schools in the Wayne County School District, five (5) elementary/middle schools and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, and Wayne County High School.
- The MDE reviewed documentation and conducted interviews with District office personnel and directors.

The District is **COMPLIANT** with Process Standard 15.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Standard 16: The school district adheres to all requirements of the Mississippi Statewide Assessment System.

REGULATIONS: Miss. Code Ann. §§ 37-16-1 through 4, § 37-16-9, Miss. Admin. Code 7-3: 36.1, State Board Policy Chapter 36, Rule 36.1, Miss. Admin. Code 7-3: 74.2, State Board Policy Chapter 74, Rule 74.2, Miss. Admin. Code 7-3: 78.1 and 78.7, State Board Policy Chapter 78, Rules 78.1 and 78.7, and Appendix F of the *Mississippi Public School Accountability Standards, 2019*

SUMMARY of FINDINGS

- The Wayne County School District is compliant based on a test-security audit that MDE conducted in Fall 2019.

The District is **COMPLIANT** with Process Standard 16.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Standard 17: The school district is in compliance with state and/or federal requirements for the following programs:

17.1: Early Childhood Programs (kindergarten and teacher assistant) [Districts Meeting the Highest Levels of Performance are exempted from provisions of subsection (4) of Miss. Code Ann. § 37-21-7.]

REGULATIONS. Miss. Code Ann. § 37-21-1, et seq., § 37-21-7, Miss. Admin. Code 7-3: 42.1, State Board Policy Chapter 42, Rule 42.1, Miss. Admin. Code 7-3: 62.6, State Board Policy Chapter 62, Rule 62.6, and the *Mississippi Kindergarten Guidelines*.

SUMMARY of FINDINGS

- Five (5) schools serve kindergarten students: Beat Four School, Buckatunna School, Clara School, Wayne Central School, and Waynesboro Riverview School. The MDE monitored all five (5) schools.
- The MDE reviewed 50% of the student records for each classroom.

The District is NONCOMPLIANT with Process Standard 17.1.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p><u>Beat Four School, Buckatunna School, Clara School, Wayne Central School, and Waynesboro Riverview School</u></p> <ul style="list-style-type: none"> • The school(s) failed to place safety covers in all unused sockets. • The school(s) failed to document professional development provided to assistant teachers, teachers, and administrators. • The school(s) failed to integrate in their lesson plans: <ul style="list-style-type: none"> ○ Language arts, music, math, social studies, science, physical activities, art and dramatic play; ○ provide fiction and non-fiction books, manipulatives, writing materials and 	<ul style="list-style-type: none"> • As required by the <i>Mississippi Kindergarten Guidelines (2018), Section V, A1ai5, page 25</i>, place safety covers on all sockets that are not in use. • As required by the <i>Mississippi Kindergarten Guidelines (2018), Section III, B3, page 22</i>, schools must provide eight (8) hours of regular training related to principles and methods of early childhood education and reading instruction for all teachers, assistant teachers, and administrators. • As required by the <i>Mississippi Kindergarten Guidelines (2018), Section II, A1, page 13</i>, include language arts, science, social studies, music, art, physical activities and dramatic play into daily lesson plans; as required by the 	<p>August 31, 2020</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>creative art materials accessible to students; and</p> <ul style="list-style-type: none"> ○ a minimum of three (3) learning centers accessible for simultaneous use by students for 120 minutes per day of learning center play. • The school(s) failed to provide parents a 2019-2020 parent handbook. • The school(s) failed to provide expenditures for materials and supplies. <p><u>Beat Four School, Buckatunna School, and Clara School</u></p> <ul style="list-style-type: none"> • The school(s) failed to plan evaluations of Kindergarten students’ progress to determine individual student’s social and emotional needs. <p><u>Buckatunna School</u></p> <ul style="list-style-type: none"> • The school failed to provide defined boundaries to protect students from environmental hazards. <p><u>Buckatunna School and Clara School</u></p> <ul style="list-style-type: none"> • The school(s) failed to provide documentation to show all Kindergarten assistants meet education requirements for employment. <p><u>Clara School</u></p> <ul style="list-style-type: none"> • The school failed to provide a toilet room door lock that shall permit the opening of the locked door from the outside in an emergency. 	<p><i>Mississippi Kindergarten Guidelines (2018), Section II, A2a, pages 13-15</i>, plan for and include manipulatives and creative art materials in small group and learning center activities. Make fiction and non-fiction books available at every learning center; and revise the daily Kindergarten schedule to include four (4) learning centers for use by students for at least 120 minutes of simultaneous use.</p> <ul style="list-style-type: none"> • As required by the <i>Mississippi Kindergarten Guidelines (2018), Section IV, A1, page 23</i>, revise the 2019-2020 parent handbook to include kindergarten philosophy, goals, and specific kindergarten information and provide the handbook to parents. • As required by the <i>Mississippi Kindergarten Guidelines (2018), Section II, B2, page 16</i>, spend a minimum of \$1,000.00 per Kindergarten classroom to replenish the consumable supplies and instructional materials at least once per year. • As required by the <i>Mississippi Kindergarten Guidelines (2018), Section II B3, page 19</i>, revise the assessment process to include observations and evaluation of children’s social-emotional needs. • As required by the <i>Mississippi Kindergarten Guidelines (2018), Section V, B1ai3, page 33</i>, repair/remove broken swings, old equipment, repair the back fence, and barrier/boundary needs to be placed around the ditch and between the driveway and the playground. • As required by the <i>Mississippi Kindergarten Guidelines (2018), Section III B2, page 22</i>, the school shall obtain copies of assistant teacher 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p><u>Wayne Central School</u></p> <ul style="list-style-type: none"> The school failed to have a closet latch that allows the opening from the inside by a child in case of emergency. <p><u>Wayne Central School and Waynesboro Riverview School</u></p> <ul style="list-style-type: none"> The school(s) failed to provide defined boundaries to protect students from environmental hazards. <p><u>Waynesboro Riverview School</u></p> <ul style="list-style-type: none"> The school(s) failed to produce valid immunization records (Form 121) and birth certificates for all Kindergarten students. 	<p>education to ensure that all personnel meet requirements for working in Kindergarten classrooms.</p> <ul style="list-style-type: none"> As required by the <i>Mississippi Kindergarten Guidelines (2018), Section V, Albi2, page 26, and Section V, Albi5, page 26</i>, replace locks to permit opening of the locked door from the outside in an emergency, and the opening device is readily accessible to the staff; remove items stored in the restroom that are not bathroom supplies which should be stored out of the reach of students. As required by the <i>Mississippi Kindergarten Guidelines (2018), Section V, Alai3, page 25</i>, remove the closet locks or have a key that is available to an adult in case of an emergency. As required by the <i>Mississippi Kindergarten Guidelines (2018), Section V, Blai3, page 33</i>, repair/remove old playground equipment. As required by <i>Mississippi Kindergarten Guidelines (2018), Section I, A2, page 11</i>, review all files to ensure that updated and valid immunization forms (Form 121) and birth certificates are in the file of every student. <p>Contact Joyce Greer, Early Childhood Instructional Specialist, Office of Early Childhood, at JGreer@mdek12.org or 601.359.2932 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standard 17.1.</p>	

Standard 17: The school District is in compliance with state and/or federal requirements for the following programs:

17.2: Early Childhood Programs (pre-kindergarten and teacher assistant) [Districts Meeting the Highest Levels of Performance are exempted from provisions of subsection (4) of Miss. Code Ann. § 37-21-7.]

REGULATIONS. Pre-Kindergarten Miss. Code Ann. § 37-7-301(ss), Miss. Admin. Code 7-3: 28.4, State Board Policy Chapter 28, Rule 28.4, Refer to the *Mississippi Early Learning Guidelines for classrooms serving Three- and Four-Year-Old Children*, Miss. Code Ann. § 37-7-301 (zz)

SUMMARY of FINDINGS

- Five (5) schools serve Pre-kindergarten students: Beat Four School, Buckatunna School, Clara School, Wayne Central School, and Waynesboro Riverview School. The MDE monitored all five (5) schools.
- The MDE reviewed 50% of the student files for each classroom.

The District is NONCOMPLIANT with Process Standard 17.2.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p><u>Beat Four School, Buckatunna School, Clara School, Wayne Central School, and Waynesboro Riverview School</u></p> <ul style="list-style-type: none"> • The school(s) failed to document 15 hours of professional development provided to assistant teachers, teachers, and administrators. • The school(s) failed to provide parents the 2019-2020 parent handbook. • The school(s) failed to integrate the Mississippi Early Learning Standards for Classrooms Serving Infants through Four-Year-Old Children. • The school(s) failed to integrate their lesson plans in a unit/thematic format to include: <ul style="list-style-type: none"> ○ Language arts, music, math, social studies, science, approaches to learning, physical activities, art and dramatic play; ○ provide large group, small group, individual instructional activities; and 	<ul style="list-style-type: none"> • As required by the <i>Mississippi Early Learning Guidelines (2018), Section III, B3, page 19</i>, all teachers, assistant teachers, and program administrators must complete at least fifteen (15) hours of professional development annually. Develop a calendar of professional development specific to early childhood topics that includes dates, times and signatures of participants. • As required by the <i>Mississippi Early Learning Guidelines (2018), Section IV, A1, page 20</i>, revise the 2018-2019 parent handbook to include Pre-kindergarten philosophy, goals, and specific Pre-kindergarten information and make it accessible to parents. • As required by the <i>Mississippi Early Learning Guidelines (2018), Section II, A1, page 2</i>, ensure that all lesson plans include the Early Learning Standards specific to four- year-old children. 	<p>August 31, 2020</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<ul style="list-style-type: none"> ○ a minimum of five (5) learning centers accessible for simultaneous use by children in the lesson plan. ● The school(s) failed to provide documentation to show all Pre-Kindergarten assistants meet education requirements for employment. ● The school(s) failed to provide documentation to show all Pre-Kindergarten teachers meet education requirements for employment. <p><u>Buckatunna School, Clara School, Wayne Central School, and Waynesboro Riverview School</u></p> <ul style="list-style-type: none"> ● The school(s) failed to place safety covers in all unused sockets. <p><u>Beat Four School and Clara School</u></p> <ul style="list-style-type: none"> ● The District/school(s) failed to permit the opening of a locked toilet room door from the outside. <p><u>Beat Four School, Buckatunna School and Clara School</u></p> <p>The school(s) failed to use a variety of techniques, procedures, and tools to determine individual students' social, emotional, and academic enrichment needs.</p> <ul style="list-style-type: none"> ● The District/school(s) failed to replenish the consumable supplies and instructional materials in each classroom. <p><u>Buckatunna School and Wayne Central School</u></p> <ul style="list-style-type: none"> ● The school(s) failed to have a closet latch that allows the opening from the inside by a child in case of emergency. 	<ul style="list-style-type: none"> ● As required by the <i>Mississippi Early Learning Guidelines (2018), Section II, A2a, page 2</i>, include art, science, social studies, music, physical activities, approaches to learning, and dramatic play into daily lesson plans; as required by the <i>Mississippi Early Learning Guidelines (2018), Section II, A2a, page 3</i>, revise the daily Pre-kindergarten lesson plan and schedule to include five (5) learning centers for use by children for at least 120 minutes of simultaneous use. ● As required by the <i>Mississippi Early Learning Guidelines (2018), Section III B2, page 18</i>, ensure that all assistants meet requirements for working in Pre-Kindergarten classrooms. ● As required by the <i>Mississippi Early Learning Guidelines (2018), Section III B1, page 16</i>, ensure that all teachers meet requirements for working in Pre-Kindergarten classrooms. ● As required by the <i>Mississippi Early Learning Guidelines (2018), Section V, A1.a.i.6, page 22</i>, place safety covers on all sockets that are not in use. ● As required by the <i>Mississippi Early Learning Guidelines (2018), Section V, A1b.i.2</i>, remove locks from toilet room doors to allow the opening from the outside in case of an emergency. ● As required by the <i>Mississippi Early Learning Guidelines (2018), Section II, C1, page 5</i>, conduct physical or developmental screening on all Pre-kindergarten children and make all necessary referrals within 30 days of the initial screening. ● As required by the <i>Mississippi Early Learning Guidelines (2018), Section II, B2, page 5</i>, provide evidence that it replenished the consumable 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<ul style="list-style-type: none"> The school(s) failed to provide a schedule to reflect a minimum of 40 minutes of physical activity for Pre-kindergarten. <p><u>Buckatunna School</u></p> <ul style="list-style-type: none"> The school failed to provide defined boundaries to protect students from environmental hazards. <p><u>Clara School</u></p> <ul style="list-style-type: none"> The school failed to provide 600 square feet of classroom space or 35 square feet per child. <p><u>Clara School, Wayne Central School, and Waynesboro Riverview School</u></p> <ul style="list-style-type: none"> The school(s) failed to provide a minimum of 30 minutes/maximum of 60 minutes of quiet time. <p><u>Wayne Central School</u></p> <ul style="list-style-type: none"> The school failed to produce updated immunization forms for all Pre-kindergarten students. The school failed to provide defined boundaries to protect students from environmental hazards. <p><u>Waynesboro Riverview School</u></p> <ul style="list-style-type: none"> The school failed to provide defined boundaries to protect students from environmental hazards. 	<p>supplies and instructional materials in each Pre-kindergarten classroom at least once per year.</p> <ul style="list-style-type: none"> As required by the <i>Mississippi Early Learning Guidelines (2018), Section V, A1.a.i.4, page 22</i>, remove the closet locks or have a key that is available to an adult in case of an emergency. As required by the <i>Mississippi Early Learning Guidelines (2018), Section III, A4, page 12</i>, revise the schedule to reflect 40 to 60 minutes of physical activity. Time does not have to be continuous. As required by the <i>Mississippi Early Learning Guidelines (2018), Section V, B1ai3, page 30</i>, the back fence needs to be repaired, old playground equipment/broken swings need to be removed, and a boundary/barrier needs to be placed around the ditch and between the driveway and the playground area. As required by the <i>Mississippi Early Learning Guidelines (2018), Section V, A1.a.i.1, page 22 and Section V, A1.a.i.2, page 22</i>, relocate the classroom to provide a minimum of 600 square feet per Pre-kindergarten classroom or a minimum of 35 square feet per child. As required by the <i>Mississippi Early Learning Guidelines (2018), Section III, A5, page 12</i>, revise the schedule to reflect a minimum of 30 minutes to a maximum of 60 minutes for quiet time. As required by the <i>Mississippi Early Learning Guidelines (2018), Section I, A1</i>, review files to ensure that all required immunization forms are present and up-to-date. As required by the <i>Mississippi Early Learning Guidelines (2018), Section V, B1.a.i.3, page 30</i>, repair the back fence, old playground 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
	<p>equipment/broken swing sets needs to be removed.</p> <ul style="list-style-type: none"> As required by the <i>Mississippi Early Learning Guidelines (2018), Section V, B.1.a.i.3, page 30</i>, old playground equipment shall be removed to ensure safety and provide boundaries to protect children from environmental hazards. <p>Contact Joyce Greer, Early Childhood Instructional Specialist, Office of Early Childhood, at JGreer@mdek12.org or 601.359.2932 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standard 17.2.</p>	

Standard 17: The school district is in compliance with state and/or federal requirements for the following programs:

17.3: Career-Technical Education

REGULATIONS: Miss. Code Ann § 37-31-1, et seq., Miss. Admin. Code 7-3: 83-96, State Board Policy Chapters 83-96, and Federal Code

SUMMARY of FINDINGS

- The MDE monitored 32 programs and 27 instructors at seven (7) locations in the Wayne County School District: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, Wayne County Career and Technical Center, and Wayne County High School.
- The MDE conducted a Consolidated Monitoring Instrument review January 8-9, 2019 and again on September 11, 2019. The District failed to provide documentation of maintaining advisory committees.
- The District failed to provide documentation that teachers attend and participate in Individualized Education Plan (IEP) meetings with the Special Education department for current and perspective students.
- The District failed to maintain Individual Success Plans (ISP).
- The District failed to provide students the opportunity to participate in a Career and Student Technical Organization (CTSO).

The District is NONCOMPLIANT with Process Standard 17.3.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p><u>Administration: Wayne County Career and Technical Center (WCCTC)</u> The District failed to provide documentation supporting the opportunity for career and technical education (CTE) students to meet the same challenging academic proficiencies that are taught to all other students.</p> <p>The District failed to provide documentation of how they collect needs assessment data and other data to determine the need and/or development of new/conversion of program(s).</p> <p>The District failed to provide documentation of professional development provided based on a comprehensive needs assessment.</p>	<p>To comply with Miss. Code Ann. § 37-31-1, et seq., Miss. Admin. Code 7-3: 83-96, State Board Policy Chapters 83-96, and federal code, the District shall ensure that all CTE program standards and outcome indicators are met.</p> <p>To comply with Miss. Admin. Code 7-3: 84.17, State Board Policy Chapter 84, Rule 84.17, and federal code, the District shall provide documentation of how they collect needs assessment data and other data to determine the need and/or development of new/conversion of program(s). The District shall allow the teachers the opportunity to view the assessment data prior to identifying the program for improvement, corrective action, or restricting.</p> <p>To comply with Miss. Admin. Code 7-3: 84.3, State Board Policy Chapter 84, Rule 84.3, and CFR Part 80, 45 CFR Part 84, and 45 CFR Part 86 Public Law 105- 332, Sec. 316, the</p>	<p>August 31, 2020</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The District failed to provide documentation indicating that each CTE instructor had an opportunity to review assessment data prior to identifying the program improvement, corrective action, or restriction.</p> <p>The District failed to provide documentation how loss, damage, and theft of property are documented in police records and investigative reports.</p> <p>The District failed to provide documentation of air compressor repairs.</p> <p>The District failed to remove all surplus equipment from program inventory.</p> <p>The District failed to provide greenhouse renovations and repairs.</p> <p>The District failed to provide documentation that teachers attended and participated in Individualized Education Plan (IEP) meetings for current and perspective students.</p> <p>The District failed to provide documentation of student Individual Success Plans (ISP).</p> <p>The District failed to provide documentation of fiscal and programmatic records that should be maintained by the CTE Director for three (3) years following the submission of the final expenditure report for each fiscal year, including documentation of Other Cost Funds.</p> <p>The District failed to provide documentation of how the District disburses funds in accordance with approved application and program purposes and used the Career and Technical Education Funding Code 2711.</p>	<p>District shall ensure that all CTE students are allowed to meet the same challenging academic proficiencies taught to all other students. The District shall ensure that CTE teachers are attending IEP meetings.</p> <p>To comply with Miss. Admin. Code 7-3: 84.8, State Board Policy Chapter 84, Rule 84.8, and federal code, the District shall document the programs that are under local and state improvement plans. The District shall provide the steps/processes when a teacher receives an unfavorable evaluation.</p> <p>To comply with Miss. Code Ann. § 37-31-105, Miss. Admin. Code 7-3: 90.1, State Board Policy Chapter 90, Rule 90.1, and federal code, the District shall ensure that all equipment is operable. If the equipment is inoperable, it should be removed from inventory per CTE guidelines.</p> <p>To comply with Miss. Code Ann §§ 37-37-1 and 37-37-13, and the MDE Accounting Manual Section 1 fund and account group codes, the District shall disburse funds in accordance with approved application and program purposes and use Career and Technical Education Funding Code 2711.</p> <p>To comply with Miss. Admin. Code 7-3: 93.1, State Board Policy Chapter 93, Rule 93.1, and federal code, the District shall provide teachers the opportunity for professional development based on program areas, needs analysis and to support high-tech opportunities. The District shall provide opportunities for business and industry tours/visits that support their programs.</p> <p>To comply with Miss. Code Ann. § 37-31-103, Miss. Admin. Code 7-3: 84.10, State Board Policy Chapter 84, Rule 84.10, and federal code, the District shall maintain an active advisory (craft) committee that meets twice a year to advise</p>	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The District failed to provide documentation how effective control and accountability are maintained for all cash, real, and personal property, and other assets.</p> <p>The District failed to provide documentation of accurate, current, and complete financial records that are maintained in accordance with the MDE financial reporting requirements.</p> <p><u>Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro River School Information Computer Technology (ICT) I & II WCCTC Agriculture & Natural Resources, WCCTC Career Pathways Experience (CPE), WCCTC Science Technology Engineering & Math (STEM), and Administration</u></p> <p>The District failed to provide documentation of program area related professional development for teachers.</p> <p><u>Beat Four School, Wayne Central School ICT I & II, WCCTC Agriculture and Environmental Science Technology (AEST), CPE, Heavy Equipment, Information Technology, STEM, and Administration</u></p> <p>The District failed to provide documentation of an active advisory committee.</p> <p><u>Beat Four School, Clara School, Wayne Central School ICT I & II, Wayne County High School (FCS), WCCTC FCS, Health Science, Law and Public Safety, and Administration</u></p> <p>The District failed to provide documentation of an active student organization.</p>	<p>the instructor of specific training needs for employability of students joining the workforce.</p> <p>To comply with Miss. Admin. Code 7-3: 96.1, State Board Policy Chapter 96, Rule 96.1, and federal code, the District shall ensure that all CTE students have the opportunity to become members and participate in student organization activities related to their instructional programs. The District shall ensure that a unit on leadership and personal development is being taught as part of the Career and Technical Student Organization.</p> <p>To comply with Miss. Admin. Code 7-3: 91.1, State Board Policy Chapter 91, Rule 91.1, the District shall develop and maintain a management and control system for facilities that shall include guidelines and procedures in the areas of facilities, standards and specifications, remodeling, construction, acquisition, usage, disposition, and inspection.</p> <p>Contact Stacy Brooks, CTE Lead Audit, Office of Career and Technical Education, Office of Secondary Education, at SBrooks@mdek12.org or 601.359.2808 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standard 17.3.</p>	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p><u>Wayne Central School, Waynesboro Riverview School, Wayne County High School FCS, WCCTC FCS, and STEM</u> The District failed to provide documentation of a Leadership and Personal Development unit taught as part of the Career and Technical Student Organization.</p> <p><u>Wayne Central School and Waynesboro River School ICT I & II</u> The District failed to provide adequate classroom space for the number of students in the classroom.</p>		

Standard 17: The school district is compliant with State and/or Federal requirements for the following programs:

17.4: Special Education *Individuals with Disabilities Education Act (IDEA)* (20 U.S.C §§ 1400, *et. seq.*)

REGULATIONS: Child Find – Initial Evaluation (CFI): 34 C.F.R. §§ 300.111, 300.301, 300.304 – 300.311; Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, §§ 300.111, 300.301, 300.304 – 300.311

SUMMARY of FINDINGS

- On September 12-13, 2019, the MDE, Office of Special Education (OSE) randomly selected five (5) student records from the District’s teacher-by-teacher roster. The findings of noncompliance do not appear to be representative of the District’s Child Find-Initial process, but rather pertain to one (1) individual student.
- The review of Child Find-Initial procedures and five (5) student records was considered a follow-up of the cyclical monitoring visit that was conducted on April 10-13, 2018.
- The MDE assigned student codes for each student record reviewed based on the school where the child received services at the time of the on-site visit. To protect confidentiality, the students are identified in Attachment C, the Confidential Student Listing.

The District is NONCOMPLIANT with Process Standard 17.4.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>A review of special education records, District documents and interviews with District personnel indicated:</p> <p>Child Find Initial-3 34 C.F.R. §§ 300.300, 300.301(b); Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, §§ 300.300, 300.301(b) One (1) of five (5) student records indicated the District did not follow proper procedures for receiving and documenting verbal and written requests for comprehensive evaluations. (Student 18)</p> <p>Child Find Initial -4 34 C.F.R. § 300.308 Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, § 300.308</p>	<ul style="list-style-type: none"> • Provide training on Child Find identification policies and procedures to administrators, special education teachers, speech-language pathologists, psychometrists and other appropriate school personnel who are considered members of the Multidisciplinary Evaluation Team (MET) to ensure: <ol style="list-style-type: none"> 1) Students who are suspected of having a disability are not denied an evaluation nor experience a delay in receiving an evaluation due to a requirement to participate in a Response to Intervention process; 2) The District has a process that allows for receiving and documenting verbal and written requests for comprehensive evaluations; 3) Appropriate members of the MET are present for eligibility determination meetings; 	<p>Unless otherwise noted in this section of the report, the deadline for the District to complete the corrective actions is February 3, 2020.</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<ul style="list-style-type: none"> One (1) of five (5) student records indicated the District failed to ensure appropriate members of the Multidisciplinary Evaluation Team (MET) were present at the meeting to consider evaluation data to make an eligibility ruling. (Student 18) <p>Child Find Initial -7 34 C.F.R. §§ 300.301(c)(1), Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, §§ 300.301(c)(1)</p> <ul style="list-style-type: none"> One (1) of five (5) student records indicated the District failed to ensure that the initial evaluation of the student was conducted within 60 days of receiving parental consent for the evaluation. (Student 18) 	<ul style="list-style-type: none"> 4) Prior Written Notice regarding the MET's decision is provided to parents within seven (7) days of the MET meeting; and 5) Parents are provided a copy of the evaluation report at least seven (7) calendar days prior to the eligibility determination meeting. <p>Contact Robin Lemonis, State Director of Special Education, at RLemonis@mdek12.org or 601.359.3498 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standard 17.4.</p>	

Standard 17: The school district is compliant with State and/or Federal requirements for the following programs:

17.4: Special Education *Individuals with Disabilities Education Act (IDEA)* (20 U.S.C §§ 1400, *et. seq.*)

REGULATIONS: Child Find–Reevaluation (CFR): 34 C.F.R. §§ 300.111, 300.303 – 300.311; Miss. Admin. Code 7-3: 74.19, State Board Policy Chapter 74, Rule 74.19, §§ 300.111, 300.303 – 300.311

SUMMARY of FINDINGS

- On September 12-13, 2019, the MDE, OSE randomly selected five (5) student records from the District’s teacher-by-teacher roster. The findings of noncompliance are representative of the District’s Child Find-Reevaluation process to determine a child’s continuing need for special education and related services.
- The review of Child Find-Reevaluation procedures and student records was considered a follow-up of the cyclical monitoring visit that was conducted on April 10-13, 2018.
- The MDE assigned student codes for each student record reviewed based on the school where the child was receiving services at the time of the on-site visit. To protect confidentiality, the students are identified in Attachment C, the Confidential Student Listing.

The District is NONCOMPLIANT with Process Standard 17.4.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>A review of special education records, District documents, and interviews with District personnel indicated:</p> <p>Child Find Reevaluation-1 34 C.F.R. § 300.303(b)(1-2), Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, § 300.303(b)(1-2)</p> <ul style="list-style-type: none"> • One (1) of five (5) student records indicated the District failed to ensure that the reevaluation was conducted at least once within three (3) years. (Student 6) <p>Child Find Reevaluation -2 34 C.F.R. § 300.304(a), Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, § 300.304(a)</p> <ul style="list-style-type: none"> • Three (3) of five (5) student records reviewed indicated the District failed to notify parents of any evaluation 	<ul style="list-style-type: none"> • Provide training on Child Find-Reevaluation policies and procedures to administrators, teachers, and other appropriate school personnel to ensure: <ul style="list-style-type: none"> ○ Parents and others with knowledge of the student are invited to participate in IEP Committee meetings to discuss and review reevaluation data; and ○ Timelines for reevaluation are met. <p>Contact Robin Lemonis, State Director of Special Education, at RLemonis@mdek12.org or 601.359.3498 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standard 17.4.</p>	<p>Unless otherwise noted in this section of the report, the deadline for the District to complete the corrective actions is February 3, 2020.</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>procedures that the District proposed to conduct. (Students 6, 23, and 25)</p>		

Standard 17: The school district is compliant with State and/or Federal requirements for the following programs:

17.4: Special Education *Individuals with Disabilities Education Act (IDEA)* (20 U.S.C §§ 1400, *et. seq.*)

REGULATIONS: Individualized Education Programs (IEP), Delivery of Services (DS), Free Appropriate Public Education (FAPE), Least Restrictive Environment (LRE): 34 C.F.R. §§ 300.17, 300.22 – 300.23, 300.34, 300.39, 300.42, 300.43, 300.101 – 300.110, 300.112 – 300.118, 300.320 –300.324; Miss. Admin. Code 7-3: 74.19, State Board Policy Chapter 74, Rule 74.19, §§ 300.17, 300.22 – 300.23, 300.34, 300.39, 300.43, 300.101 – 300.110, 300.112 – 300.118, 300.320 – 300.324

SUMMARY of FINDINGS

- On April 10-13, 2018, the MDE reviewed a total of 65 student records, which included student records in the areas of Individualized Education Program (IEP), Delivery of Service, Free Appropriate Public Education (FAPE), and Least Restrictive Environment (LRE).
- The MDE conducted a follow-up visit on November 15-16, 2018 and completed the follow-up review of records during the investigative audit on September 12-13, 2019.
- At the time of the investigative audit, the Wayne County School District was in the process of completing cyclical monitoring by the OSE. All previous areas of noncompliance have been corrected except for Child Find-Initial. Remaining citations from the cyclical visit are noted in this report.
- The 65 records reviewed included 20 student records that were cited in the initial cyclical report and 45 random new files from a list of students receiving special education services at the time of the investigative audit.
- The MDE conducted observation of classrooms at three (3) schools: two (2) elementary/middle schools and one (1) high school: Wayne Central School, Waynesboro Riverview School, and Wayne County High School.

The District is NONCOMPLIANT with Process Standard 17.4.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>A review of special education records, District documents, classroom observations and interviews with District personnel indicated:</p> <p>Delivery of Service-3 34 C.F.R. § 300.324(b)(1); 7 Miss. Admin. Code Pt. 3, Ch. 74, R. 74.19, § 300.324(b)(1);</p> <ul style="list-style-type: none"> • Review, revise and amend the IEP in a meeting in accordance with the provisions of §§ 300.320–300.324 	<ul style="list-style-type: none"> • Reconvene the IEP Committees for students identified in the findings to revise the IEPs to include all required components that will meet the unique needs of the students in accordance with 34 C.F.R. §§ 300.320–300.324; and Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, §§ 300.320-300.324. • Provide training to all appropriate personnel including administrators, special education teachers, regular 	<p>Unless otherwise noted in this section of the report, the deadline for the District to complete the corrective actions is February 3, 2020.</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>not less than annually to address lack of progress, the result of any reevaluation, and information about the needs of the child. (Student 26)</p> <p>Delivery of Service-4 34 C.F.R. § 300.320(a)(4)(i-ii); 7 Miss. Admin. Code Pt. 3, Ch. 74, R. 74.19, § 300.320(a)(4)(i-ii)</p> <ul style="list-style-type: none"> One (1) of 45 student records reviewed failed to include statements of how the student’s disability affects their involvement and progress in the general education curriculum. (Student 26) <p>Delivery of Service-5 34 C.F.R. § 300.324(a)(1); Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, § 300.324(a)(1)</p> <ul style="list-style-type: none"> Three (3) of 45 student records reviewed failed to include at least one (1) or more of the following components in the Present Levels of Academic Achievement and Functional Performance: student strengths, the concerns of the parents, results of most recent evaluations, academic needs of the students, or developmental and functional needs. (Students 7, 15, 16) <p>Delivery of Service -7 34 C.F.R. §§ 300.320(a)(2), 300.324(b)(1); Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, §§ 300.320(a)(2), 300.324(b)(1)</p> <ul style="list-style-type: none"> One (1) of 45 student records reviewed failed to state annual goals in measurable terms. (Student 32) <p>Delivery of Service-8 34 C.F.R. § 300.320(a)(2)(i), Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, § 300.320(a)(2)(i)</p>	<p>education teachers, speech-language therapists, and related service providers to ensure the provision of a FAPE to each child with a disability in accordance with each child’s IEP. The training shall ensure building-level principals, instructional staff, general education teachers, and special education teachers understand:</p> <ol style="list-style-type: none"> 1) The provision of a FAPE requires that special education services and related services provided in accordance with each student’s IEP, assistive technology devices and services included in a student’s IEP are provided, and that students with disabilities are afforded the opportunity to participate with their nondisabled peers in all aspects of the general education environment, including nonacademic and extracurricular activities; and 2) The remedy available to individual children when the District fails to ensure the implementation of a student’s IEP and the provision of a FAPE. <ul style="list-style-type: none"> The District shall document and submit evidence of the training (e.g. sign-in sheets, PowerPoint presentations, or agendas) to the MDE, OSE. Review and, as necessary, revise students’ IEPs to ensure that the areas of noncompliance found in this report are not present in current IEPs which were not reviewed during this audit. 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<ul style="list-style-type: none"> One (1) of 45 student records reviewed failed to include annual goals that address functional areas of need. (Student 17) <p>Delivery of Service-9 34 C.F.R. § 300.320(a)(2)(i), Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, § 300.320(a)(2)(i)</p> <ul style="list-style-type: none"> One (1) of 45 student records reviewed failed to have annual goals that were stated in measurable terms. (Student 32) <p>Delivery of Service-11 34 C.F.R. § 300.324(a)(2); Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, § 300.324(a)(2)</p> <ul style="list-style-type: none"> Two (2) of 45 student records reviewed failed to address special considerations for the child including communication, assistive technology, hearing impairment, visual impairment, behavior and English language learners. (Students 25 and 44) <p>Delivery of Service-12 34 C.F.R. § 300.320(a)(7) Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, § 300.320(a)(7)</p> <ul style="list-style-type: none"> One (1) of 45 student records reviewed failed to list the location for specially-designed instruction. (Student 17) <p>Delivery of Service-13 34 C.F.R. § 300.320(a)(7) Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, § 300.320(a)(7)</p> <ul style="list-style-type: none"> One (1) of 45 student records reviewed failed to list the duration and/or frequency of specially-designed instruction. (Student 34) 		

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>Delivery of Service-16 34 C.F.R. § 300.320(a)(7); Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, § 300.320(a)(7)</p> <ul style="list-style-type: none"> One (1) of 45 student records reviewed failed to identify the location, duration or frequency of related services that address the needs of the students and support annual goals. (Student 23) <p>Delivery of Service -17 34 C.F.R. § 300.324(a)(3)(ii); Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, § 300.324(a)(3)(ii)</p> <ul style="list-style-type: none"> One (1) of 45 student records reviewed failed to include supports for personnel. (Student 25) <p>Free Appropriate Public Education (FAPE)-1 34 C.F.R. §§ 300.17, 300.101, 300.106(b); Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, §§ 300.17, 300.101, 300.106(b); and Mississippi Department of Education Office of Special Education Extended School Year (ESY) Handbook (September 2003), pp. 9-18</p> <ul style="list-style-type: none"> Three (3) of 45 student records indicated ESY documentation failed to include one (1) or more of the following: the students' eligibility determination, the criterion used for the students' ESY eligibility determination, or documented data to support the ESY eligibility decision. (Students 6, 14, and 43) <p>Classroom Observations:</p> <p>MDE staff visited classrooms at Wayne Central School, Waynesboro Riverview School, and Wayne County High School. The following was observed:</p>	<ul style="list-style-type: none"> Provide training to appropriate personnel regarding the required components of transition plans in accordance with IDEA, the IDEA's implementing regulations, and Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19. The District shall 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>34 C.F.R. §300.323(d)(1)-(2) – general education teacher must be notified of the child’s IEP contents, including goals, accommodations and modifications; Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, §300.323(d)(1)-(2)</p> <ul style="list-style-type: none"> Waynesboro Riverview School, Kindergarten classroom – The inclusion teacher sat between two (2) students with disabilities at a table for small group instruction. The assistant teacher was the instructor for the group and the special education teacher kept students on task, but she sat quietly for most of the lesson. When asked, the general education teacher in the classroom could not say what the students’ disabilities were, and she was not sure about the students’ IEP goals. <p>34 C.F.R. §§ 300.320(a)(4) – specially designed instruction, 303.15 - FAPE; Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, §300.320(a)(4)</p> <ul style="list-style-type: none"> Wayne County High School, Resource Teacher – The resource teacher pulled a 10th grade student to the library “for remediation” because the teacher has no classroom space of her own. The teacher was observed reading a make-up test to the student, who then answered the questions on her own. When asked when she addressed the student’s IEP goals, the resource teacher stated that “students get all instruction in the gen ed classroom.” The student was observed in the pull-out situation on Thursday, September 12, 2019. Her schedule states that she sees the resource teacher on Wednesday and Friday. 	<p>document and submit evidence of the training (e.g. sign-in sheets, PowerPoint presentations, or agendas) to the MDE, OSE for approval.</p> <ul style="list-style-type: none"> Provide training to all appropriate personnel including administrators, special education teachers, regular education teachers, speech-language therapists, and related service providers regarding LRE requirements pursuant to the IDEA, the IDEA’s implementing regulations, and Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19. The District shall document and submit evidence of the training (e.g. sign-in sheets, PowerPoint presentations, or agendas) to the OSE. Provide training to all appropriate personnel including administrators, special education teachers, regular education teachers, speech-language therapists, and related service providers to ensure IEPs document the ESY eligibility determination and the criterion used to make the ESY eligibility determination is completed in accordance with the IDEA, the IDEA’s implementing regulations, Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19, and the State Board of Education approved standards included in the Mississippi Department of Education Office of Special Education Extended School Year Handbook (September 2003), pp. 9-18. The District shall document and submit evidence of the training (e.g. sign-in sheets, PowerPoint presentations, or agendas) to the OSE. Reconvene the IEP Committees for all cited students identified in the findings to ensure that the students’ 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
	<p>IEPs are developed in accordance with IDEA, the IDEA's implementing regulations, and Miss. Admin. Code 7-3, State Board Policy Chapter 74, Rule 74.19. The District must submit documentation of revisions to the OSE by the assigned timeline for correction.</p> <p>Contact Robin Lemonis, State Director of Special Education, Office of Special Education, at RLemonis@mdek12.org or 601.359.3498 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standard 17.4.</p>	

Standard 17: The school district is compliant with State and/or Federal requirements for the following programs:

17.4: Special Education *Individuals with Disabilities Education Act* (IDEA) (20 U.S.C §§ 1400, *et. seq.*); Miss. Code Ann. §§ 37-23-1 through 37-23-9; State Board Policy Chapter 74, Rule 74.19

REGULATIONS: Education Department General Administrative Regulations (EDGAR): 2 C.F.R. §§ 200.302, 200.308(c)(i)-(ii), 200.313(d)(1), 200.318(b), 200.326, 200.400(a)-(d), 200.403 – 200.405, 200.430(i)(1)(i)-(vii); 34 C.F.R. §§ 300.37, 300.132(b), 300.138; 300.202, 300.321-300.324; Miss. Admin. 7-3: 74.19, State Board Policy Chapter 74, Rule 74.19, §§ 300.37, 300.132, 300.138, 300.202, 300.321-300.324; and Mississippi Public School Asset Management Manual (<http://www.osa.state.ms.us/documents/property/PublicSchMan08.pdf>)

SUMMARY of FINDINGS

- The MDE conducted a District-level review of the District’s fiscal policies and procedures and the District’s implementation of IDEA fiscal requirements.

The District is NONCOMPLIANT with Process Standard 17.4.

FINDINGS*	CORRECTIVE ACTION	TIMELINE
<p>C.F.R. § 200.313 (d)(1) – Equipment Mississippi Public School Asset Management Manual</p> <p>The OSE review conducted an inventory of equipment purchased with IDEA and preschool funds.</p> <p>1. The District purchased 27 laptops for FY17; 11 were tagged with IDEA tags, 16 were not.</p> <p>2. The District was going to purchase for FY18 an audiometer, FM system, computer, copier and eight (8) iPads. The District did not purchase FM system, copier and iPads.</p>	<ul style="list-style-type: none"> • Reconcile equipment list for the FY18 Project Application by submitting an amendment. • LEAs must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. As prescribed in Appendix II of Part 200, the District must develop procedures for contracts and agreements which address the required elements of contracts and agreements including the scope of services, the period of performance, legal remedies, termination clauses, and the compensation arrangements. 	<p>Unless otherwise noted in this section of the report, the deadline for the District to complete the corrective actions is February 3, 2020.</p>

FINDINGS*	CORRECTIVE ACTION	TIMELINE
<p>2 C.F.R. § 200.430 (i) (1) (i-vii) – Compensation-personal services</p> <p>OSE reviewed timesheets, semi-annual certifications and Personnel Activity Report (PARs). The District had 16 employees for the FY18 school year that were paid by split funded cost objectives. The District also had 13 employees for the FY19 school year that were paid from split-funded cost objectives. A review of the LEA’s time and effort documentation for FY18 and FY 19 revealed:</p> <p>A. Employees paid through split-funded cost objectives must complete a PAR along with a timesheet that reveals hours worked and paid by IDEA and other funds. No PARs were ever completed. Present office personnel said they were never instructed to do so.</p> <p>B. Semi-annual certifications for the pay period for August 2, 2018 to December 19, 2018 were never signed by 14 employees. Names of employees can be found in Attachment D (Confidential Employee Listing).</p> <p>C. Semi-annual certifications for the pay period for January 2, 2019 to May 22, 2019 were never signed by 14 employees. Names of employees can be found in a Attachment D (Confidential Employee Listing).</p> <p>All semi-annual certifications were signed and dated by the immediate supervisor and the special education director prior to the employees signing contracts.</p> <p>The OSE review of purchase orders also revealed Medicaid funds that were used to pay for staff and faculty luncheons,</p>	<p>The District must submit to OSE copies of all FY 2019-2020 contracts executed in accordance with the requirements described above.</p> <p>The District must submit PARs from July 1, 2019 – December 31, 2019.</p> <p>The District must submit semi-annual certifications for the period July 1, 2019 – December 31, 2019, signed by employees and supervisors.</p> <p>The District must submit justification of Medicaid funds spent on staff and faculty luncheons, rewards and engraving. Funds must be used to support improvement of student outcomes.</p> <p>Contact Robin Lemonis, State Director of Special Education, Office of Special Education, at RLemonis@mdek12.org or 601.359.3498 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standard 17.4.</p>	

FINDINGS*	CORRECTIVE ACTION	TIMELINE
<p>rewards and engraving. (See Attachment E, Purchase Order Expense Account Report)</p>		

Standard 17: The school district is compliant with State and/or Federal requirements for the following programs:

17.4: Special Education *Individuals with Disabilities Education Act* (IDEA) (20 U.S.C §§ 1400, *et. seq.*); Miss. Code Ann. §§ 37-23-1 through 37-23-9; State Board Policy Chapter 74, Rule 74.19

REGULATIONS: Education Department General Administrative Regulations (EDGAR): 2 C.F.R. §§ 200.61-200.62, 200.302, 200.313, 200.314, 200.400(a)-(d), 200.403 – 200.405; 34 C.F.R. § 76.702; *Accounting Manual for School Districts* (<https://www.mdek12.org/OSF/AccountingManual>); and *Mississippi Public School Asset Management Manual* (<http://www.osa.state.ms.us/documents/property/PublicSchMan08.pdf>)

SUMMARY of FINDINGS

- The MDE Office of Grants Management (GM) conducted a district-level review of the District’s fiscal policies and procedures and the District’s implementation of IDEA fiscal requirements.

The District is NONCOMPLIANT with Process Standard 17.4.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>2 C.F.R. §§ 200.61; 200.62; 200.302; 200.400(a)-(d) and § 34 C.F.R. 76.702</p> <p>According to the <i>FY19 Statement of Expenditures Report</i>, the District failed to properly enter the LEA’s FY19 Part B and Preschool allocations accurately into its Accounting software. The Part B budget was overbudgeted by \$53,563.46. The Preschool budget was overbudgeted by \$9,203.96.</p> <p>According to the <i>FY19 Statement of Expenditures Report</i>, the District failed to align the FY19 IDEA Part B expenditures with the approved application in MCAPS. Funds in the amount of \$150,114.00 were expended in excess of the approved budget from the District’s accounting software in functions 1220, 2122, 2190; and objects 100, 500, 600.</p>	<p>The District shall strengthen its internal controls regarding budget control and require the Special Education Director and Business Manager to develop written procedures that include monitoring of budgets and expenditures to mitigate discrepancies. The written monitoring procedures shall be submitted to the MDE for approval.</p> <p>The District shall correct all instances where items were overcharged to the federal grants in its accounting software for proper alignment with the approved application and provide MDE with expenditure budget reports that indicate actual expenditures are aligned with the MDE approved budget amounts for the FY19 IDEA and FY19 Preschool federal grant awards.</p>	<p>February 3, 2020</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE																								
<p>According to the <i>FY19 Statement of Expenditures Report</i>, the District failed in several functional and object areas to align the FY19 IDEA Preschool expenditures with the approved application in MCAPS. Funds in the amount of \$48,146.58 were expended in excess of the approved budget from the District’s accounting software in function 1220; and objects 100, 200.</p> <p>According to the <i>FY19 Statement of Expenditures Report</i>, the District failed in several functional and object areas to align the FY19 IDEA Part B expenditures with the approved application in MCAPS. Funds in the amount of \$179,759.00 were expended where no funds were budgeted in the approved budget from the District’s accounting software in functions 2122, 2140, 2190, 2330; and objects 200, 500.</p> <p>2 C.F.R. §§ 200.61; 200.62; 200.302, 200.403-200.405; Accounting Manual for School Districts</p> <p>A review of the District’s purchasing documentation revealed the following questioned costs related to the following items:</p> <p>The District’s <i>PO/AP Report by Expense Account</i> indicated these items should have been charged to the EEF Supplies fund:</p> <p>Amount paid to the Office Depot:</p> <table border="1" data-bbox="111 1279 804 1498"> <thead> <tr> <th>PO NO</th> <th>Date</th> <th>Amount</th> <th>Claim No</th> </tr> </thead> <tbody> <tr> <td>77436</td> <td>2/28/18</td> <td>\$252.09</td> <td>00109248</td> </tr> <tr> <td>79415</td> <td>11/4/18</td> <td>\$84.33</td> <td>00109564</td> </tr> <tr> <td>79867</td> <td>1/28/19</td> <td>\$275.61</td> <td>00109630</td> </tr> <tr> <td>80318</td> <td>3/27/19</td> <td>\$96.52</td> <td>00109724</td> </tr> <tr> <td>80117</td> <td>2/26/19</td> <td>\$233.66</td> <td>00109695</td> </tr> </tbody> </table>	PO NO	Date	Amount	Claim No	77436	2/28/18	\$252.09	00109248	79415	11/4/18	\$84.33	00109564	79867	1/28/19	\$275.61	00109630	80318	3/27/19	\$96.52	00109724	80117	2/26/19	\$233.66	00109695	<p>The District shall strengthen its internal controls over its procurement function. Procedures shall be developed and submitted to MDE that will ensure the District charges expenditures to the correct funding source related to the items purchased and in accordance with approved budgets. The procedures must address requirements of federal and state regulations regarding purchases and be submitted to the MDE for review along with check in the amount of \$10,376.53 made payable to Treasury Fund 3201 for questioned costs.</p>	<p>February 3, 2020</p>
PO NO	Date	Amount	Claim No																							
77436	2/28/18	\$252.09	00109248																							
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FINDINGS				CORRECTIVE ACTION	TIMELINE
Questioned Cost \$ 942.21					
Amount paid to Amazon.com:					
PO NO	Date	Amount	Claim No		
76627	11/3/17	\$361.97	00109133		
79416	11/14/18	\$164.37	00109565		
79868	1/28/19	\$131.14	00109631		
80319	3/27/19	\$114.14	00109725		
80119	2/26/19	\$128.38	00109697		
76939	12/15/17	\$142.89	00109181		
79003	9/25/18	\$28.63	00109494		
Questioned Cost \$1,071.52					
Amount paid to School Aids:					
PO NO	Date	Amount	Claim No		
80081	2/22/19	\$227.09	00109684		
Questioned Cost \$227.09					
Amount paid to Classroom Direct:					
PO NO	Date	Amount	Claim No		
80080	2/22/19	\$166.12	00109683		
Questioned Cost \$166.12					
Amount paid to Oriental Trading Company:					
PO NO	Date	Amount	Claim No		
80013	2/13/19	\$112.91	00109665		
Questioned Cost \$112.91					
Amount paid to Super Duper School Company:					
PO NO	Date	Amount	Claim No		
80012	2/13/19	\$86.85	00109664		
Questioned Cost \$86.85					

FINDINGS	CORRECTIVE ACTION	TIMELINE																																																				
<p>Items selected from the District's <i>PO/AP Report by Expense Account</i> for water cooler rental were not allowable charges to the IDEA Part B program:</p> <p>Amount paid to Mr. Sippi Beverages:</p> <table border="1" data-bbox="111 436 802 748"> <thead> <tr> <th>PO NO</th> <th>Date</th> <th>Amount</th> <th>Claim No</th> </tr> </thead> <tbody> <tr> <td>75652</td> <td>7/25/17</td> <td>\$24.00</td> <td>00109008</td> </tr> <tr> <td>75937</td> <td>8/22/17</td> <td>\$400.00</td> <td>00109018</td> </tr> <tr> <td>78419</td> <td>7/25/18</td> <td>\$400.00</td> <td>00109391</td> </tr> <tr> <td colspan="2">Questioned Cost</td> <td>\$824.00</td> <td></td> </tr> </tbody> </table> <p>Equipment items purchased were not included in the approved IDEA Part B budget:</p> <p>Amount paid to the Office Depot for a desk, fan, filing cabinet and humidifier:</p> <table border="1" data-bbox="111 969 802 1159"> <thead> <tr> <th>PO NO</th> <th>Date</th> <th>Amount</th> <th>Claim No</th> </tr> </thead> <tbody> <tr> <td>78413</td> <td>7/25/18</td> <td>\$529.98</td> <td>00109385</td> </tr> <tr> <td>79880</td> <td>1/28/19</td> <td>\$35.69</td> <td>00109644</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="2">Questioned Cost</td> <td>\$565.67</td> <td></td> </tr> </tbody> </table> <p>Amount paid to CDW Government Inc. for HP Laser Pro printer:</p> <table border="1" data-bbox="111 1268 802 1385"> <thead> <tr> <th>PO NO</th> <th>Date</th> <th>Amount</th> <th>Claim No</th> </tr> </thead> <tbody> <tr> <td>78469</td> <td>7/30/18</td> <td>\$349.00</td> <td>00109383</td> </tr> <tr> <td colspan="2">Questioned Cost</td> <td>\$349.00</td> <td></td> </tr> </tbody> </table>	PO NO	Date	Amount	Claim No	75652	7/25/17	\$24.00	00109008	75937	8/22/17	\$400.00	00109018	78419	7/25/18	\$400.00	00109391	Questioned Cost		\$824.00		PO NO	Date	Amount	Claim No	78413	7/25/18	\$529.98	00109385	79880	1/28/19	\$35.69	00109644					Questioned Cost		\$565.67		PO NO	Date	Amount	Claim No	78469	7/30/18	\$349.00	00109383	Questioned Cost		\$349.00			
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<p>Amount paid to Amazon.com for a fax machine, two (2) computer monitors, and a Sceptre monitor:</p> <table border="1" data-bbox="111 326 804 518"> <thead> <tr> <th>PO NO</th> <th>Date</th> <th>Amount</th> <th>Claim No</th> </tr> </thead> <tbody> <tr> <td>78788</td> <td>8/28/18</td> <td>\$161.97</td> <td>00109455</td> </tr> <tr> <td>79803</td> <td>1/17/19</td> <td>\$374.98</td> <td>00109625</td> </tr> <tr> <td>80379</td> <td>4/3/19</td> <td>\$165.00</td> <td>00109727</td> </tr> <tr> <td colspan="2">Questioned Cost</td> <td colspan="2">\$701.95</td> </tr> </tbody> </table> <p>Amount paid to Educational Furniture & Equipment for two (2) Vircro kidney shaped tables and seven (7) office chairs:</p> <table border="1" data-bbox="111 630 804 781"> <thead> <tr> <th>PO NO</th> <th>Date</th> <th>Amount</th> <th>Claim No</th> </tr> </thead> <tbody> <tr> <td>80014</td> <td>2/23/19</td> <td>\$658.00</td> <td>00109667</td> </tr> <tr> <td>80267</td> <td>3/22/19</td> <td>\$1,080.00</td> <td>00109716</td> </tr> <tr> <td colspan="2">Questioned Cost</td> <td colspan="2">\$1,738.00</td> </tr> </tbody> </table> <p>Amount paid to Howard Technology for a Dell computer:</p> <table border="1" data-bbox="111 854 804 969"> <thead> <tr> <th>PO NO</th> <th>Date</th> <th>Amount</th> <th>Claim No</th> </tr> </thead> <tbody> <tr> <td>80510</td> <td>4/25/19</td> <td>\$752.00</td> <td>00109752</td> </tr> <tr> <td colspan="2">Questioned Cost</td> <td colspan="2">\$752.00</td> </tr> </tbody> </table> <p>The following item was purchased for the SPED director from function 1220 instructional funds and should have been from administrative funds:</p> <p>Amount paid to Lowes Company Account:</p> <table border="1" data-bbox="111 1188 804 1304"> <thead> <tr> <th>PO NO</th> <th>Date</th> <th>Amount</th> <th>Claim No</th> </tr> </thead> <tbody> <tr> <td>78615</td> <td>8/13/18</td> <td>\$24.98</td> <td>00109416</td> </tr> <tr> <td colspan="2">Questioned Cost</td> <td colspan="2">\$24.98</td> </tr> </tbody> </table> <p>Travel vouchers for the following travel expenditures for the SPED director were submitted and verified by the director and were not signed approved by the superintendent:</p>	PO NO	Date	Amount	Claim No	78788	8/28/18	\$161.97	00109455	79803	1/17/19	\$374.98	00109625	80379	4/3/19	\$165.00	00109727	Questioned Cost		\$701.95		PO NO	Date	Amount	Claim No	80014	2/23/19	\$658.00	00109667	80267	3/22/19	\$1,080.00	00109716	Questioned Cost		\$1,738.00		PO NO	Date	Amount	Claim No	80510	4/25/19	\$752.00	00109752	Questioned Cost		\$752.00		PO NO	Date	Amount	Claim No	78615	8/13/18	\$24.98	00109416	Questioned Cost		\$24.98			
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FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>During a physical inventory of equipment purchased with IDEA Part B funds, it was determined that a Switch system bearing asset #80027263 was purchased using 100% IDEA Part B funds in the amount of \$808.47, which is deemed questioned cost because the system is in the Federal Programs office and being used by all federal programs.</p> <p>2 C.F.R. §§ 200.302, 200.313, 200.314; Mississippi Public School Asset Management Manual</p> <p>According to the District Property Manager, the District completes the annual inventory in June of each year. Documentation supporting the FY19 inventory was requested but the files were not organized indicating completion. Reports did not include signatures and dates of who conducted the inventory and when it was completed. Instructions by email were given to the Property Manager to email documentation supporting the execution and completion of the FY19 inventory in accordance with the <i>Mississippi Public School Asset Management Manual</i>. The documentation received back from the District did not include signed reports certifying completion of the inventory nor did the documentation support the requirements of an annual inventory for fixed assets as indicated in the <i>Mississippi Public School Asset Management Manual</i>.</p>	<p>The District shall strengthen its internal controls over fixed assets to adhere to the requirements identified in the <i>Mississippi Public School Asset Management Manual</i>. It should be the responsibility of the Fixed Assets Coordinator to conduct the annual inventory of fixed assets at the end of the school year by implementing the following procedures prescribed in the <i>Mississippi Public School Asset Management Manual</i>:</p> <ol style="list-style-type: none"> 1. Each department head is furnished with an inventory for that specific department. 2. Each department head checks off each item of equipment in his department that has been verified. 3. The department head returns the completed forms to the Property Manager or person responsible for the inventory. 4. The inventory is then reconciled to the existing inventory records and any differences are investigated. Necessary adjustments are made to the inventory records. 5. The Fixed Assets Subsidiary Ledger is prepared from the adjusted records. <p>An immediate inventory of fixed assets must be conducted in accordance with the above requirements to verify the</p>	<p>February 3, 2020</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>2 C.F.R. §§ 200.61; 200.62; 200.302, 200.403-200.405; 34 C.F.R. § 76.702</p> <p>According to the District’s Business Manager, the previous business manager was not accurately requesting funds, recording revenue timely, nor was the business manager reconciling monthly bank statements. <i>Summary Trial Balance</i> reports provided for periods 1-12 of FY19 included only three (3) reimbursement requests that could be matched to MCAPS reports. A test of cash could not be properly completed.</p> <p>It was also determined that funds were not requested regularly in correlation with expenditures. Request for funds report from MCAPS indicated seven (7) sporadic requests between the IDEA Part B and Preschool grants for project years FY18 and FY19.</p>	<p>existence, location, and condition of fixed assets, and to reconcile fixed asset records.</p> <p>The District shall develop procedures that will assist in strengthening internal controls over properly conducting an annual inventory. These procedures must be aligned with the <i>Mississippi Public School Asset Management Manual</i>. Copy of procedures shall be submitted to the MDE for review.</p> <p>The District shall develop procedures to strengthen internal controls for requesting federal funds. Procedures must address the regularity of request for funds in correlation to expenditures to ensure funds received are for immediate cash needs. Procedures must also include assurance that transactions are properly reconciled and accounted for to permit the preparation of reliable financial statements and Federal reports.</p> <p>Contact Robin Lemonis, State Director of Special Education, Office of Special Education, at RLemonis@mdek12.org or 601.359.3498 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standard 17.4.</p>	<p>February 3, 2020</p>

Standard 17: The school district is in compliance with state and/or federal requirements for the following programs:

17.5: Child Nutrition

17.5.1: School Wellness Policy

REGULATIONS: Miss. Code Ann. § 37-11-7, Miss. Admin. Code 7-3: 17.1, 17.2, 17.4, 17.7 and 17.9, State Board Policy Chapter 17, Rules 17.1, 17.2, 17.4, 17.7, and 17.9, and Federal Code

SUMMARY of FINDINGS

- The MDE audited all six (6) schools with cafeterias for Process Standards 17.5 and 17.5.1, five (5) elementary/middle schools and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, and Wayne County High School.
- All six (6) schools are compliant; however, the District is noncompliant at the District-level.

The District is COMPLIANT with Process Standard 17.5.1.

The District is NONCOMPLIANT with Process Standard 17.5.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p><u>District-Level</u></p> <ul style="list-style-type: none"> • The District improperly borrowed and held USDA Child Nutrition Funds for non-program expenses. Specifically: <ul style="list-style-type: none"> ○ Loans from the non-profit food service account failed to comply with Federal guidance or the MDE Office of Child Nutrition policy. ○ “Due to” and “due from” ledgers indicating loans to and from the non-profit food service account had not been reconciled for the current or previous school year and indicated substantial balances. 	<p>Pursuant to 7 CFR 210.14 (a) (Non-Profit Food Service) and 7 CFR Part 210.19 (a)(1) (Assurance of Compliance for Finances) Local Education Agencies must comply with State and Federal limitations for the use of cafeteria funds and must meet the requirements for nonprofit school food service expenditures. If using Child Nutrition Program (CNP) funds for other purposes, the District must follow requirements outlined in USDA Policies 210.14-05 (Misuse of Program Funds) and 210.14-06 (Interest Earned on School Food Service Funds) and the Mississippi Department of Education’s Policy and Procedure Manual for Mississippi Child Nutrition Programs (11-21 and 11-18).</p>	<p>Immediately</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<ul style="list-style-type: none"> ○ Child Nutrition reimbursements were not timely or completely transferred to the correct account. The non-profit food service account cash balance was in the negative and child nutrition expenses were routinely being paid from the District maintenance funds. <p>(See also Process Standards 1.1 and 1.3)</p>	<p>The District shall immediately cease the practice of holding CNP funds and begin following all applicable procedures for internal loans, including approval by the MDE Office of Child Nutrition.</p> <p>Contact Scott Clements, State Director, Office of Child Nutrition, at SClements@mdek12.org or 601.576.4990 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standard 17.5.</p>	

Standard 17: The school district is compliant with state and/or federal requirements for the following programs:

17.6: Elementary and Secondary Education Act: Titles I, II, III, IV, V, VI, X, and any other federally funded programs and grants.

REGULATIONS: The *Elementary and Secondary Education Act of 1965 (ESEA)* as amended by the *Every Student Succeeds Act of 2015 (ESSA)*: Education Department General Administrative Regulations (EDGAR); *Purchase Law Summary (June 2016)* (http://www.osa.ms.gov/downloads/Purchase_Law_Update.pdf); *Mississippi Public School Asset Management Manual* (<http://www.osa.state.ms.us/documents/property/PublicSchMan08.pdf>)

SUMMARY of FINDINGS

- On April 25-26, 2019, the Mississippi Department of Education (MDE) Office of Federal Programs monitored the Wayne County School District’s implementation of programs authorized by the *Every Student Succeeds Act of 2015 (ESSA)*. The findings were based on the District’s non-compliance with ESSA and the Education Department General Administrative Regulations (EDGAR).
- The MDE monitored six (6) schools in the Wayne County School District, five (5) elementary/middle schools and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, and Wayne County High School.
- **Total Questioned Costs: \$4,488.00**

The District is NONCOMPLIANT with Process Standard 17.6.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>Findings are based on the analysis of data collected during the on-site evaluation, including (a) interviews conducted with District staff, (b) observations of instructional programs and staff, (c) analysis of official source documentation in accordance with 34 § C.F.R. 80.20(b)(6), (d) analysis of official reports/documents submitted to the MDE, and (e) completed evaluation forms.</p> <p>Compliance Indicator A5: The District/Subgrantee maintains written policy and/or procedures to periodically review its accounts to ensure that all transactions (including refunds and recoded transactions) have been accurately and properly recorded. 2 C.F.R. § 200.302; 34 C.F.R. § 76.702</p> <p>The District failed to provide a written board policy and/or procedure to periodically review its accounts to ensure that all transactions (including refunds and recoded transactions) have been accurately and properly recorded.</p>	<p>The District shall submit to the MDE Office of Federal Programs a policy and/or procedure to periodically review its accounts to ensure that all transactions (including refunds and recoded transactions) have been accurately and properly recorded.</p>	<p>January 31, 2020</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>Compliance Indicator A6: The District/Subgrantee maintains written policy and/or procedures to ensure that the District’s budget and accounting record align with the approved funding application, maintaining separate accounting records for each federal grant which reflects the approved line items and amount by program year. 2 C.F.R. § 200.302; 34 C.F.R. § 76.702</p> <p>The District provided a written policy and/or procedure; however, the District failed to produce source documentation that could substantiate the policy and/or procedure is being followed.</p> <p>Documents viewed on-site do not support the proper alignment between the District’s budget and accounting records and the approved Mississippi Comprehensive Automated Performance-based System (MCAPS) budget.</p> <p>Compliance Indicator B1: The District has board policy and/or procedures in place to demonstrate the process for the following:</p> <ul style="list-style-type: none"> • ensuring that it meets the limitations on the amount of carryover funds or otherwise minimize the amount of funds it carries over into a subsequent fiscal year; • monitoring award balances during the fiscal year; • planning for carryover funds, when applicable, for the subsequent fiscal year; • clearly capturing the separate fiscal year funding; and • ensuring that carryover funds are prioritized over the use of current years funds. <p>2 C.F.R. § 200.309; 2 C.F.R. § 200.343(b); 34 C.F.R. § 76.707; 34 C.F.R. § 76.709</p>	<p>The District shall also submit to the MDE OFP a developed plan for training and implementing the policy and/or procedure.</p> <p>The District shall submit to the MDE OFP a developed plan for training and implementing the policy and/or procedure to ensure that the District’s budget and accounting records align with the approved funding application, maintaining separate accounting records for each federal grant which reflects the approved line items and amount by program year.</p> <p>The District shall also submit to the MDE OFP the FY19 budgets, aligned to the last approved application in MCAPS.</p> <p>The District shall submit to the MDE OFP a developed plan for training and implementing the policy and/or procedure to demonstrate the process for the following:</p> <ul style="list-style-type: none"> • ensure that it meets the limitations on the amount of carryover funds or otherwise minimize the amount of funds it carries over into a subsequent fiscal year; • monitor award balances during the fiscal year; • clearly capture the separate fiscal year funding; and 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The District provided a written policy and/or procedure; however, the District failed to produce source documentation that could substantiate the policy and/or procedure is being followed. See Compliance Indicator A6.</p> <p>Compliance Indicator D2: The District has board policy and/or procedures in place to demonstrate controls that protect against waste, fraud and abuse for identifying and assessing risks to compliance and successful operation within different elements of the organization and how to respond to any identified risks. 2 C.F.R. § 200.303</p> <p>The District provided a written policy and/or procedure; however, the District failed to produce source documentation that could substantiate the policy and/or procedure is being followed.</p> <p>Compliance Indicator F8: The District/Subgrantee has board policy and/or procedures for proper disposal of equipment that addresses the disposal of equipment with a fair market value of >\$5,000. 2 C.F.R. § 200.313</p> <p>The District failed to provide a written board policy and/or procedure for proper disposal of equipment that addresses the disposal of equipment with a fair market value of >\$5,000.</p> <p>Compliance Indicator H5: The District/Subgrantee determines that purchases with federal funds comply with federal cost principles (e.g. reasonable, necessary, allocable, etc.).</p> <p>The District provided a written policy and/or procedure; however, the District failed to produce source documentation that could substantiate the policy and/or procedure is being followed.</p>	<ul style="list-style-type: none"> ensure that carryover funds are prioritized over the use of current years funds. <p>The District shall also submit to the MDE OFP the FY19 budgets, aligned to the last approved budgets in MCAPS.</p> <p>The District shall submit to the MDE OFP a developed plan for training and implementing the policy and/or procedure to demonstrate controls that protect against waste, fraud and abuse for identifying and assessing risks to compliance and successful operation within different elements of the organization and how to respond to any identified risks.</p> <p>The District shall submit to the MDE OFP a policy and/or procedure for proper disposal of equipment that addresses the disposal of equipment with a fair market value of >\$5,000.</p> <p>The District shall submit to the MDE OFP a developed plan for training and implementing the policy and/or procedure to determine that purchases with federal funds comply with federal cost principles (e.g. reasonable, necessary, allocable, etc.).</p>	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>A review of source documentation revealed Purchase Order 75065, dated 4/24/17, paid August 1, 2017, in the amount of \$4,488 to Curriculum Associates, LLC was paid from function 3900, Parent and Family Engagement. The purchase is not allowable from function 3900.</p> <p>Questioned Cost of the FY18 Title I, Part A Program in the amount of \$4,488.</p> <p>Compliance Indicator P2: Funds are drawn down from MCAPS or requested regularly in correlation to expenditures. 34 C.F.R. § 76.707; 2 C.F.R. § 200.309; 2 C.F.R. § 200.343(b)</p> <p>The District failed to provide budget and accounting records that were aligned with the MDE approved MCAPS budgets. District expenditures exceeded function and object totals multiple times; however, the District reduced those requests to the allowable budgeted limits keeping the requests within the allowable limits. See Compliance Indicator A6.</p> <p>Compliance Indicator P3: Funds are being requested and reported as expended monthly to satisfy the intent of each federal program. 34 C.F.R. § 76.707; 2 C.F.R. § 200.309; 2 C.F.R. § 200.343(b)</p> <p>The District failed to provide budget and accounting records that were aligned with the MDE approved MCAPS budgets. District expenditures exceeded function and object totals multiple times; however, the District reduced those requests to the allowable budgeted limits keeping the requests within the allowable limits.</p>	<p>Additionally, the District shall reimburse the MDE OFP for the Questioned Cost of FY18 Title I, Part A Program in the amount of \$4,488. The check shall be made payable to State Treasurer Fund 3201 and mailed to the Office of Federal Programs.</p> <p>The District shall submit to the MDE OFP a developed plan for training and implementing a process to ensure funds are drawn down from MCAPS or requested regularly in correlation to expenditures.</p> <p>The District shall submit to the MDE OFP a plan to ensure funds are being requested and reported as expended monthly to satisfy the intent of each federal program.</p> <p>Contact Quentin Ransburg, Executive Director, Office of Federal Programs, at QRansburg@mdek12.org or 601.359.3499 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standard 17.6.</p>	

Standard 17: The school district is in compliance with state and/or federal requirements for the following programs:

17.7: Driver Education

REGULATIONS: Miss. Code Ann. § 37-25-1, et seq., and Miss. Admin. Code 7-3: 29.1, State Board Policy Chapter 29, Rule 29.1

SUMMARY of FINDINGS

- The Wayne County School District is compliant state and/or federal requirements for Driver Education.

The District is COMPLIANT with Process Standard 17.7.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Standard 17: The school district is in compliance with state and/or federal requirements for the following programs:

17.8: Gifted Education

REGULATIONS: Miss. Code Ann. §§ 37-23-171 through 181, Miss. Admin. Code 7- 3: 35.1, State Board Policy Chapter 35, Rule 35.1, and *Regulations for Gifted Education Programs in Mississippi and the Gifted Education Program Standards*

SUMMARY of FINDINGS

- The District has five (5) gifted classrooms: Beat Four School, Buckatunna School, Clara School, Wayne Central School, and Waynesboro Riverview School.

The District is **COMPLIANT** with Process Standard 17.8.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Standard 18: Each school has a library media center. Refer to the current edition of the *MS School Library Guide*.

18.1: Each school has a library media center with an organized collection of materials and equipment that represents a broad range of current learning media, including instructional technology.

18.2: The library staff offers a systematic program of service to students and staff by providing access to the materials and equipment, by providing instruction in the use of the materials and equipment, and by working with teachers and other staff members to provide learning activities for the students.

REGULATIONS: Miss. Code Ann. §§ 37-17-6(3)(a) through (e) and *MS School Library Guide*

SUMMARY of FINDINGS

- The MDE monitored six (6) schools in the Wayne County School District, five (5) elementary/middle schools and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, and Wayne County High School.
- The overall reference collection of each library failed to represent a well-balanced, broad range of current resources that support the MDE College- and Career- Readiness Standards.

The District is NONCOMPLIANT with Process Standards 18, 18.1, and 18.2.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The District failed to correctly format MARC (Machine-Readable Cataloging) Records (resource title records in the library automated system), which hinders users in finding resources located in the school library. According to cataloging records, five (5) elementary/middle schools and one (1) high school are noncompliant:</p> <ul style="list-style-type: none"> • Beat Four School • Buckatunna School • Clara School • Wayne Central School • Waynesboro Riverview School • Wayne County High School <p>The District failed to train teachers and/or students on how to use the Automated Library System. According to</p>	<ul style="list-style-type: none"> • The school librarian shall review and ensure compliance with Section 4.7 Cataloging and Processing in the current <i>MS School Library Guide</i>. • Library records for all materials and items shall be current and valid in order to verify the number and/or age of various collections. Library records for all materials and items shall match the Dewey Decimal call number and barcode found in the library facility. A cataloging and processing guidelines are located on the MDE school library website. https://www.mdek12.org/LC • The administrator and school librarian shall review and ensure compliance with Section 3.6 Planning for Instruction in the current <i>MS School Library Guide</i>. 	<p>August 2020</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>the MDE Library Monitoring Rubric. Three (3) elementary/middle schools are noncompliant:</p> <ul style="list-style-type: none"> ● Clara School ● Wayne Central School ● Waynesboro Riverview School <p>The District failed to provide a quality general collection. The average copyright age of the general collection of materials fails to meet the minimum age requirement of ten (10) years. The collection fails to represent a well-balanced, broad range of current learning media, including up-to-date instructional technology, periodicals, teacher resources, and equipment. According to cataloging records, one (1) elementary/middle school and one (1) high school are noncompliant:</p> <ul style="list-style-type: none"> ● Waynesboro Riverview School ● Wayne County High School <p>The District failed to provide a quality reference collection that supports the current instructional plan as described in Section 4.4 Collection Guidelines in the <i>MS School Library Guide</i>. According to cataloging records, five (5) elementary/middle schools and one (1) high school are noncompliant:</p> <ul style="list-style-type: none"> ● Beat Four School ● Buckatunna School ● Clara School ● Wayne Central School ● Waynesboro Riverview School ● Wayne County High School 	<ul style="list-style-type: none"> ● The school librarian shall provide training to students and faculty on how to use the automated system to locate resources in the library. ● The school librarian shall develop a proposed budget addressing the general collection needs and reference needs of the library center. ● To provide a balanced, diverse, and updated collection, and one that meets the needs of the learning community and the school’s curriculum, each librarian shall weed aged, inaccurate, irrelevant, and worn beyond repair items. A weeding overview can be found on the MDE School Library website to aid in weeding. https://www.mdek12.org/LC ● Each librarian shall conduct a formal needs assessment that includes input from teacher and/or students, an interest inventory, and instructional program needs. Assessment results and input shall guide selection of print and non-print materials and learning resources. The librarian shall use the Collection Evaluation and Collection Development Plan forms located on the MDE School Library website to develop a Collection Development Plan. https://www.mdek12.org/LC ● The administrator and school librarian shall review and ensure compliance with Section 3.6 Planning for Instruction, Section 4.2 Selection Tools, Section 4.4 Collection Guidelines, Section 4.5 Weeding, and Section 4.7 Cataloging and Processing in the current <i>MS School Library Guide</i>. ● To provide a balanced, diverse, and updated reference collection, and one that meets the needs of the learning community and the school’s curriculum, each librarian shall weed aged, inaccurate, irrelevant, and worn beyond repair 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The District failed to train teachers and/or students on how to use the MAGNOLIA database. According to the MDE Library Monitoring Rubric, one (1) elementary/middle school is noncompliant:</p> <ul style="list-style-type: none"> ● Waynesboro Riverview School <p>The District failed to correctly process and catalog the audio/visual collection. According to cataloging records, one (1) elementary/middle school is noncompliant:</p> <ul style="list-style-type: none"> ● Clara School <p>The District failed to complete a regularly schedule library inventory. According to inventory reports, five (5) elementary/middle schools and one (1) high school are noncompliant:</p> <ul style="list-style-type: none"> ● Beat Four School ● Buckatunna School ● Clara School ● Wayne Central School ● Waynesboro Riverview School ● Wayne County High School 	<p>items. The school librarian shall use the Section 4.4 Collection Guidelines, in the current <i>MS School Library Guide</i>, to weed and create reference collections that connects to the College- and Career-Readiness Standards.</p> <ul style="list-style-type: none"> ● Each school library shall keep the most current edition of print encyclopedias and other reference materials and discard all other editions. Please review the Weeding Overview document found on the MDE School Library website. https://www.mdek12.org/LC ● The administrator and school librarian shall review and ensure compliance with Section 3.11 MAGNOLIA Database in the current <i>MS School Library Guide</i>. ● The school librarian shall provide training to students and faculty members on the MAGNOLIA Database. ● The school librarian shall review and ensure compliance with Section 4.7 Cataloging and Processing in the current <i>MS School Library Guide</i>. ● The school librarian shall process and catalog the audio/visual collection based on the Dewey Decimal System and ensure that the entire collection is in the library automated system. ● The administrator and school librarian shall review and ensure compliance with Domain II: Management, Standard 9 in the current <i>MS School Librarian Professional Growth Rubric</i>. ● The school librarian shall be given time to complete an inventory of all library resources. The inventory shall be scheduled during the school year without the interference of library classes. 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
	<p>Contact Elizabeth Simmons, Library Media Specialist, Office of Elementary Education and Reading, at ESimmons@mdek12.org or 601.359.2586 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standards 18, 18.1, and 18.2.</p>	

Standard 19: The school district is in compliance with state law and State Board of Education policies for state adopted textbooks.

19.1: Each school district provides students in each school with access to current or otherwise appropriate textbooks that are in good condition. (See glossary for definition of textbook.)

19.2: Each school district shall keep an active and surplus inventory for each school in the district to be completed by June 15 of each year. The district shall report the inventory in the Textbook Inventory Management System.

REGULATIONS. Miss. Code Ann. § 37-43-1, § 37-43-24, § 37-43-31(2), § 37-43-51, § 37-9-14(2)(b), § 37-7-301(ff), Miss. Admin. Code 7-3: 79.1 and 79.2, State Board Policy Chapter 79, Rules 79.1 and 79.2, and *Textbook Administration Handbook Rules and Regulations*

SUMMARY of FINDINGS

- The MDE monitored six (6) schools, five (5) elementary/middle schools and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, and Wayne County High School.
- Inaccurate textbook inventories: Books listed on the active listing report for the school failed to accurately represent the books used in the classroom(s). Textbook Inventory Management System (TIMS) listed inaccurate quantities of books. TIMS failed to contain some of the textbooks presented to the auditor. TIMS reports contained outdated information.
- Dated textbooks: The District presented some textbooks for audit that were over 12 years old, a violation of textbook inventory policy, as outlined in the *Textbook Administration Handbook Rules and Regulations*.
- The District failed to provide all students home access to the online instructional programs used for Science instruction in Grades 3-8, as outlined in Miss. Code Ann. § 37-43-1(3).

The District is NONCOMPLIANT with Process Standards 19, 19.1, and 19.2.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p><u>Beat Four School</u> Process Standard 19.1</p> <ul style="list-style-type: none"> • The school indicated 58 students enrolled in the Grade 1 math course; however, TIMS listed only 51 <i>Ready Mathematics Instruction Grade 1</i> textbooks. • The school indicated 55 students enrolled in the Grade 7 math course; however, TIMS listed only 43 <i>Ready Mathematics Instruction Grade 7</i> textbooks. 	<p>To comply with Miss. Code Ann. §§ 37-43-1, 37-43-24, 37-43-31(2), 37-43-51, 37-9-14(2)(b), and 37-7-301(ff), and Miss. Admin. Code 7-3: 79.1 and 79.2, State Board Policy Chapter 79, Rules 79.1 and 79.2, the District shall provide students in each school with access to current or otherwise appropriate textbooks that are in good condition and shall keep an active and surplus inventory for each school in the District to be completed by June 15 of each year. The District shall report the inventory in the Textbook Inventory Management System (TIMS). To comply with the above laws and rules:</p>	<p>March 2020</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<ul style="list-style-type: none"> The school failed to provide evidence of a systemic plan to allow all students access to the online Stemscopes science program at home. <p>Process Standard 19.2</p> <ul style="list-style-type: none"> TIMS listed Reading Street books rather than the textbooks being used for reading instruction. TIMS indicates Envision Math Books on the active listing but the books are not being used in the classroom. <p><u>Buckatunna School</u></p> <p>Process Standard 19.1</p> <ul style="list-style-type: none"> The school indicated 46 students enrolled in the Grade 4 reading course; however, TIMS listed only 14 <i>Ready 4 Reading</i> textbooks. The school indicated 56 students enrolled in the Grade 6 reading course; however, TIMS listed only 13 <i>Ready 6 Reading</i> textbooks. The school failed to provide evidence of a systemic plan to allow all students access to the online Stemscopes science program at home. <p>Process Standard 19.2</p> <ul style="list-style-type: none"> TIMS listed Reading Street books rather than the textbooks being used for reading instruction. TIMS indicates Envision Math Books on the active listing but the books are not being used in the classroom. <p><u>Clara School</u></p> <p>Process Standard 19.1</p> <ul style="list-style-type: none"> The school indicated 56 students enrolled in the Grade 6 social studies course; however, TIMS 	<ul style="list-style-type: none"> The District/school shall transfer all textbooks with 2006 or older copyright date to disposal as required by the <i>Textbook Administration Handbook</i> policy. The District/school shall update the TIMS inventory to accurately reflect all books being used at the school as required by Process Standard 19.2. The District/school shall update the TIMS inventory active listing to reflect the correct quantities of books at the schools as required by Process Standard 19.2. The District/school shall develop a systemic plan for providing all students access to Stemscopes Science program at home as required by the <i>Textbook Administration Handbook</i> policy. <p>Contact Chauncey Spears, Director of Textbooks, Office of Elementary Education and Reading, at CRSpears@mdek12.org or 601.984.8273 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standards 19, 19.1, and 19.2.</p>	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>listed only 53 <i>My World Geography and Citizenship</i> textbooks.</p> <ul style="list-style-type: none"> • The school indicated 62 students enrolled in the Grade 7 social studies course; however, TIMS listed only 55 <i>America: History of Our Nation</i> textbooks. • The school indicated 66 students enrolled in the Grade 8 social studies course; however, TIMS listed only 25 <i>A Place Called Mississippi</i> textbooks, though the school noted this was a “classroom set” of books, the auditor is concerned that there are not enough books available should students request to take home textbooks for assignments or study, as required by Miss. Code Ann. § 37-43-1(3). • The school failed to provide evidence of a systemic plan to allow all students access to the online Stemsscopes science program at home. <p>Process Standard 19.2</p> <ul style="list-style-type: none"> • The school failed to include the Stemsscopes Online resources for Science Grades 5-8 that are being used in the TIMS active list. • TIMS indicated Reading Street books that are not the textbooks being used for reading instruction. <p><u>Wayne Central School</u> Process Standard 19.1</p> <ul style="list-style-type: none"> • The school indicated 58 students enrolled in the Grade 6 science course; however, TIMS listed only 49 <i>Science Explorer Grade 6</i> textbooks. 		

FINDINGS	CORRECTIVE ACTION	TIMELINE
<ul style="list-style-type: none"> • The school indicated 56 students enrolled in the Grade 7 science course; however, TIMS listed only 38 <i>Science Explorer Grade 7</i> textbooks. • The school indicated 57 students enrolled in the Grade 8 science course; however, TIMS listed only 48 <i>Science Explorer Grade 8</i> textbooks. • The school indicated 46 students enrolled in the Grade 5 Social Studies course; however, TIMS listed only 32 <i>Social Studies Building a Nation</i> textbooks. • The school indicated 56 students enrolled in the Grade 7 Social Studies course; however, TIMS listed only 38 <i>America: History of Our Nation</i> textbooks. • The school indicated 57 students enrolled in Grade 8 Mississippi Studies course; however, TIMS listed only 45 <i>A Place Called Mississippi</i> textbooks. • The school indicated 57 students enrolled in the Grade 8 World Geography course; however, TIMS listed only 42 <i>World Geography: Building a Global Perspective</i> textbooks. <p><u>Waynesboro Riverview School</u> Process Standard 19.1</p> <ul style="list-style-type: none"> • The school failed to present a Grade 5 or Grade 7 social studies textbook to the auditor for review. • The school failed to present a Kindergarten or Grade 3 science textbook to the auditor for review. 		

FINDINGS	CORRECTIVE ACTION	TIMELINE
<ul style="list-style-type: none"> The school failed to provide evidence of a systemic plan to allow all students access to the online Stemsopes science program at home. <p><u>Wayne County High School</u> Process Standard 19.1</p> <ul style="list-style-type: none"> The Assistant Principal noted that the school uses classroom sets of books due to a District policy of not assigning homework. The school failed to present a textbook for Introduction to Biology to the auditor despite TIMS listing 300 <i>Biology Foundations</i> textbooks available for the 157 students enrolled. The school presented a <i>Holt Physics</i> book for auditors that is too old (2002) for use as a primary textbook for the course. The school presented a <i>McGraw Hill Zoology</i> book for audit that is too old (1996) for use as a primary text for the course. The school presented a <i>Mississippi the Magnolia State</i> book for audit that is too old (2005) for use as a primary text for the course. <p>Process Standard 19.2</p> <ul style="list-style-type: none"> The number of books listed in TIMS is more than the number of students enrolled in the two (2) courses. The World History course has 127 students enrolled, yet TIMS has 508 textbooks for the course. The Algebra I course has 93 students enrolled, and TIMS lists 804 textbooks for the course. TIMS listing is not an accurate indicator of the number of textbooks at the school. 		

FINDINGS	CORRECTIVE ACTION	TIMELINE
<ul style="list-style-type: none"> • The school presented the <i>Modern Chemistry</i> book for the auditor’s review. However, the school failed to list the book in TIMS. • The school presented the <i>Holt Physics</i> book for the auditor’s review. However, the school failed to list the book in TIMS. • The school presented the <i>McGraw Hill Zoology</i> book for the auditor’s review. However, the school failed to list the book in TIMS. • The school presented the <i>Essentials of Human Anatomy and Physiology</i> book for the auditor’s review. However, the school failed to list the book in TIMS. • The school presented the <i>Mississippi the Magnolia State</i> book for the auditor’s review. However, the school failed to list the book in TIMS. 		

Standard 20: The school district meets the following instructional management requirements:

- 20.1: The school district implements an instructional management system that has been adopted by the school board and includes, at a minimum, the competencies and objectives required in the curriculum frameworks approved by the State Board of Education that are available to all teachers in each school. (Districts Meeting the Highest Levels of Performance are exempted.)**
- 20.2: The instructional management system includes a tiered instructional model in accordance with Miss. Admin. Code 7-3: 41.1, State Board Policy Chapter 41, Rule 41.1, including academic interventions, behavioral interventions, and *Literacy-Based Promotion Act* requirements.**

REGULATIONS: Miss. Code Ann. §§ 37-3-49(2)(a-c), 37-3-49(5), and Miss. Admin. Code 7-3: 41.1, State Board Policy Chapter 41, Rule 41.1

SUMMARY of FINDINGS

- The MDE monitored six (6) schools in the Wayne County School District, five (5) elementary/middle schools and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, and Wayne County High School.
- The District is using an outdated version of the Arts Learning Standards (2003). The District failed to implement the current Mississippi College- and Career- Readiness Arts Learning Standards for Dance, Media Arts, Music, Theatre and Visual Arts, 2017.
- Lesson plans developed by U.S. History teachers are more than five (5) years old.
- The MDE reviewed Good Cause Exemption (GCE) documentation at two (2) elementary/middle schools: Beat Four School and Waynesboro Riverview School.
- Good Cause Exemption documentation packets failed to match the GCE screen in MSIS at both schools: Beat Four School and Waynesboro Riverview School.
- The MDE reviewed 25% of Tier folders at Beat Four School, Buckatunna School, Clara School, Waynesboro Riverview School, Wayne Central School, and Wayne County High School.

The District is NONCOMPLIANT with Process Standards 20, 20.1, and 20.2.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The District has an Instructional Management System for the 2018-2019 and 2019-2020 school year that the Board approved on July 6, 2018 and May 31, 2019, respectively. However, onsite monitoring in schools revealed that the classroom teachers failed to implement tiered instruction, best instructional practices, and current, differentiated/individualized lesson plans. (See also Process Standard 27)</p>	<p>To comply with Miss. Code Ann. §§ 37-3- 49(2)(a-c) and 37-3-49(5), the local school board shall approve an instructional management system that includes the competencies and objectives required in the curriculum frameworks approved by the State Board of Education and ensure that they are available to all teachers in each school.</p>	<p>May 15, 2020</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The District failed to provide evidence of use of the instructional management system by teachers in each school.</p> <p>The school is noncompliant with Process Standards 20, 20.1, and 20.2 based on information obtained in interviews, reviews of lesson plans, and evidence observed on the walls in the classrooms and hallways at each of the following schools with respect to the current Mississippi College- and Career- Readiness Arts Learning Standards for Dance, Media Arts, Music, Theatre, and Visual Arts, 2017.</p> <ul style="list-style-type: none"> • Beat Four School • Buckatunna School • Clara School • Wayne Central School • Waynesboro Riverview School <p>Visual Arts activities consist of coloring sheets with limited access to a variety art materials and supplies. Coloring sheets and worksheets failed to differentiate instruction appropriately for students and failed to utilized questioning and discussion techniques to promote higher order thinking.</p> <p>The MDE auditors observed excessive use of coloring sheets and worksheets being used in every grade level. Coloring sheets fail to meet the rigor of activity-based instruction.</p> <p><u>Wayne Central High School</u> The school failed to provide current lesson plans in U.S. History.</p>	<p><u>The Arts and World Languages</u> Visit www.mdek12.org/OAE/college-and-career-readiness-standards for the current Mississippi College- and Career- Readiness Arts Learning Standards for Dance, Media Arts, Music, Theatre, and Visual Arts, 2017.</p> <p>The District shall provide opportunities for Arts Specialists training that address students’ learning challenges, improve their instruction by learning new methods and information about the current Mississippi College- and Career- Readiness Arts Learning Standards for Dance, Media Arts, Music, Theatre, and Visual Arts, 2017.</p> <p>The District shall provide opportunities for Arts Integration training for all classroom teachers on ways to use the Arts as a vehicle for promoting high-quality instruction and learning for students in all disciplines.</p> <p>The District shall provide opportunities for world languages teacher(s) to attend trainings on understanding and effectively implementing the 2016 Mississippi World Languages Framework.</p> <p>To comply with Miss. Code Ann. § 37-177-11, the District’s documentation shall consist of the GCE being requested and shall prove that the student is covered by one (1) of the Good Cause Exemptions listed in subsection (1)(a) through (e) of this section to meet the requirements of the <i>Literacy Based Promotion Act</i>.</p> <p>The District shall:</p> <ul style="list-style-type: none"> • identify all students who qualify for GCEs, and 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<ul style="list-style-type: none"> • Lesson plans were dated August 11, 2014 or failed to include any date. • Lesson plans provided to MDE staff in two (2) U.S. History classrooms on the same day at the same block of time included lesson plans that were over five (5) years old. • One (1) teacher’s lesson plan binder included lesson plans from 2012. <p>The school failed to provide lesson plans that align to the current 2016 World Languages Framework.</p> <p>The school failed to provide lesson plans that align to the current Mississippi College- and Career- Readiness Arts Learning Standards for Dance, Media Arts, Music, Theatre, and Visual Arts, 2017.</p> <p><u>Process Standard 20.2</u> The MDE auditors reviewed nine (9) GCE documentation packets. The review of packets revealed six (6) packets contained errors. Errors included:</p> <ul style="list-style-type: none"> • missing information on required pages, • failure to include quarterly parental notification, and • failure to include required signatures. <p>The GCE documentation failed to match the number of GCEs indicated in MSIS at Beat Four School and Waynesboro Riverview School.</p> <ul style="list-style-type: none"> • At Beat Four School MSIS indicated nine (9) students had been promoted on GCE, but the school provided 11 GCE documentation packets. • At Waynesboro Riverview School MSIS indicated 12 students had been promoted on GCE, 	<ul style="list-style-type: none"> • create a protocol for completing the documentation and reporting the GCEs into MSIS. <p>The District shall ensure teachers receive training on the tiered instructional model in accordance with Miss. Admin. Code 7-3: 41.1, State Board Policy Chapter 41, Rule 41.1.</p> <p>To comply with Miss. Admin. Code 7-3: 41.1, State Board Policy Chapter 41, Rule 41.1, the District shall ensure interventions are being conducted with fidelity, by ensuring that goals are specific to the student’s deficit area, measurable, attainable, reasonable and time bound. Interventions and plans for students shall be developed and implemented within 20 days of the current academic school year for students populated on the MSIS intervention screen.</p> <p>Contact Limeul Eubanks, Staff Officer III, Offices of Elementary Education and Reading and Secondary Education at LEubanks@mdek12.org or 601.359.3461 for technical assistance and professional development on the Arts and/or World Languages.</p> <p>Contact Laurie Weathersby, Bureau Director, Division of Intervention Service, at LWeathersby@mdek12.org or 601.359.2586 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standard 20.1.</p> <p>Contact Melissa Beck, K-3 Assessment Coordinator, at MBeck@mdek12.org or 601.359.5245 for technical assistance or when the District is prepared for a follow-</p>	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>but the school provided 17 GCE documentation packets.</p> <p>The following schools failed to produce any Tier II and Tier III documentation packets to demonstrate the incorporation of academic interventions, behavioral interventions, and/or <i>Literacy-Based Promotion Act</i> requirements for the 2019-2020 school year. School staff were in the process of completing the beginning of year screeners, which runs August 12th – September 20th. Staff were in the process of identifying Tier II and Tier III students at the time of the audit. The initial Multi-Tiered Systems of Support (MTSS) documentation process had not yet started. No documentation or evidence of interventions for students that populated the 20-day MSIS screen were provided to the MDE auditors</p> <ul style="list-style-type: none"> • Beat Four School • Buckatunna School • Clara School • Wayne Central School • Waynesboro Riverview School • Wayne County High School 	<p>up visit to verify compliance with the <i>Literacy-Based Promotion Act</i> for Process Standard 20.2.</p> <p>Contact Dr. Marla Davis, Bureau Director, Office of Secondary Education at MDavis@mdek12.org or 601.359.3461 when the District is prepared for a follow-up visit to verify compliance with the competencies and objectives required in the curriculum frameworks for Process Standard 20.</p>	

Standard 21: The district follows an established board policy that defines criteria for the academic promotion/progression/retention of students. Such criteria prohibit the retention of students for extracurricular purposes.

21.1: The school district implements a uniform grading policy.

21.2: A student who is enrolled in any grade higher than Grade 6 in a school district must be suspended from participation in any extracurricular or athletic activity sponsored or sanctioned by the school district after a semester in which the student’s cumulative grade point average is below 2.0 on a 4.0 scale in accordance with the Mississippi High School Activities Association (MHSAA). This portion of the standard will be jointly monitored and enforced by the State Board of Education and the MHSAA.

REGULATIONS: Miss. Code Ann. §§ 37-11-64, 65, and 66, and Miss. Admin. Code 7-3: 2.3, State Board Policy Chapter 2, Rule 2.3

SUMMARY of FINDINGS

- The Wayne County School District has a current, Board approved policy for the promotion, progression, and retention of students.

The District is COMPLIANT with Process Standards 21, 21.1, and 21.2.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Standard 22: The school district provides access to an alternative education program that meets the program guidelines outlined in Miss. Code Ann. § 37-13-92 and the guidelines established by the State Board of Education.

REGULATIONS: Miss. Code Ann. § 37-13-92, Miss. Admin. Code 7-3: 7.1, State Board Policy Chapter 7, Rule 7.1, and the *Guidelines for Alternative/High School Equivalency School Programs*

SUMMARY of FINDINGS

- The Office of Compulsory School Attendance Enforcement conducted an audit of the Wayne County School District’s Alternative School Program on September 26, 2019. The Wayne County School District failed to comply with the guidelines outlined in legislation and policy for the alternative school program (Miss. Code Ann. § 37-13-92).

The District is NONCOMPLIANT with Process Standard 22.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The MDE conducted an audit of the Wayne County School District’s Alternative Education program.</p> <p>The District currently has a board approved handbook for the 2019-2020 school year posted on the District’s website, outlining the District’s policies and procedures for placement into the District’s Alternative School Program. However, the alternative school program handbook provided during the audit was for the 2018-2019 school year.</p> <p>The District failed to have the Board approve the alternative education program. The June 2019 minutes of the Board meeting (pg. 226) reflects a discussion of the program, but not an approval to operate an alternative school program.</p> <p>The MDE staff observed the alternative school program convening at 3:30 p.m. (not 2:30 p.m.) and ending at 8:30 p.m. with a four (4) day schedule, Monday – Thursday. The alternative school program handbook outlines a</p>	<p>To comply with Miss. Code Ann. § 37-13-92 and Miss. Admin. Code 7-3: 7.1, State Board Policy, Chapter 7, Rule 7.1, the District shall review and update the local board policies and student handbook to reflect current policies governing the alternative education program.</p> <p>The District’s policies and procedures shall include, but are not limited to:</p> <ul style="list-style-type: none"> • <i>Goss v. Lopez</i> due process procedures; • manifestation determination for students receiving special education services; • goals of the program; • placement criteria; • process to ensure continuing education for students; • parental and community involvement; • length and time of the school day; • plan for awarding credits; • discipline policy, if different from the traditional education; 	<p>February 2020</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>different schedule (2:30 p.m. - 8:30 p.m. - approximately 320 minutes of instruction) However, the schedule provided in the handbook is difficult to interpret and failed to provide 330 minutes of instruction.</p> <p>The alternative school program failed to have an Individualized Instruction Plan (IIP) on file for each student or a process in place for the development of an IIP. The IIPs do not consistently identify goals and objectives for:</p> <ul style="list-style-type: none"> • academics; • behavior; • functional skills; and • character education. <p>The District failed to maintain student records (i.e. incomplete placement and counseling records).</p> <p>The IIPs failed to contain behavior goals and objectives to address student behaviors.</p> <p>The District failed to have IEPs for students with disabilities receiving educational services through the alternative school program.</p> <p>The District failed to provide evidence to support counseling is provided to students and parents. Limited documentation was provided for the counseling sessions.</p> <p>The District failed to provide transportation to and from the District’s alternative education program. The student handbook for the regular and alternative school settings states “transportation to/from Alternative School Program will be provided by parents”. The Alternative</p>	<ul style="list-style-type: none"> • criteria for completion of the alternative education program or reentry into regular education; and • progress monitoring, performance measures and process for program evaluation. <p>The alternative school program administrator shall require verification from the appropriate guidance counselor regarding a student’s suitability to be placed in the alternative school program.</p> <p>The alternative school program is defined through written board-approved policies and procedures that define and provide appropriate educational opportunities for the categories of students to be served. Further, the program must meet the requirements of Miss. Code Ann. §37-13-92.</p> <p>To comply with Miss. Code Ann. § 37-13-91 the District shall provide educational services, to students placed in the alternative education program, that is consistent with students in the traditional setting ensuring that students will meet the 180-day criteria for a school year and meet the minimum requirements of 330 instructional minutes per school day.</p> <p>The District shall ensure that placement into the alternative school program is validated by the appropriate counselor.</p> <p>The District shall ensure that an Individualized Instruction Plan (IIP) is developed for all students, excluding students with an IEP. The District shall develop a process that allows an educational review, by</p>	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>Coordinator indicated to the MDE auditor that parents provided transportation to and from the alternative school, but he did have access to a vehicle that he could use to transport the students if necessary.</p> <p>The District failed to monitor students' progress at regular intervals as outlined in the District handbook.</p>	<p>teachers and other appropriate professional personnel, to assist in the development of the Individualized Instruction Plan (IIP). The IIP shall include:</p> <ul style="list-style-type: none"> • academic and behavior expectations; • progress monitoring; • additional intervention strategies (behavior and academic); • strengths and areas of need; and • character education. <p>The District shall provide behavior interventions that address the specified behavior of students.</p> <p>The District shall ensure that educational services are provided to students with disabilities consistent with the goals and objectives identified in student's Individualized Education Program (IEP). The District shall ensure that a related service log is maintained for students receiving services as part of an IEP.</p> <p>The District shall provide counseling for parents and students. Documentation must include date and time with specific student.</p> <p>The District shall ensure transportation is provided for the students attending the alternative school as required by state law.</p> <p>The District shall monitor the progress of students and provide grades consistent with district policies.</p> <p>Contact Toni Kersh, Bureau Director, Compulsory School Attendance Enforcement, Alternative Education and High School Equivalency Program, at</p>	

FINDINGS	CORRECTIVE ACTION	TIMELINE
	<p>TKersh@mdek12.org or 601.359.3178 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standard 22.</p>	

Standard 23: The school district, in its discretion, may provide access to a GED Option program that meets the program guidelines outlined in Miss. Code Ann. § 37-13-92(4) and the guidelines established by the State Board of Education.

REGULATIONS. Miss. Code Ann. § 37-13-92(4), Miss. Admin. Code 7-3: 7.2, State Board Policy Chapter 7, Rule 7.2, and the *Guidelines for Alternative/GED School Programs*

SUMMARY of FINDINGS

- The Wayne County School District does not operate a GED Option program.

Process standard 23 is NOT APPLICABLE.

FINDINGS	CORRECTIVE ACTION	TIMELINE
N/A	N/A	N/A

Standard 24: Each classroom teacher, excluding vocational teachers whose class periods exceed 50 minutes, has an unencumbered period of time during the teaching day to be used for individual or departmental planning.

24.1: If the school utilizes a traditional six-period or seven-period day schedule, the instructional planning time provided for secondary teachers is a minimum of 225 minutes per week, exclusive of lunch period. If the school utilizes any form of a modular/block schedule, the instructional planning time provided is a minimum of either 225 minutes per week or an average of 225 minutes per week per instructional cycle, exclusive of lunch period.

24.2: Instructional planning time for the elementary school teacher is no less than 150 minutes per week, exclusive of lunch period.

REGULATIONS: Miss. Admin. Code 7-3: 2.1, State Board Policy Chapter 2, Rule 2.1

SUMMARY of FINDINGS

- The MDE monitored six (6) schools in the Wayne County School District, five (5) elementary/middle schools and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, and Wayne County High School.
- Each classroom teacher has an unencumbered period during the teaching day to be used for individual or departmental planning.

The District is COMPLIANT with Process Standards 24, 24.1, and 24.2.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Standard 25: Individual teachers (grades 9-12) are limited to three (3) course preparations per scheduling cycle or five (5) in the same subject/content area. Any request for an exception must be submitted in writing to the Commission on School Accreditation for review and action.

REGULATIONS: Miss. Admin. Code 7-3: 2.1, State Board Policy Chapter 2, Rule 2.1

SUMMARY of FINDINGS

- According to the data reported in MSIS for the 2018-2019 school year, the teachers in Wayne County School District were limited to three (3) course preparations per scheduling cycle or five (5) in the same subject/content area.

The District is COMPLIANT with Process Standard 25.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Standard 26: The curriculum of each high school at a minimum consists of required and approved courses that generate at least 33 ½ Carnegie units annually. Any request for an exemption from teaching the courses listed in Appendix B must be submitted in writing to the Commission on School Accreditation for review and action.

REGULATIONS: Appendix B, Miss. Code Ann. § 37-1-3(2), 7 Miss. Admin. Code 7-3: 28.2 and 28.3, State Board Policy Chapter 28, Rules 28.2 and 28.3.

SUMMARY of FINDINGS

- The MDE monitored one (1) high school in the Wayne County School District: Wayne County High School.

The District is NONCOMPLIANT with Process Standard 26.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>A review of documentation (Course Offering Form and Master Schedule) provided at Wayne County High School revealed that the District failed to offer the Introduction to Geography course (½ Carnegie Unit Credit) to students. Therefore, the District failed to provide a curriculum that, at a minimum, consists of required and approved courses that generate at least 33½ Carnegie units annually as required by Appendix B of the <i>Mississippi Public School Accountability Standards, 2019</i>.</p>	<p>As required by Appendix B of the <i>Mississippi Public School Accountability Standards, 2019</i>, the District shall offer the Introduction to Geography course to all high school students.</p> <p>Contact Dr. Marla Davis, Bureau Director, Office of Secondary Education, at MDavis@mdek12.org or 601.359.3461 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standard 26.</p>	<p>Prior to the beginning of the second semester of the 2019-2020 school year</p>

Standard 27: The curriculum of each elementary or middle school (any configuration of grades K-8) at a minimum consists of reading/language arts, mathematics, science, social studies, the arts, health education, and physical education, which may be taught by a regular classroom teacher.

27.1: In any configuration of grades K-8, the curriculum must include 150 minutes of activity-based instruction per week and 45 minutes of instruction in health education per week.

27.2: Implementation of the activity-based instruction must meet or exceed the standards as approved by the State Board of Education.

27.3: A regular classroom teacher may provide instruction in the arts, health education, and physical education in a self-contained classroom setting.

REGULATIONS: Miss. Code Ann. § 37-1-3(2) and § 37-13-134

SUMMARY of FINDINGS

- The MDE monitored five (5) elementary/middle schools in the Wayne County School District: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, and Wayne County High School.
- The District is using an outdated version of the Mississippi Visual and Performing Arts Framework (2003). The District failed to implement the current Mississippi College- and Career- Readiness Arts Learning Standards for Dance, Media Arts, Music, Theatre, and Visual Arts, 2017.
- The District is compliant with Process Standard 27.2 for five (5) elementary/middle schools: Beat Four School, Buckatunna School, Clara School, Waynesboro Riverview School, and Wayne Central School.

The District is **COMPLIANT** with Process Standard 27.2.

The District is **NONCOMPLIANT** with Process Standards 27, 27.1, and 27.3.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p><u>Process Standards 27 and 27.1</u> <u>Beat Four School</u> The school failed to provide health education lesson plans for students in Grades 7 and 8.</p> <p><u>Buckatunna School</u> The school failed to provide health education lesson plans for students in Kindergarten through Grade 8.</p>	<p>To comply with Miss. Code Ann. § 37-13-134 the District shall:</p> <ul style="list-style-type: none"> • incorporate at least 45 minutes of instruction in health education per week for students in Kindergarten and Grade 8, and • ensure the health standards are taught to all students in grade Kindergarten through Grade 8. 	<p>May 2020</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p><u>Clara School</u> The school failed to provide health education lesson plans for students in Kindergarten through Grade 8.</p> <p><u>Waynesboro Riverview School</u> The school failed to provide health education lesson plans for students in Kindergarten through Grade 8.</p> <p><u>Wayne Central School</u> The school failed to provide health education lesson plans for students in Kindergarten through Grade 8.</p> <p><u>Process Standards 27 and 27.3</u> Based on information obtained in interviews, reviews of lesson plans, and evidence observed on the walls in the classrooms and hallways with respect to the Mississippi College- and Career- Readiness Arts Learning Standards for Dance, Media Arts, Music, Theatre, and Visual Arts, 2017, the District is noncompliant with Process Standard 27.3 at each of the following schools:</p> <ul style="list-style-type: none"> • Beat Four School • Buckatunna School • Clara School • Wayne Central School • Waynesboro Riverview School <p>Visual Arts activities consist of coloring sheets with limited access to a variety art materials and supplies. Coloring sheets and worksheets failed to differentiate instruction appropriately for students and failed to utilized questioning and discussion techniques to promote higher order thinking and encourage creativity.</p>	<p>To comply with Miss. Code Ann. § 37-1-3(2) the District shall design instruction to prepare students to be productive, informed and creative citizens.</p> <p>The District shall provide teachers with opportunities for participation in professional development on the current Mississippi College- and Career- Readiness Arts Learning Standards for Dance, Media Arts, Music, Theatre, and Visual Arts, 2017.</p> <p>The District shall provide opportunities for Arts Specialists to receive training on the current Mississippi College- and Career- Readiness Arts Learning Standards for Dance, Media Arts, Music, Theatre, and Visual Arts, 2017.</p> <p>The District shall adopt the minimum competencies and objectives in the curriculum framework, as outlined in Process Standard 20.1. (Visit www.mdek12.org/OAE/college-and-career-readiness-standards for the current Mississippi College- and Career- Readiness Arts Learning Standards for Dance, Media Arts, Music, Theatre, and Visual Arts, 2017.)</p> <p>Contact Laurie Weathersby, Bureau Director, Division of Intervention Service, at LWeathersby@mdek12.org or 601.359.2586 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standards 27, 27.1 and 27.3.</p> <p>Contact Limeul Eubanks, Staff Officer III, Offices of Elementary Education and Reading and Secondary Education at LEubanks@mdek12.org or 601.359.3461 for technical assistance and professional development or when the District is prepared for a follow-up visit to verify compliance with Process Standards 27 and 27.3.</p>	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The MDE auditors observed excessive use of coloring sheets and worksheets being used in every grade level. Coloring sheets fail to meet the rigor of activity-based instruction.</p> <p><i>(See also Process Standard 20)</i></p>	<p>Contact Dr. Tenette Smith, Executive Director, Office of Elementary Education and Reading at Tenette.Smith@mdek12.org or 601.359.2586 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standards 27, 27.1, and 27.3.</p>	

Standard 28: Student teacher ratios do not exceed the following:

- 28.1: Student teacher ratios do not exceed 22 to 1 in kindergarten, except in instances in which a full-time assistant teacher is in the classroom. If a full-time assistant teacher is employed, 27 may be enrolled.**
- 28.2: Student teacher ratios do not exceed 27 to 1 in classrooms serving grades 1 through 4 unless approved by the State Board of Education. (Schools Meeting the Highest Levels of Performance are exempted.)**
- 28.3: Student teacher ratios do not exceed 30 to 1 in self-contained classes serving grades 5-8. A one-year waiver may be requested for classes that do not exceed more than two (2) students beyond the allowable student teacher ratio.**
- 28.4: Student teacher ratios do not exceed 33 to 1 in departmentalized academic core classes serving grades 5-12. A one-year waiver may be requested for classes that do not exceed more than two (2) students beyond the allowable student teacher ratio.**
- 28.5 The total number of students taught by an individual teacher in academic core subjects at any time during the school year shall not exceed 150. A teacher who provides instruction through intra-district or inter-district distance learning or supervises students taking virtual courses will be exempt from the 150-student limitation. A lab facilitator or principal designee will be responsible for the assignment of grades and related activities at the receiving school. (Schools Meeting the Highest Levels of Performance are exempted.)**

REGULATIONS: Miss. Code Ann. § 37-151-77, Miss. Admin. Code 7-3: 19.1, State Board Policy Chapter 19, Rule 19.1, and the *Mississippi Kindergarten Guidelines*

SUMMARY of FINDINGS

- According to the data reported in MSIS for the 2018-2019 school year, the Wayne County School District did not exceed the maximum student-teacher ratios.

The District is **COMPLIANT** with Process Standards 28, 28.1, 28.2, 28.3, 28.4, and 28.5.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Standard 29: The school district complies with the applicable policies of the State Board of Education and state and federal laws in the operation of its transportation program. The school district implements Nathan’s Law as a priority for promoting school bus safety.

29.1: All buses are inspected on a quarterly basis and are well-maintained and clean.

29.2: Each bus driver has a valid bus driver certificate and a commercial driver's license and operates the bus according to all specified safety procedures. The school district has on file a yearly motor vehicle report on each driver and evidence that each driver has received two (2) hours of in-service training per semester.

29.3: Bus schedules ensure arrival of all buses at their designated school sites prior to the start of the instructional day.

29.4: Emergency bus evacuation drills are conducted at least two (2) times each year.

REGULATIONS: Miss. Code Ann. § 37-41-53, § 63-1-33, § 63-1-73, § 63-3-615, and §97-3-7, and Miss. Admin. Code 7-3: 81.3, 81.4, 81.6, 81.7, and 81.9, State Board Policy Chapter 81, Rules 81.3, 81.4, 81.6, 81.7, and 81.9.

SUMMARY of FINDINGS

- The Wayne County School District has a current inventory of 62 buses. The MDE inspected 59 buses. The MDE did not inspect three (3) of the 62 buses: two (2) buses were in the shop and one (1) bus would not crank.
- The Wayne County School District is complaint with Process Standard 29.2 for school year 2018-2019. The District has conducted one (1) two (2) hour in-service training for school year 2019-2020.
- The Wayne County School District is complaint with Process Standard 29.4 for school year 2018-2019. The District has conducted one (1) of the two (2) required bus evacuation drills for school year 2019-2020.

The District is COMPLIANT is with Process Standards 29.2, 29.3 and 29.4.

The District is NONCOMPLIANT with Process Standards 29 and 29.1.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The Wayne County School District failed to comply with Process Standards 29 and 29.1 regarding quarterly inspections and maintenance of buses. (See Attachment F for detailed report on fleet).</p> <p>Since the MDE conducted the audit at the beginning of the school year, the District had not met the annual requirements outlined in Process Standards 29.2 and 29.4 for the 2019-2020 school year. However, the District provided documentation of the required two</p>	<p>To comply with Miss. Code Ann. § 37-41-53, § 63-1-33, § 63-1-73, § 63-3-615, and §97-3-7, and Miss. Admin. Code 7-3: 81.3, 81.4, 81.6, 81.7, and 81.9, State Board Policy Chapter 81, Rules 81.3, 81.4, 81.6, 81.7, and 81.9, the District shall ensure that all buses are well-maintained and clean. Buses tagged as “out-of-service” shall not be used to transport students.</p> <p>The District shall correct all noted deficiencies in Attachment F.</p>	<p>Immediately</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>(2) in-service training hours per semester for school year 2018-2019 (Process Standard 29.2). The District also provided documentation of the two (2) required emergency bus evacuation drills for school year 2018-2019 (Process Standard 29.4).</p> <p>As of September 17, 2019, the District had conducted one (1) two (2) hour in-service training for bus drivers as required by Process Standard 29.2. The District will schedule the second two (2) hour in-service training during the second semester of the 2019-2020 school year.</p> <p>As of September 17, 2019, the District had conducted one (1) of the two (2) emergency bus evacuation drills as required by Process Standard 29.4. The District will schedule the second emergency bus evacuation drill during the remainder of the 2019-2020 school year.</p>	<p>The District is responsible for coordinating with the Office of Safe and Orderly Schools, Division of Pupil Transportation to correct the areas of noncompliance. Clearance of this accreditation deficiency will depend upon receipt in the Office of Accreditation of a notice from the Office of Safe and Orderly Schools, Division of Pupil Transportation stating that all noted deficiencies have been corrected and the District is compliant Process Standards 29 and 29.1.</p> <p>Contact Janice M. Grant in the Office of Safe and Orderly Schools, Division of Pupil Transportation at JGrant@mdek12.org or 601.359.1028 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standards 29 and 29.1.</p>	

Standard 30: The school district provides clean/sanitary facilities in a safe and secure environment. All classrooms in each school will be air-conditioned.

REGULATIONS: Miss. Code Ann. § 37-7-301(c)(d)(j), §§ 37-11-5 and 49, and § 45-11-101

SUMMARY of FINDINGS

- The MDE monitored seven (7) schools, five (5) elementary/middle schools, one (1) career and technical school, and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, Wayne County Career and Technical School, and Wayne County High School.

The District is NONCOMPLIANT with Process Standard 30.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p><u>Beat Four School</u> Halls</p> <ul style="list-style-type: none"> • No emergency lights in Jr. High hall. • Electrical extension cord being used for permanent power source on water fountain in Jr. High hall. • T hall had chains on south exit doors. <p>Classrooms</p> <ul style="list-style-type: none"> • Several classrooms had curtains covering the second means of egress windows. • Several classrooms had electrical extension cords being used for a permanent power source. <p>Gymnasium</p> <ul style="list-style-type: none"> • Unprotected lights in restrooms. • No panic hardware on exit doors. • Inoperable emergency lights. • No portable fire extinguisher on the playing surface. 	<p><u>Beat Four School</u></p> <ul style="list-style-type: none"> • Install emergency lights where needed. • Install a permanent power source where electrical extension cords are being used. • Remove chains and padlocks from all exit doors. • Remove curtains/paper from all second means of egress windows. • Verify that all second means of egress windows are labeled and kept unobstructed. • Provide covers for all unprotected lights. • Install panic hardware where needed. • Repair or replace all inoperable/damaged emergency lighting. • Install portable fire extinguishers in stage area, auditorium and gym playing surface. • Repair or replace all inoperable/damaged lighted exit signs. • Provide fire safety training for kitchen staff. • Post seating capacity in storm shelter. • Repair roof leaks. 	<p>Immediately</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>Band Hall</p> <ul style="list-style-type: none"> • Unprotected lights in hall. • Inoperable exit/emergency lights. <p>Kitchen</p> <ul style="list-style-type: none"> • Staff has not had fire safety training. <p>Storm Shelter Building</p> <ul style="list-style-type: none"> • Inoperable emergency lights. • Seating capacity not posted. • Roof leaks. <p>Auditorium</p> <ul style="list-style-type: none"> • No portable fire extinguisher. • No portable fire extinguisher in stage area. • Open blanks in stage area electrical panel. <p>Elementary Building</p> <ul style="list-style-type: none"> • No panic hardware on exit doors. • No Ground Fault Circuit Interrupter (GFCI) type receptacle on the water fountain. • Classroom windows do not meet Life Safety Code for use as a second means of egress. <p><u>Buckatunna School</u></p> <p>Main Hall</p> <ul style="list-style-type: none"> • Damaged electrical outlet on the west wall of Room 101. • Curtains covering second means of egress window in Room 105. • No Ground Fault Circuit Interrupter (GFCI) type receptacle on the water fountain by the main office. 	<ul style="list-style-type: none"> • Provide covers for open blanks in electrical panels. • Install Ground Fault Circuit Interrupter (GFCI) receptacles where needed. • Modify windows in elementary building to meet Life Safety Code for use as a second means of egress. <p><u>Buckatunna School</u></p> <ul style="list-style-type: none"> • Replace damaged electrical receptacle in Room 101. • Remove curtains/paper from all second means of egress windows. • Install Ground Fault Circuit Interrupter (GFCI) type receptacles near water fountains where needed. • Repair or replace all inoperable urinals. 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>Main Hall 2</p> <ul style="list-style-type: none"> Inoperable urinal in the boys' restroom. <p>Back Main Hall</p> <ul style="list-style-type: none"> Second means of egress door was sticking in Room 119. Curtains covering second means of egress window in Rooms 117 and 118. <p>Grades 5 and 6 Walkway</p> <ul style="list-style-type: none"> Damaged door closer on the boys' restroom door. <p>Storm Shelter A</p> <ul style="list-style-type: none"> Inoperable emergency lighting. <p>Grades 3 and 4 Building</p> <ul style="list-style-type: none"> Unprotected light above sink in the men's faculty restroom. <p>K-2 Building</p> <ul style="list-style-type: none"> No Ground Fault Circuit Interrupter (GFCI) type receptacle on the water fountain outside the girls' restroom. Discharged portable fire extinguisher outside Room 309. Several rooms had curtains covering the second means of egress windows. <p>Storm Shelter B</p> <ul style="list-style-type: none"> Inoperable emergency lighting. <p>Cafeteria</p> <ul style="list-style-type: none"> No fire safety training for kitchen staff. Unsecured exterior A/C electrical panels. 	<ul style="list-style-type: none"> Free sticking egress door in Room 119. Repair or replace all damaged or missing door closers. Repair or replace all inoperable emergency lighting. Provide covers for all unprotected lights. Inspect, test, and tag the discharged portable fire extinguisher outside Room 309. Provide fire safety training for kitchen staff. Secure all exterior A/C electrical panels. 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p><u>Clara School</u></p> <p>Interior</p> <ul style="list-style-type: none"> • Roof leak in the assistant principal’s office. • Expired boiler certificates. <p>K through Grade 4 Hall</p> <ul style="list-style-type: none"> • Several second means of egress windows were not labeled. • Discharged portable fire extinguisher outside Room 305. • Misplaced ceiling tile in Room 311 restroom. • Unprotected lights in Room 312 restroom. <p>Auditorium</p> <ul style="list-style-type: none"> • No portable fire extinguishers in the auditorium. • No seating capacity posted in the auditorium. • No evacuation maps posted in the auditorium. • No portable fire extinguisher in the stage area. <p>South Storm Shelter</p> <ul style="list-style-type: none"> • Inoperable emergency lights. <p>B Building</p> <ul style="list-style-type: none"> • No emergency lighting. <p>North Storm Shelter</p> <ul style="list-style-type: none"> • Inoperable emergency lights. • Damaged/missing ceiling tiles. • Roof leaks. <p>F Building</p> <ul style="list-style-type: none"> • Unprotected lights in Room F2. 	<p><u>Clara School</u></p> <ul style="list-style-type: none"> • Repair roof leaks throughout campus. • Post updated boiler certificates near equipment. • Verify that all second means of egress windows are labeled and kept unobstructed. • Inspect, test, and tag the discharged portable fire extinguisher outside Room 305. • Replace all missing/damaged ceiling tiles. • Provide covers for all unprotected lights. • Provide portable fire extinguishers in the auditorium seating area. • Post seating capacity in the auditorium. • Post evacuation maps in the auditorium. • Provide a portable fire extinguisher in the stage area. • Repair or replace all inoperable emergency lights. • Install exit signs/emergency lighting where needed. • Repair or replace inoperable water fountain between Rooms F1 and F2. • Verify all power strips plug directly into a permanent power source. • Provide covers for all open blanks in electrical panels. • Remove curtains from all second means of egress windows. 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<ul style="list-style-type: none"> Inoperable water fountain between Rooms F1 and F2. <p>E Building</p> <ul style="list-style-type: none"> Power strips plugged into power strips in Room E1. Electrical extension cord plugged into a power strip in Room E1. Unprotected lights in the E1 and E2 storage areas. <p>G Building</p> <ul style="list-style-type: none"> Open blanks in the electrical panel. Unprotected lights in Room G3. Second means of egress windows not labeled. No lighted exit sign in the G1 and G2 halls. No emergency light in the G1 and G2 halls. Curtains covering second means of egress windows. <p><u>Wayne Central School</u></p> <p>Interior</p> <ul style="list-style-type: none"> Trouble code on the fire alarm system in C building. <p>Classrooms</p> <ul style="list-style-type: none"> Several classrooms had curtains covering the second means of egress windows. Unprotected lights in Room A4. Electrical extension cords being used as a permanent power source in Rooms A7 and A8. No evacuation map posted in library. <p>Halls</p> <ul style="list-style-type: none"> Inoperable water fountain on C hall. 	<p><u>Wayne Central School</u></p> <ul style="list-style-type: none"> Repair C building fire alarm system to clear trouble code. Remove curtains/paper from all second means of egress windows. Verify that all second means of egress windows are labeled and kept unobstructed. Provide covers for all unprotected lights. Install a permanent power source where electrical extension cords are being used. Post evacuation map in library. Repair or replace inoperable water fountain on C hall. Provide fire safety training for kitchen staff. 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>Kitchen</p> <ul style="list-style-type: none"> • Kitchen staff had not had fire safety training. • Discharged Type K fire extinguisher. <p>Storm Shelter Building</p> <ul style="list-style-type: none"> • Inoperable emergency lights. • Seating capacity not posted. <p><u>Waynesboro Riverview School</u></p> <p>Halls</p> <ul style="list-style-type: none"> • Inoperable water fountain on the Grade 1 hall. • No emergency lights in Grade 1 hall. <p>Classrooms</p> <ul style="list-style-type: none"> • Several classrooms had curtains covering the second means of egress windows. • Several classrooms had electrical extension cords being used as a permanent power source. • Missing door closers in Rooms 405 and 406. • Roof leaks in Rooms 205 and 307. • Open blanks in electrical panels in Rooms 410 and 409. • Unprotected lights in Room 124. <p>Gymnasium</p> <ul style="list-style-type: none"> • Damaged emergency lights. • Damaged door closer on boys' weight room door. <p>Storm Shelter Building</p> <ul style="list-style-type: none"> • Inoperable emergency lights. • Seating capacity not posted. 	<ul style="list-style-type: none"> • Inspect, test, and tag all discharged portable fire extinguishers. • Repair or replace all inoperable emergency lights. • Post seating capacity in the storm shelter. <p><u>Waynesboro Riverview School</u></p> <ul style="list-style-type: none"> • Repair or replace damaged water fountain on the Grade 1 hall. • Install emergency lights where needed. • Remove curtains/paper from all second means of egress windows. • Verify that all second means of egress windows are labeled and kept unobstructed. • Install a permanent power source where electrical extension cords are being used. • Repair or replace all damaged or missing door closers. • Repair roof leaks throughout campus. • Provide covers for open blanks in electrical panels. • Provide covers for all unprotected lights. • Repair or replace all inoperable/damaged emergency lighting. • Post seating capacity in storm shelter. 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p><u>Wayne County Career and Technical Center</u> Interior</p> <ul style="list-style-type: none"> • Expired portable fire extinguisher in the main office teacher break room. • Original main building fire alarm system was disabled. <p>Main Building Labs/Classrooms/Shops</p> <ul style="list-style-type: none"> • Power strip plugged into a power strip in the Special Pops lab. • Electrical extension cords are being used as a permanent power source in several rooms. • Damaged door closer on the north double doors. • Unprotected Ground Fault Circuit Interrupter (GFCI) receptacle by the main building storm shelter in the north foyer. • Unprotected fluorescent lights in the main building storm shelter. • Trouble code on the main building storm shelter fire alarm panel. • Unprotected fluorescent lights in the shops. • Emergency lighting inoperable in the agricultural shop. • No emergency lighting in the carpentry shop. • Damaged fire alarm pull station in the carpentry shop. • Misplaced ceiling tile in the carpentry shop tool room. • Missing ceiling tiles in the welding shop tool room. • No emergency lighting in the welding shop. • Portable fire extinguisher was overcharged in the welding shop. • No emergency lighting in the mechanics shop. 	<p><u>Wayne County Career and Technical Center</u></p> <ul style="list-style-type: none"> • Inspect, test, and tag all expired/overcharged portable fire extinguishers. • Repair main building fire alarm system. • Verify that all power strips plug directly into a permanent power source. • Install a permanent power source where electrical extension cords are being used. • Repair or replace all damaged/missing door closers. • Provide covers for all unprotected electrical outlets/light switches. • Provide covers for all unprotected lights. • Repair main building storm shelter fire alarm system to clear trouble code. • Repair or replace all inoperable emergency lighting. • Install emergency lighting where needed. • Repair damaged fire alarm pull stations where needed. • Replace all missing/damaged ceiling tiles. • Repair or replace all inoperable lighted exit signs. • Install smoke detectors in the mobile classroom. • Provide covers for all missing blanks in electrical panels. • Inspect, test, and tag the fire suppression system in the culinary arts cooking area. 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>Family and Consumer Science Classroom</p> <ul style="list-style-type: none"> • Unprotected fluorescent lights. • Inoperable lighted exit signs. • No smoke detectors. • Unprotected lights by the restrooms. • Unprotected light switch by the hot water heater. <p>Culinary Arts</p> <ul style="list-style-type: none"> • Unprotected lights in the storage area. • Open blanks in the electrical panel near the hot water heater. • Fire suppression system tag was expired. <p>Storm Shelter Building</p> <ul style="list-style-type: none"> • Misplaced ceiling tiles in the storage room. • Inoperable emergency light. <p><u>Wayne County High School</u> Classrooms</p> <ul style="list-style-type: none"> • Several rooms had curtains covering classroom second means of egress windows. • Roof leak in teacher work room. • Electrical extension cord being used as a permanent power source in Room 210. • Unprotected electrical outlet in Room 208. • No second means of egress in art room. • Exposed electrical wires on north wall in Room 400. • No portable fire extinguisher in the band room. <p>Kitchen</p> <ul style="list-style-type: none"> • Kitchen staff had not had fire safety training. 	<p><u>Wayne County High School</u></p> <ul style="list-style-type: none"> • Remove curtains/paper from all second means of egress windows. • Verify that all second means of egress windows are labeled and kept unobstructed. • Repair roof leaks. • Install a permanent power source where electrical extension cords are being used. • Provide covers for all unprotected electrical outlets. • Install second means of egress in art room. • Provide covers for all exposed electrical wires. • Provide a portable fire extinguisher in band room. • Provide fire safety training for kitchen staff. • Repair or replace all inoperable/damaged emergency lighting. 	

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>Storm Shelter Building</p> <ul style="list-style-type: none"> Inoperable emergency lights. Seating capacity not posted. <p>Field House</p> <ul style="list-style-type: none"> Inoperable emergency lights. 	<ul style="list-style-type: none"> Post seating capacity in the storm shelter. <p>Recommendations:</p> <ul style="list-style-type: none"> Develop a policy, which requires that prior to the beginning of each school year, a complete and comprehensive safety survey be completed of the school buildings and grounds and reported to the superintendent and school board. Provide shock absorbent material around all playground equipment. Refer to the Consumer Product Safety Commission’s Guidelines for Playground Safety at www.cpsc.gov. <p>The District is responsible for coordinating with the Office of Safe and Orderly Schools, Division of School Buildings to correct the areas of noncompliance. Clearance of this accreditation deficiency will depend upon receipt in the Office of Accreditation of a notice from the Office of Safe and Orderly Schools, Division of School Buildings stating that all noted deficiencies have been corrected and the District is compliant with Process Standard 30.</p> <p>Contact Dennis Meador or Mark Hobson in the Office Safe and Orderly Schools, Division of School Buildings at, DMeador@mdek12.org, MHobson@mdek12.org or 601.359.1028, for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standard 30.</p>	

Standard 31: The district complies with State Board Policies and State and Federal laws to provide Safe Schools. Each school has a Comprehensive School Safety Plan on file that has been approved annually by the local school board.

REGULATIONS: Miss. Code Ann. § 37-3-81, § 37-3-82, § 37-3-83, § 37-7-321, § 37-11-5, § 37-11-29, § 37-11-53, § 37-11-67, § 37-11-69, the Mississippi School Safety Manual, and the MDE Occupational Safety and Crisis Response Planning Manual

SUMMARY of FINDINGS

- The MDE monitored eight (8) schools in the Wayne County School District, five (5) elementary/middle schools, one (1) alternative placement school, one (1) career and technical school, and one (1) high school: Beat Four School, Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, Star Academy, Wayne County Career and Technical Center, and Wayne County High School.
- Five (5) schools failed to comply with Process Standard 31: Buckatunna School, Clara School, Wayne Central School, Waynesboro Riverview School, and Wayne County Career and Technical Center.
- Three (3) schools are compliant with State Board Policies and State and Federal laws to provide Safe Schools: Beat Four School, Star Academy, and Wayne County High School.
- The District failed to provide current certification and training documentation involving security personnel.

The District is NONCOMPLIANT with Process Standard 31.

FINDINGS	CORRECTIVE ACTION	TIMELINE
<p>The District failed to provide documentation of all required emergency evacuation drills for the following schools for the 2018-2019 school year:</p> <ul style="list-style-type: none"> • Buckatunna School • Clara School • Wayne Central School • Waynesboro Riverview School • Wayne County Career and Technical Center <p>The District failed to provide labeled and accurate primary or secondary family reunification points, or for primary or alternate evacuation areas in the site-specific school safety plans for the following schools:</p> <ul style="list-style-type: none"> • Clara School • Wayne Central School 	<p>To comply with Miss. Code Ann. § 37-11-5, the District shall conduct and document the required number of safety drills.</p> <p>The District shall adopt School Safety Plans for each school annually that include all components from the MDE Occupational Safety and Crisis Response Planning Manual.</p> <ul style="list-style-type: none"> • All plans shall include two (2) evacuation locations with detailed and labeled maps. • All plans shall include two (2) Reunification locations with detailed and labeled maps. • All Crisis plans shall contain provisions for the following crises at a minimum: Fire/explosion, Tornado/inclement weather, Bomb threat/Lockdown/Active Shooter, Earthquake, Internal/ 	<p>Immediately</p>

FINDINGS	CORRECTIVE ACTION	TIMELINE
<ul style="list-style-type: none"> • Waynesboro Riverview School • Wayne County Career and Technical Center <p>The law enforcement personnel within the District failed to qualify with their weapons bi-annually as required by the MDE School Safety Manual.</p> <p>The District failed to provide documentation of a Memorandum of Understanding (MOU) with local law enforcement agencies regarding law enforcement within the District.</p>	<p>External hazardous materials, and threats unique to the geographical location of the school.</p> <ul style="list-style-type: none"> • All plans shall include school blueprints of entire school campus. • All sites shall have maps to identify their locations and proper ways to get to these locations. <p>To comply with the MDE School Safety Manual, the District shall ensure law enforcement personnel within the District are qualified with their weapons bi-annually. Evidence should be available upon request.</p> <p>The District shall provide documentation of a Memorandum of Understanding (MOU) with local law enforcement agencies regarding law enforcement within the district.</p> <p>The District is responsible for coordinating with the Office of Safe and Orderly Schools, Division of School Safety to correct the areas of noncompliance. Clearance of this accreditation deficiency will depend upon receipt in the Office of Accreditation of a notice from the Office of Safe and Orderly Schools, Division of School Safety stating that all noted deficiencies have been corrected and the District is compliant with Process Standard 31.</p> <p>Contact Al Kimbrell or Darin Dorsey, Office of Safe and Orderly Schools, Division of School Safety at schoolsafety@mdek12.org or 601.359.1028 for technical assistance or when the District is prepared for a follow-up visit to verify compliance with Process Standard 31.</p>	

Standard 32: The school district complies with state statute and State Board of Education policy for educating juveniles in youth detention centers.

32.1: Educational requirements

32.2: Financial reimbursement requirements

REGULATIONS: Miss. Code Ann. § 42-21-321, Miss. Admin. Code 7-3: 30.6, State Board Policy Chapter 30, Rule 30.6, and *Guidebook for Educating Juveniles in Detention Centers*

SUMMARY of FINDINGS

- The Wayne County School District complies with the laws and standards governing the Juvenile Detention Center Education Program.

The District is **COMPLIANT** with Process Standards 32, 32.1, and 32.2.

FINDINGS	CORRECTIVE ACTION	TIMELINE
None	N/A	N/A

Attachment A
(Process Standard 4)



STATE OF MISSISSIPPI
OFFICE OF THE STATE AUDITOR
SHAD WHITE
 AUDITOR

RECEIVED

NOV 25 2019

MS DEPT. OF EDUCATION
 EDUCATIONAL ACCOUNTABILITY

November 22, 2019

Mississippi State Board of Education
 P.O. Box 771
 Jackson, MS 39205-0771

Members,

We have received the audited financial report for Wayne County School District (the district) for the fiscal year ended June 30, 2017. Section 37-9-18(2), Mississippi Code Annotated (1972), states in part, "If the auditor's opinion on the general purpose financial statements is a disclaimer, as that term is defined by generally accepted auditing standards, or if the State Auditor determines the existence of serious financial conditions in the district, the State Auditor shall immediately notify the State Board of Education. Upon receiving notice, the State Superintendent of Public Education shall direct the school district to immediately cease all expenditures until a financial advisor is appointed by the state superintendent."

While there was not a disclaimer of opinion issued, we feel that a serious financial condition in the school district exists. The opinions issued on the financial statements are as follows:

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Qualified
General Fund	Adverse
Food Service Fund	Qualified
Sixteenth Section Principal Fund	Adverse
Aggregate Remaining Fund Information	Qualified

There is a cash deficit balance of \$7,949,748 on the Statement of Net Position. The general fund has a deficit fund balance of \$14,074,915 and a deficit cash balance of \$7,513,374. Due to the lack of budgetary controls that resulted in spending more resources than available, the district is financially unstable.

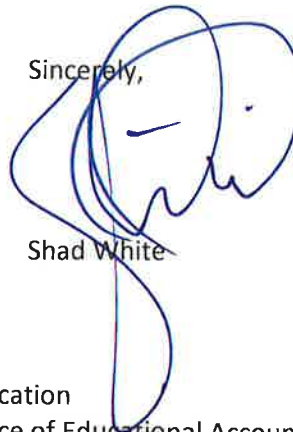
The district is in default on sixteenth section principal and interest loan payments for multiple fiscal years. The last fiscal year the district fully satisfied the debt obligations was for the 2014 fiscal year. The district was in default for the 2015, 2016, and 2017 fiscal years. As of the report date, the district was also in default on the 2018 and 2019 fiscal years. The auditor also determined that the district had made unlawful transfers of interest earned from the Sixteenth Section Principal Trust funds. As stated in the findings of the audit report, the district is in violation of the following code sections: Section 29-3-113, Miss. Code Ann. (1972), as it relates to borrowing of Sixteenth Section Principal Trust funds states, "No school land trust funds may be expended after the annual payment date until the payment is made

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on such loan. The annual payment can be made from any funds available to the school district except minimum foundation program funds. It shall be unlawful for the board of education to borrow any sixteenth section school funds in any other manner than that prescribed herein, and if any such funds shall be borrowed or invested in any other manner, any officer concerned in making such loan and investment or suffering the same to be made in violation of the provisions of this section, shall be liable personally and on his official bond for the safety of the funds so loaned." Section 29-3-57, Miss. Code Ann. (1972), as it relates to borrowing of Sixteenth Section Principal Trust funds also states," It shall be the duty of the superintendent of education to collect promptly all rentals due and all principal and interest due upon loans and investments of sixteenth section funds."

In accordance with Section 37-9-18(2), Mississippi Code Annotated (1972), we are hereby notifying the Mississippi State Board of Education that a serious financial condition exists for the Wayne County School District for the year ended June 30, 2017. Please let us know if our office can be of any further assistance in this matter.

Sincerely,



Shad White

CC: Dr. Carey M. Wright, State Superintendent of Education
Sonya M. Amis, Deputy State Superintendent Office of Educational Accountability
Letitia Johnson, Bureau Director II, Office of School Financial Services

Attachment B
(Process Standard 4)



The following document was not prepared by the Office of the State Auditor, but was prepared by and submitted to the Office of the State Auditor by a private CPA firm. The document was placed on this web page as it was submitted. The Office of the State Auditor assumes no responsibility for its content or for any errors located in the document. Any questions of accuracy or authenticity concerning this document should be submitted to the CPA firm that prepared the document. The name and address of the CPA firm appears in the document.

WAYNE COUNTY SCHOOL DISTRICT

Audited Financial Statements
For the Year Ended June 30, 2017

WAYNE COUNTY SCHOOL DISTRICT

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INDEPENDENT AUDITOR'S REPORT



McKENZIE CPA, PLLC

521 Chuck Wagon Drive
Brandon, MS 39042
(Phone) 601-670-5282 (Email) barrymckenzie@mckenziecpapllc.com

INDEPENDENT AUDITOR'S REPORT

Superintendent and School Board
Wayne County School District

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Wayne County School District as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Wayne County School District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express our opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our modified audit opinions.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Qualified
General Fund	Adverse
Food Service Fund	Qualified
Sixteenth Section Principal Fund	Adverse
Aggregate Remaining Fund Information	Qualified

Basis for Qualified Opinion on the Governmental Activities

The Wayne County School District did not properly record entries relating to the Sixteenth Section Principal Trust fund loans that have a material effect on the cash and cash equivalent and restricted assets for governmental activities. Due to the significance of this matter with the Wayne County School District's records, we were unable to satisfy ourselves as to the fair presentation of the cash and cash equivalents and the restricted assets.

Basis for Adverse Opinion on the General Fund and Sixteenth Section Principal Fund

The Wayne County School District did not properly record the amounts due for Sixteenth Section Principal Trust Fund loans that were presented for due to/from other funds and advances to and from for general fund and sixteenth section principal fund information. Having obtained sufficient audit evidence, we conclude that misstatements are both material and pervasive to the financial statements. Due to the nature of the Wayne County School District's records, we were unable to satisfy ourselves as to the fair presentation of the due to/from other funds and advances to/from other funds.

Basis for Qualified Opinion on the Food Service Fund and the Aggregate Remaining Fund Information

The Wayne County School District did not maintain or record adequate records for supporting amounts presented for due to/from other funds for the food service fund and aggregate remaining fund information. Due to the nature of the Wayne County School District's records, we were unable to satisfy ourselves as to the fair presentation of the due to/from other funds.

Qualified Opinions

In our opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on the Governmental Activities" paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities of the Wayne County School District, as of June 30, 2017, and the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Adverse Opinions

In our opinion, because of the significance and pervasiveness of the matter discussed in the "Basis for Adverse Opinion on the General Fund and Sixteenth Section Principal Fund" paragraph, the financial statements referred to above do not present fairly, in all material respects, the respective financial position of the General Fund and Sixteenth Section Principal Fund information of the Wayne County School District, as of June 30, 2017, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Qualified Opinions

In our opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on the Food Service Fund and Aggregate Remaining funds" paragraph, the financial statements referred to above present fairly, in all material respects, the financial position Food Service Fund and the Aggregate Remaining funds of the Wayne County School District, as of June 30, 2017, and the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, the Schedule of the District's Proportionate Share of the Net Pension Liability, and the Schedule of District Contributions on pages 5-13 and 43-47 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information

and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Wayne County School District's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, the Schedule of Instructional, Administrative and Other Expenditures for Governmental Funds, and the other information section, which includes the Statement of Revenues, Expenditures and Changes in Fund Balances—General Fund, Last Four Years and the Statement of Revenues, Expenditures and Changes in Fund Balances—All Governmental Funds, Last Four Years are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompanying Schedule of Expenditures of Federal Awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and the Schedule of Instructional, Administrative and Other Expenditures for Governmental Funds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information mentioned above is fairly stated in all material respects in relation to the basic financial statements as a whole.

The other information section, which includes the Statement of Revenues, Expenditures and Changes in Fund Balances—General Fund, Last Four Years and the Statement of Revenues, Expenditures and Changes in Fund Balances—All Governmental Funds, Last Four Years has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 21, 2019, on our consideration of the Wayne County School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Wayne County School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Wayne County School District's internal control over financial reporting and compliance.

McKenzie CPA, PLLC
Brandon, Mississippi
November 21, 2019

MANAGEMENT'S DISCUSSION AND ANALYSIS

WAYNE COUNTY SCHOOL DISTRICT
Management's Discussion and Analysis
For the Year Ended June 30, 2017

The following discussion and analysis of Wayne County School District's financial performance provides an overview of the School District's financial activities for the year ended June 30, 2017. The intent of this discussion and analysis is to look at the School District's performance as a whole. Readers are encouraged to review the financial statements and the notes to the financial statements to enhance their understanding of the School District's financial performance.

FINANCIAL HIGHLIGHTS

- Total net position for 2017 decreased \$6,937,331, including a prior period adjustment of (\$2,383,994), which represents a 9% decrease from fiscal year 2016. Total net position for 2016 increased \$3,437,579, including a prior period adjustment of (\$351,809) which represents a 5% increase from fiscal year 2015.
- General revenues amounted to \$28,223,087 and \$32,315,577, or 80% and 81% of all revenues for fiscal years 2017 and 2016, respectively. Program specific revenues in the form of charges for services and grants and contributions accounted for \$7,247,223, or 20% of total revenues for 2017, and \$7,410,065, or 19% of total revenues for 2016.
- The District had \$40,023,647 and \$35,936,254 in expenses for fiscal years 2017 and 2016; only \$7,247,223 for 2017 and \$7,410,065 for 2016 of these expenses was offset by program specific charges for services, grants and contributions. General revenues of \$28,223,087 for 2017 were not adequate to provide for these programs and \$32,315,577 for 2016 were adequate to provide for these programs.
- Among major funds, the General Fund had \$23,512,995 in revenues and \$27,197,199 in expenditures for 2017, and \$23,824,932 in revenues and \$25,008,092 in expenditures in 2016. The General Fund's fund balance decreased by \$9,963,405, including a prior period adjustment of (\$6,112,090) from 2016 to 2017, and decreased by \$807,876, including a prior period adjustment of (\$4,263) from 2015 to 2016.
- Capital assets, net of accumulated depreciation, decreased by \$1,355,846, including a prior period adjustment of (\$43,368) for 2017 and decreased by \$673,046, including a prior period adjustment of \$29,001 for 2016. The decrease for 2017 was due primarily to normal depreciation, disposals, and adjustments to prior year balances.
- Long-term debt increased by \$272,318 for 2017 and decreased by \$760,000 for 2016. The increase for 2017 was due primarily to a limited tax note addition. The liability for compensated absences increased by \$62,318 for 2017 and decreased by \$60,316 for 2016.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis serves as an introduction to the District's basic financial statements, which include government-wide financial statements, fund financial statements, and notes to the financial statements. This report also contains required supplementary information, supplementary information, and other information.

Government-wide Financial Statements

The government-wide financial statements are designed to provide the reader with a broad overview of the District's finances. These statements consist of the Statement of Net Position and the Statement of Activities, which are prepared using the flow of economic resources measurement focus and the accrual basis of accounting. The current year's revenues and expenses are taken into account regardless of when cash is received or paid.

The Statement of Net Position presents information on all the District's non-fiduciary assets, deferred outflows, liabilities, and deferred inflows, with the differences between them reported as "net position." Over time, increases or decreases in the District's net position may serve as a useful indicator of whether its

WAYNE COUNTY SCHOOL DISTRICT
Management's Discussion and Analysis
For the Year Ended June 30, 2017

financial position is improving or deteriorating.

The Statement of Activities presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements outline functions of the District that are principally supported by property taxes and intergovernmental revenues (governmental activities). The governmental activities of the District include instruction, support services, non-instructional, sixteenth section, pension expense, and interest on long-term liabilities.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds – Most of the District's general activities are reported in its governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, governmental funds are accounted for using the modified accrual basis of accounting and the flow of current financial resources measurement focus. The approach focuses on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at year end. The governmental fund statements provide a detailed view of the District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, the reader may gain a better understanding of the long-term impact of the District's near-term financing decisions. The governmental funds Balance Sheet is reconciled to the Statement of Net Position, and the governmental funds Statement of Revenues, Expenditures, and Changes in Fund Balances is reconciled to the Statement of Activities to facilitate this comparison between governmental funds and governmental activities.

The District maintains individual governmental funds in accordance with the *Financial Accounting Manual for Mississippi Public School Districts*. Information is presented separately in the governmental funds Balance Sheet and in the governmental funds Statement of Revenues, Expenditures, and Changes in Fund Balances for all major funds. All non-major funds are combined and presented in these reports as other governmental funds.

Fiduciary funds – Fiduciary funds are used to account for resources held for the benefit of parties outside the District. Fiduciary funds are not reflected in the government-wide financial statements because resources of those funds are not available to support the District's own programs. These funds are reported using the accrual basis of accounting. The school district is responsible for ensuring that the assets reported in these funds are used for their intended purpose.

Reconciliation of Government-wide and Fund Financial Statements

The financial statements include two schedules that reconcile the amounts reported on the governmental funds financial statements (modified accrual basis of accounting) with government-wide financial statements (accrual basis of accounting). The following summarizes the major differences between the two statements:

Capital assets used in governmental activities are not reported on governmental funds financial statements.

WAYNE COUNTY SCHOOL DISTRICT
Management's Discussion and Analysis
For the Year Ended June 30, 2017

Capital outlay spending results in capital assets on government-wide financial statements, but is reported as expenditures on the governmental funds financial statements.

Bond and note proceeds result in liabilities on government-wide financial statements, but are recorded as other financing sources on the governmental funds financial statements.

A net pension liability results in a liability on the government-wide financial statements but is not reported on the governmental funds financial statements.

Certain other outflows represent either increases or decreases in liabilities on the government-wide financial statements, but are reported as expenditures on the governmental funds financial statements.

Notes to the financial statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found immediately following the basic financial statements.

Required Supplementary Information

In addition to the basic financial statements and accompanying notes, this report also presents budgetary comparison schedules, Schedule of the District's Proportionate Share of the Net Pension Liability, and Schedule of District Contributions as required supplementary information. The District adopts an annual operating budget for all governmental funds. A budgetary comparison schedule has been provided for the General Fund and each additional major special revenue fund as required by the Governmental Accounting Standards Board.

Supplementary Information

Additionally, a Schedule of Expenditures of Federal Awards as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and a Schedule of Instructional, Administrative and Other Expenditures for governmental funds can be found in this report.

Other Information

Although not a required part of the basic financial statements, the Statement of Revenues, Expenditures and Changes in Fund Balances—General Fund, Last Four Years and the Statement of Revenues, Expenditures and Changes in Fund Balances—All Governmental Funds, Last Four Years, is presented for purposes of additional analysis as required by the Mississippi Department of Education.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position

Net position may serve over time as a useful indicator of the District's financial position. Assets and deferred outflows of resources exceeded Liabilities and deferred inflows of resources by \$66,760,363 as of June 30, 2017.

The District's financial position is a product of several financial transactions including the net result of activities, the acquisition and payment of debt, the acquisition and disposal of capital assets and the depreciation of capital assets.

WAYNE COUNTY SCHOOL DISTRICT
Management's Discussion and Analysis
For the Year Ended June 30, 2017

Table 1 presents a summary of the District's net position at June 30, 2017 and June 30, 2016.

Table 1
Condensed Statement of Net Position

	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>Percentage Change</u>
Current assets	\$ 2,100,841	\$ 3,812,094	(44.89) %
Restricted assets	87,644,284	79,660,296	10.02 %
Capital assets, net	<u>32,272,408</u>	<u>33,628,254</u>	(4.03) %
Total assets	<u>122,017,533</u>	<u>117,100,644</u>	4.20 %
Deferred outflows of resources	<u>11,446,860</u>	<u>8,892,053</u>	28.73 %
Current liabilities	1,846,678	1,772,532	4.18 %
Cash Deficit balance	7,949,748	0	N/A %
Long-term debt outstanding	6,370,041	6,095,447	4.50 %
Net pension liability	<u>50,362,060</u>	<u>43,248,007</u>	16.45 %
Total liabilities	<u>66,528,527</u>	<u>51,115,986</u>	30.15 %
Deferred inflows of resources	<u>175,503</u>	<u>1,179,017</u>	(85.11) %
Net position:			
Net investment in capital assets	27,290,115	27,873,030	(2.09) %
Restricted	94,632,214	85,811,368	10.28 %
Unrestricted	<u>(55,161,966)</u>	<u>(39,986,704)</u>	(37.95) %
Total net position	<u>\$ 66,760,363</u>	<u>\$ 73,697,694</u>	(9.41) %

Additional information on unrestricted net position:

In connection with the application of standards on accounting and financial reporting for pensions, management presents the following additional information:

Total unrestricted net position (deficit)	\$ (55,161,966)
Less unrestricted deficit in net position resulting from recognition of the net pension liability, including the deferred outflows and deferred inflows related to pensions	<u>39,788,060</u>
Unrestricted net position, exclusive of the net pension liability effect	<u>\$ (15,373,906)</u>

The following are significant current year transactions that have had an impact on the Statement of Net Position.

- Decrease in net capital assets in the amount of \$1,355,846.
- The addition of \$1,000,000 and principal retirement of \$790,000 of long-term debt.
- Recognition of the net pension liability in the amount of \$50,362,060.
- Audit finding 2017-002 which caused Cash Deficit balance in the General fund of (\$7,949,748).

WAYNE COUNTY SCHOOL DISTRICT
Management's Discussion and Analysis
For the Year Ended June 30, 2017

Changes in net position

The District's total revenues for the fiscal years ended June 30, 2017 and June 30, 2016 were \$35,470,310 and \$39,725,642, respectively. The total cost of all programs and services was \$40,023,647 for 2017 and \$35,936,254 for 2016.

Table 2 presents a summary of the changes in net position for the fiscal years ended June 30, 2017 and June 30, 2016.

**Table 2
Changes in Net Position**

	<u>Year Ended June 30, 2017</u>	<u>Year Ended June 30, 2016</u>	<u>Percentage Change</u>
Revenues:			
Program revenues:			
Charges for services	\$ 1,182,959	\$ 1,084,927	9.04 %
Operating grants and contributions	6,064,264	6,325,138	(4.12) %
General revenues:			
Property taxes	5,294,479	4,975,114	6.42 %
Grants and contributions not restricted	16,999,188	17,321,313	(1.86) %
Investment earnings	3,608,923	5,007,510	(27.93) %
Sixteenth section sources	2,043,052	4,731,662	(56.82) %
Other	277,445	279,978	(0.90) %
Total revenues	35,470,310	39,725,642	(10.71) %
Expenses:			
Instruction	17,047,744	16,402,025	3.94 %
Support services	12,767,978	11,657,510	9.53 %
Non-instructional	2,246,327	2,196,293	2.28 %
Sixteenth section	781,861	927,763	(15.73) %
Pension expense	6,425,074	4,265,361	50.63 %
Interest on long-term liabilities	754,663	487,302	54.87 %
Total expenses	40,023,647	35,936,254	11.37 %
Increase (Decrease) in net position	(4,553,337)	3,789,388	(220.16) %
Net Position, July 1, as previously reported	73,697,694	70,260,115	4.89 %
Prior Period Adjustment	(2,383,994)	(351,809)	(577.64) %
Net Position, July 1, as restated	71,313,700	69,908,306	2.01 %
Net Position, June 30	\$ 66,760,363	\$ 73,697,694	(9.41) %

WAYNE COUNTY SCHOOL DISTRICT
Management's Discussion and Analysis
For the Year Ended June 30, 2017

Governmental activities

The following table presents the cost of six major District functional activities: instruction, support services, non-instructional, sixteenth section, pension expense, and interest on long-term liabilities. The table also shows each functional activity's net cost (total cost less charges for services generated by the activities and intergovernmental aid provided for specific programs). The net cost presents the financial burden that was placed on the State and District's taxpayers by each of these functions.

**Table 3
Net Cost of Governmental Activities**

	Total Expenses		Percentage Change
	2017	2016	
Instruction	\$ 17,047,744	\$ 16,402,025	3.94 %
Support services	12,767,978	11,657,510	9.53 %
Non-instructional	2,246,327	2,196,293	2.28 %
Sixteenth section	781,861	927,763	(15.73) %
Pension Expense	6,425,074	4,265,361	50.63 %
Interest on long-term liabilities	754,663	487,302	54.87 %
Total expenses	\$ 40,023,647	\$ 35,936,254	11.37 %
	Net (Expense) Revenue		Percentage Change
	2017	2016	
Instruction	\$ (13,736,701)	\$ (12,798,507)	(7.33) %
Support services	(11,382,906)	(10,229,426)	(11.28) %
Non-instructional	224,133	74,392	201.29 %
Sixteenth section	(701,213)	(819,985)	14.48 %
Pension Expense	(6,425,074)	(4,265,361)	(50.63) %
Interest on long-term liabilities	(754,663)	(487,302)	(54.87) %
Total net (expense) revenue	\$ (32,776,424)	\$ (28,526,189)	(14.90) %

- Net cost of governmental activities (\$32,776,424 for 2017 and \$28,526,189 for 2016) was financed by general revenue, which is primarily made up of property taxes (\$5,294,479 for 2017 and \$4,975,114 for 2016) and state and federal revenues (\$16,999,188 for 2017 and \$17,321,313 for 2016). In addition, there was \$2,043,052 and \$4,731,662 in Sixteenth Section sources for 2017 and 2016, respectively.
- Investment earnings amounted to \$3,608,923 for 2017 and \$5,007,510 for 2016.

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the District's governmental funds is to provide information on current inflows, outflows and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the District's net resources available for spending at the end of the fiscal year.

WAYNE COUNTY SCHOOL DISTRICT
Management's Discussion and Analysis
For the Year Ended June 30, 2017

The financial performance of the District as a whole is reflected in its governmental funds. As the District completed the year, its governmental funds reported a combined fund balance of \$80,667,481, a decrease of \$1,867,653, which includes a prior period adjustment of (\$2,340,626) and a increase in inventory of \$3,191. The unassigned fund balance is (\$15,434,141), which represents the residual classification for the General Fund's fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. The remaining fund balance of \$96,101,622 is either non-spendable, restricted, committed or assigned to indicate that it is not available for spending except only for the purposes to which it is restricted, committed or assigned.

The General Fund is the principal operating fund of the District. The decrease in fund balance in the General Fund for the fiscal year was \$9,963,405, which includes a prior period adjustment of (\$6,112,090). The fund balance of Other Governmental Funds showed a increase in the amount of \$60,707, which includes a increase in inventory of \$1,275. The increase (decrease) in the fund balances for the other major funds were as follows:

<u>Major Fund</u>	<u>Increase (Decrease)</u>
Food Service Fund	\$ (15,059)
16th Section Principal Fund	\$ 8,050,104

BUDGETARY HIGHLIGHTS

During the year, the District revised the annual operating budget. Budget revisions were made to address and correct the original budgets to reflect more accurately the sources and uses of funding for the School District. Budget revisions during the fiscal year were routine in nature and were insignificant when compared with total revenues and expenditures of the District.

A schedule showing the original and final budget amounts compared to the District's actual financial activity for the General Fund and the major special revenue fund is provided in this report as required supplementary information.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets. As of June 30, 2017, the District's total capital assets were \$48,448,239, including land, school buildings, improvements other than buildings, buses, other school vehicles, and furniture and equipment. This amount represents a gross decrease of \$629,446 from 2016 due primarily to the disposal of various items of mobile equipment and furniture and equipment. Total accumulated depreciation as of June 30, 2017, was \$16,175,831, and total depreciation expense for the year was \$1,267,566, resulting in total net capital assets of \$32,272,408.

**Table 4
Capital Assets, Net of Accumulated Depreciation**

	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>Percentage Change</u>
Land	\$ 223,257	\$ 223,257	0.00 %
Buildings	26,560,054	27,269,007	(2.60) %
Building improvements	1,391,291	1,523,075	(8.65) %
Improvements other than buildings	1,928,128	2,034,049	(5.21) %
Mobile equipment	1,737,467	2,033,717	(14.57) %
Furniture and equipment	432,211	545,149	(20.72) %
Total	\$ 32,272,408	\$ 33,628,254	(4.03) %

Additional information on the District's capital assets can be found in Note 5 included in this report.

WAYNE COUNTY SCHOOL DISTRICT
Management's Discussion and Analysis
For the Year Ended June 30, 2017

Debt Administration. At June 30, 2017, the District had \$6,363,991 in outstanding long-term debt, of which \$869,950 is due within one year. During the fiscal year, the District made principal payments totaling \$790,000 on outstanding long-term debt. The liability for compensated absences increased \$62,318 from the prior year.

**Table 5
Outstanding Long-Term Debt**

	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>Percentage Change</u>
Limited obligation refunding bonds payable	570,000	1,125,000	(49.33) %
Three mill notes payable	2,495,000	1,730,000	44.22 %
Qualified school construction bonds payable	3,000,000	3,000,000	0.00 %
Compensated absences payable	298,991	236,673	26.33 %
Total	<u>\$ 6,363,991</u>	<u>\$ 6,091,673</u>	4.47 %

Additional information on the District's long-term debt can be found in Note 6 included in this report.

CURRENT ISSUES

The Wayne County School District is not currently financially stable due to the low amount of working cash available. The district has recently obtained a tax anticipation note to help fund current needs. The District is proud of its community support of the public schools.

The District actively pursues grant funding to supplement the local, state, and federal revenues.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

If you have any questions about this report or need additional financial information, contact the Superintendent's Office of the Wayne County School District, 810 Chickasawhay Street, Waynesboro, MS 39367.

FINANCIAL STATEMENTS

**Statement of Net Position
June 30, 2017**

Exhibit A

	Governmental Activities
Assets	
Cash and cash equivalents	\$ -
Due from other governments	1,512,554
Inventories	18,424
Accrued interest receivable	200,855
Other receivables, net	369,008
Restricted assets	87,644,284
Capital assets, non-depreciable:	
Land	223,257
Capital assets, net of accumulated depreciation:	
Buildings	26,560,054
Building improvements	1,391,291
Improvements other than buildings	1,928,128
Mobile equipment	1,737,467
Furniture and equipment	432,211
Total Assets	<u>122,017,533</u>
Deferred Outflows of Resources	
Deferred outflow from advance refunding of debt	88,757
Deferred outflow on investments	608,600
Deferred outflow related to pensions	10,749,503
Total Deferred Outflows of Resources	<u>11,446,860</u>
Liabilities	
Accounts payable and accrued liabilities	1,692,677
Cash Deficit balance	7,949,748
Unearned revenue	43,819
Interest payable on long-term liabilities	110,182
Long-term liabilities, due within one year:	
Capital related liabilities	855,000
Non-capital related liabilities	14,950
Long-term liabilities, due beyond one year:	
Capital related liabilities	5,210,000
Capital related bond premiums	9,992
Capital related bond discounts	(3,942)
Non-capital related liabilities	284,041
Net pension liability	50,362,060
Total Liabilities	<u>66,528,527</u>
Deferred Inflows of Resources	
Deferred inflow related to pensions	175,503
Total Deferred Inflows of Resources	<u>175,503</u>
Net Position	
Net investment in capital assets	27,290,115
Restricted for:	
Expendable:	
School-based activities	809,172
Debt service	1,836,448
Forestry improvements	104,116
Unemployment benefits	74,058
Non-expendable:	
Sixteenth section	91,808,420
Unrestricted	(55,161,966)
Total Net Position (deficit)	<u>\$ 66,760,363</u>

The notes to the financial statements are an integral part of this statement.

WAYNE COUNTY SCHOOL DISTRICT

**Statement of Activities
For the Year Ended June 30, 2017**

Exhibit B

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Governmental Activities
Governmental Activities:				
Instruction	\$ 17,047,744	\$ 959,643	\$ 2,351,400	\$ (13,736,701)
Support services	12,767,978	-	1,385,072	(11,382,906)
Non-instructional	2,246,327	142,668	2,327,792	224,133
Sixteenth section	781,861	80,648	-	(701,213)
Pension expense	6,425,074	-	-	(6,425,074)
Interest on long-term liabilities	754,663	-	-	(754,663)
Total Governmental Activities	\$ 40,023,647	\$ 1,182,959	\$ 6,064,264	\$ (32,776,424)

General Revenues:

Taxes:

General purpose levies 5,294,479

Unrestricted grants and contributions:

State 16,547,592

Federal 451,596

Unrestricted investment earnings 3,608,923

Sixteenth section sources 2,043,052

Other 277,445

Total General Revenues 28,223,087

Change in Net Position (4,553,337)

Net Position - Beginning, as previously reported 73,697,694

Prior Period Adjustments (2,383,994)

Net Position - Beginning, as restated 71,313,700

Net Position - Ending \$ 66,760,363

The notes to the financial statements are an integral part of this statement.

WAYNE COUNTY SCHOOL DISTRICT
Governmental Funds

Balance Sheet
June 30, 2017

Exhibit C

	Major Funds					Total Governmental Funds
	General Fund	Food Service Fund	Sixteenth Section Principal Fund	Other Governmental Funds		
Assets						
Cash and cash equivalents	\$ -	\$ 124,075	\$ 9,183,742	\$ 439,551		\$ 9,747,368
Cash with fiscal agents	-	-	2,283,163	526,963		2,810,126
Investments	-	-	73,450,565	1,199,851		74,650,416
Due from other governments	368,485	-	-	1,136,756		1,505,241
Accrued interest receivable	-	-	197,719	3,136		200,855
Other receivables, net	369,008	-	-	-		369,008
Due from other funds	828,418	754,768	-	415		1,583,601
Advance to other funds	-	-	6,247,038	-		6,247,038
Inventories	-	17,149	-	1,275		18,424
Total assets	<u>\$ 1,565,911</u>	<u>\$ 895,992</u>	<u>\$ 91,362,227</u>	<u>\$ 3,307,947</u>		<u>\$ 97,132,077</u>
Deferred Outflows of Resources						
Deferred premium on investments	\$ -	\$ -	\$ 608,600	\$ -		\$ 608,600
Total deferred outflows of resources	<u>-</u>	<u>-</u>	<u>608,600</u>	<u>-</u>		<u>608,600</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 1,565,911</u>	<u>\$ 895,992</u>	<u>\$ 91,970,827</u>	<u>\$ 3,307,947</u>		<u>\$ 97,740,677</u>
Liabilities and Fund Balances						
Liabilities:						
Accounts payable and accrued liabilities	\$ 1,125,231	\$ 88,095	\$ 162,407	\$ 316,944		\$ 1,692,677
Cash Deficit balance	7,513,374					7,513,374
Due to other funds	755,183	-	-	821,105		1,576,288
Advances from other funds	6,247,038	-	-	-		6,247,038
Unavailable revenue - federal programs	-	-	-	43,819		43,819
Total Liabilities	<u>15,640,826</u>	<u>88,095</u>	<u>162,407</u>	<u>1,181,868</u>		<u>17,073,196</u>
Fund Balances:						
Nonspendable:						
Inventory	-	17,149	-	1,275		18,424
Advances	-	-	6,247,038	-		6,247,038
Permanent fund principal	-	-	85,561,382	-		85,561,382
Restricted:						
Debt service	-	-	-	1,946,630		1,946,630
Capital improvements	1,000,000	-	-	-		1,000,000
Forestry improvement purposes	-	-	-	104,116		104,116
Food service	-	790,748	-	-		790,748
Unemployment benefits	-	-	-	74,058		74,058
Assigned:						
Activity funds	359,226	-	-	-		359,226
Unassigned						
	(15,434,141)	-	-	-		(15,434,141)
Total Fund Balances	<u>(14,074,915)</u>	<u>807,897</u>	<u>91,808,420</u>	<u>2,126,079</u>		<u>80,667,481</u>
Total Liabilities and Fund Balances	<u>\$ 1,565,911</u>	<u>\$ 895,992</u>	<u>\$ 91,970,827</u>	<u>\$ 3,307,947</u>		<u>\$ 97,740,677</u>

The notes to the financial statements are an integral part of this statement.

**WAYNE COUNTY SCHOOL DISTRICT
Governmental Funds**

**Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position
June 30, 2017**

Exhibit C-1

Total fund balances for governmental funds \$ 80,667,481

Amounts reported for governmental activities in the statement of Net Position are different because:

- Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds:

Land	\$ 223,257	
Buildings	35,962,779	
Building improvements	2,932,723	
Improvements other than buildings	2,493,773	
Mobile equipment	5,273,458	
Furniture and equipment	1,562,249	
Accumulated depreciation	<u>(16,175,831)</u>	32,272,408

- Some liabilities, including net pension obligations, are not due and payable in the current period and, therefore, are not reported in the funds:

Net pension liability	(50,362,060)	
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Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the funds:

Deferred outflows of resources related to pensions	10,749,503	
Deferred inflows of resources related to pensions	<u>(175,503)</u>	(39,788,060)

- Long-term liabilities and related accrued interest are not due and payable in the current period and therefore are not reported in the funds:

Limited obligation refunding bonds	(570,000)	
Three mill notes payable	(2,495,000)	
Qualified school construction bonds payable	(3,000,000)	
Compensated absences	(298,991)	
Unamortized charges	88,757	
Unamortized premiums	(9,992)	
Unamortized discounts	3,942	
Accrued interest payable	<u>(110,182)</u>	(6,391,466)

Net Position of governmental activities \$ 66,760,363

The notes to the financial statements are an integral part of this statement.

WAYNE COUNTY SCHOOL DISTRICT
Governmental Funds

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2017

Exhibit D

	Major Funds				
	General Fund	Food Service Fund	Sixteenth Section Principal Fund	Other Governmental Funds	Total Governmental Funds
Revenues:					
Local sources	\$ 6,255,055	\$ 146,065	\$ -	\$ 307,982	\$ 6,709,102
State sources	15,983,925	23,068	-	1,197,405	17,204,398
Federal sources	629,886	2,433,201	-	2,795,967	5,859,054
Sixteenth section sources	644,129	-	4,972,206	81,421	5,697,756
Total Revenues	23,512,995	2,602,334	4,972,206	4,382,775	35,470,310
Expenditures:					
Instruction	15,863,821	-	-	3,027,611	18,891,432
Support services	10,813,856	175,912	-	1,524,094	12,513,862
Noninstructional services	20,678	2,216,866	-	50,859	2,288,403
Sixteenth section	-	-	693,566	88,295	781,861
Debt service:					
Principal	-	-	-	790,000	790,000
Interest	498,844	-	-	231,650	730,494
Other				4,476	4,476
Total Expenditures	27,197,199	2,392,778	693,566	5,716,985	36,000,528
Excess (Deficiency) of Revenues over (under) Expenditures	(3,684,204)	209,556	4,278,640	(1,334,210)	(530,218)
Other Financing Sources (Uses):					
Bonds and notes issued	1,000,000	-	-	-	1,000,000
Operating transfers in	232,370	11,113	-	1,520,088	1,763,571
Payments held by escrow agent	-	-	-	196,091	196,091
Operating transfers out	(1,399,481)	(237,644)	-	(126,446)	(1,763,571)
Payment to qualified school construction bond escrow agent	-	-	-	(196,091)	(196,091)
Total Other Financing Sources (Uses)	(167,111)	(226,531)	-	1,393,642	1,000,000
Net Change in Fund Balances	(3,851,315)	(16,975)	4,278,640	59,432	469,782
Fund Balances:					
July 1, 2016, as previously reported	(4,111,510)	822,956	83,758,316	2,065,372	82,535,134
Prior period adjustments	(6,112,090)	-	3,771,464	-	(2,340,626)
July 1, 2016, as restated	(10,223,600)	822,956	87,529,780	2,065,372	80,194,508
Increase (Decrease) in inventory	-	1,916	-	1,275	3,191
June 30, 2017	\$ (14,074,915)	\$ 807,897	\$ 91,808,420	\$ 2,126,079	\$ 80,667,481

The notes to the financial statements are an integral part of this statement.

**WAYNE COUNTY SCHOOL DISTRICT
Governmental Funds**

**Reconciliation of the Governmental Funds Statement of Revenues,
Expenditures and Changes in Fund Balances to the Statement of Activities
For the Year Ended June 30, 2017**

Exhibit D-1

Net change in fund balances - total governmental funds \$ 469,782

Amounts reported for governmental activities in the statement of activities are different because:

1.	Governmental funds report capital outlay as expenditures. However, in the statement of activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense. In the current period, these amounts are:		
	Capital outlay	\$ 83,489	
	Depreciation expense	<u>(1,267,566)</u>	(1,184,077)
2.	In the statement of activities, only the gain/loss on the sale of assets is reported, while in the governmental funds, the proceeds from the sale increases financial resources. Thus, the change in Net Position differs from the change in fund balance by the cost of the assets sold.		(128,401)
3.	The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on Net Position. Also, governmental funds report the effect of premiums, discounts and the difference between the carrying value of refunded debt and the acquisition cost of refunded debt when debt is first issued. These amounts are deferred and amortized in the statement of activities:		
	Bonds and notes issued	(1,000,000)	
	Payments of debt principal	790,000	
	Accrued interest payable	<u>(2,624)</u>	(212,624)
4.	Some items reported in the statement of activities relating to the implementation of GASB 68 are not reported in the governmental funds. These activities include:		
	Recording of pension expense for the current period	(6,425,074)	
	Recording of contributions made subsequent to the measurement date	<u>3,003,253</u>	(3,421,821)
5.	Some items reported in the statement of activities do not provide or require the use of current financial resources and therefore are not reported as revenues/expenditures in governmental funds. These activities include:		
	Change in compensated absences	(62,318)	
	Change in inventory	3,191	
	Amortization of deferred charges, premiums and discounts	<u>(17,069)</u>	(76,196)
Change in Net Position of governmental activities			<u><u>\$ (4,553,337)</u></u>

The notes to the financial statements are an integral part of this statement.

**WAYNE COUNTY SCHOOL DISTRICT
Fiduciary Funds**

**Statement of Fiduciary Assets and Liabilities
June 30, 2017**

Exhibit E

	<u>Agency Funds</u>
Assets	
Cash and cash equivalents	\$ 456,641
Total Assets	<u>456,641</u>
Liabilities	
Accounts payable and accrued liabilities	313,029
Due to other funds	7,314
Due to student clubs	<u>136,298</u>
Total Liabilities	<u>456,641</u>

The notes to the financial statements are an integral part of this statement.

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

Note 1 – Summary of Significant Accounting Policies

The accompanying financial statements of the school district have been prepared in conformity with generally accepted accounting principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB). GASB is the accepted standard-setting body for governmental accounting and financial reporting principles. The most significant of the school district's accounting policies are described below.

A. Financial Reporting Entity

As defined by accounting principles generally accepted in the United States of America, the school district is considered a "primary government." The school district is governed by a five member board to which each member is elected by the citizens of each defined county district.

For financial reporting purposes, Wayne County School District has included all funds and organizations. The District has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the District's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the District to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the District.

B. Government-wide and Fund Financial Statements

Government-wide Financial Statements – The Statement of Net Position and the Statement of Activities report information on all of the non-fiduciary activities of the District. The effect of inter-fund activity has been removed from these statements. Governmental activities, which normally are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for support.

The Statement of Net Position presents the District's non-fiduciary assets, deferred outflows, liabilities, and deferred inflows with the difference reported as net position. Net position is reported in three categories:

1. Net investment in capital assets consists of capital assets, net of accumulated depreciation, and reduced by outstanding balances of bonds, notes and other debt attributable to the acquisition, construction or improvement of those assets.
2. Restricted net position results when constraints placed on net position use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.
3. Unrestricted net position consists of net position not meeting the definition of the two preceding categories. Unrestricted net position often has constraints on resources imposed by management which can be removed or modified.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function, or segment, are offset by program revenues. Direct expenses are those clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions and interest restricted to meeting the operational or capital requirements of a particular function. Property taxes and other items not included among program revenues are reported instead as general revenues.

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

Fund Financial Statements - Separate financial statements are provided for governmental and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported in separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as other governmental funds.

The school district reports the following major governmental funds:

General Fund - This is the school district's primary operating fund. The general fund is used to account for and report all financial resources not accounted for and reported in another fund.

Food Service Fund - This is a special revenue fund that accounts for the revenues and expenditures associated with the school breakfast and lunch programs.

Sixteenth Section Principal Fund – This fund is used to account for the generation of revenues and expenditures associated with sixteenth section lands that are legally required to be accounted for in the Sixteenth Section Principal Fund. Those revenues include but are not limited to, sales of non-renewable resources, easements, interest on investments, loans to the district, and transfers.

All other governmental funds not meeting the criteria established for major funds are presented in the other governmental column of the fund financial statements.

The school district also reports fiduciary funds (agency funds) which focus on assets and liabilities only. The District's fiduciary funds include the following:

Payroll Clearing Fund - This fund is used as a clearing fund for payroll type transactions.

Student Club Funds - These various funds account for the monies raised through school club activities and fund raisers and club related expenditures approved by the individual clubs.

Accounts Payable Clearing Fund - This fund is used as a clearing fund for non-payroll type transactions.

Additionally, the school district reports the following fund types:

GOVERNMENTAL FUNDS

Special Revenue Funds - Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

Capital Projects Funds - Capital Projects Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

Debt Service Funds - Debt Service Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Permanent Funds - Permanent Funds are used to account for and report resources that are restricted to the extent that only earnings, and not the principal, may be used for purposes that support the district's programs.

FIDUCIARY FUNDS

Agency Funds - Agency Funds are used to report resources held by the district in a purely custodial capacity (assets equal liabilities) and do not involve measurement of results of operations.

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

In the government-wide Statement of Net Position and Statement of Activities, governmental activities are presented using the economic resources measurement focus and the accrual basis of accounting, as are the Fiduciary Fund financial statements. Revenues are recorded when earned, and expenses are recorded when a liability is incurred or economic asset used, regardless of the timing of the related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Measurable means knowing or being able to reasonably estimate the amount. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days after year end. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and judgments, are recorded only when payment is due.

Federal grants and assistance awards made on the basis of entitlement periods are recorded as receivables and revenues when entitlement occurs. Federal reimbursement type grants are recorded as revenues when the related expenditures are recognized. Use of grant resources is conditioned upon compliance with terms of the grant agreements and applicable federal regulations, which include subjecting grants to financial and compliance audits.

Property taxes, intergovernmental revenues (shared revenues, grants and reimbursements from other governments) and interest associated with the current fiscal period are all considered to be susceptible to accrual.

Ad valorem property taxes are levied by the governing authority of the county on behalf of the school district based upon an order adopted by the school board of the school district requesting an ad valorem tax effort in dollars. Since the taxes are not levied and collected by the school district, the revenues to be generated by the annual levies are not recognized until the taxes are actually collected by the tax levying authority.

Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the District funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there is both restricted and unrestricted net position available to finance the program. It is the District's policy to first apply cost-reimbursement grant resources to such programs and then general revenues.

The effect of inter-fund activity has been eliminated from the government-wide statements.

Revenues from the Mississippi Adequate Education Program are appropriated on a fiscal year basis and are recorded at the time the revenues are received from the State of Mississippi.

The account classifications used in the financial statements conform to the broad classifications recommended in *Governmental Accounting, Auditing, and Financial Reporting*, issued in 2012 by the Government Finance Officers Association and are consistent with the broad classifications recommended in *Financial Accounting for Local and State School Systems, 2014*, issued by the U.S. Department of Education.

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

D. Encumbrances

An encumbrance system is not maintained to account for commitments resulting from approved purchase orders, work orders and contracts.

E. Assets, liabilities, deferred outflows/inflows, and net position/fund balances

1. Cash, Cash equivalents and Investments

Cash and cash equivalents

The district's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. The school district deposits excess funds in the financial institutions selected by the school board. State statutes specify how these depositories are to be selected.

Investments

The school district can invest its excess funds, as permitted by Section 29-3-113, Miss. Code Ann. (1972), in interest-bearing deposits or other obligations of the types described in Section 27-105-33, Miss. Code Ann. (1972), or in any other type investment in which any other agency, instrumentality or subdivision of the State of Mississippi may invest, except that 100% of said funds are authorized to be so invested.

For accounting purposes, certificates of deposit are classified as investments if they have an original maturity greater than three months when acquired.

Investments for the district are reported at fair market value.

2. Receivables and payables

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of inter-fund loans) or "advances to/from other funds" (i.e. the non-current portion of inter-fund loans). All other outstanding balances between funds are reported as "due to/from other funds."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

3. Due from Other Governments

Due from other governments represents amounts due from the State of Mississippi and various grants and reimbursements from other governments.

4. Inventories and Prepaid Items

Donated commodities are received from the USDA and are valued at USDA cost. Other inventories are valued at cost (calculated on the first-in, first-out basis). The costs of governmental fund type inventories are reported as expenditures when purchased.

Prepaid items, such as prepaid insurance, are reported for governmental fund types since the payments of such items reflect costs applicable to future accounting periods.

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

5. Restricted Assets

Certain resources set aside for repayment of debt are classified as restricted assets on the Statement of Net Position because their use is limited by applicable debt statutes, e.g. Qualified School Construction Bond sinking funds. Also, the nonexpendable portion of the Permanent Fund, if applicable, is classified as restricted assets because the 16th Section Principal fund is not available for use by the district except as provided for under state statute for loans from this fund.

6. Capital Assets

Capital assets include land, improvements to land, easements, water rights, timber rights, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. Capital assets are reported in the applicable governmental or business type activities columns in the government-wide Statement of Net Position. Capital assets are recorded at historical cost or estimated historical cost based on appraisals or deflated current replacement cost. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repair that do not add to the value of the asset or materially extend asset lives are not capitalized. Capital assets are defined by the District as assets with an initial, individual cost in excess of the thresholds in the table below.

Capital acquisition and construction are reflected as expenditures in the Governmental Fund statements and the related assets are reported as capital assets in the governmental activities column in the government-wide financial statements.

Depreciation is calculated on the straight-line basis for all assets, except land.

The following schedule details the capitalization thresholds:

	<u>Capitalization Policy</u>	<u>Estimated Useful Life</u>
Land	\$ 0	0
Buildings	50,000	40 years
Building improvements	25,000	20 years
Improvements other than buildings	25,000	20 years
Mobile equipment	5,000	5-10 years
Furniture and equipment	5,000	3-7 years

See Note 5 for details.

7. Deferred outflows/inflows of resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The school district has incurred a deferred outflow which is presented as a deferred outflow related to pensions, a deferred outflow on investments, and a deferred outflow for advance refunding of debt. See Note 13 for further details.

In addition to liabilities, the statement of financial position will sometimes report a separate

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The school district has incurred a deferred inflow which is presented as a deferred inflow related to pensions. See Note 13 for further details.

8. Compensated Absences

Employees of the school district accumulate sick leave at a minimum amount as required by state law. A greater amount may be provided by school district policy provided that it does not exceed the provisions for leave as provided in Sections 25-3-93 and 25-3-95. Some employees are allowed personal leave and/or vacation leave in accordance with school district policy. The district pays for unused leave for employees as required by Section 37-7-307(5), Miss. Code Ann. (1972).

The liability for these compensated absences is recorded as a long-term liability in the government-wide statements. The current portion of this liability is estimated based on historical trends. In the fund financial statements, governmental funds report the liability for compensated absences from expendable available financial resources only if the payable has matured, for example, an employee retires.

9. Long-term Liabilities and Bond Discounts/Premiums

In the government-wide financial statements, outstanding debt is reported as liabilities. Bond discounts or premiums and the difference between reacquisition price and the net carrying value of refunded debt are capitalized and amortized over the terms of the respective bonds using a method that approximates the effective interest method.

The governmental fund financial statements recognize the proceeds of debt and premiums as other financing sources of the current period. Issuance costs are reported as expenditures. See Note 6 for details.

10. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Public Employees' Retirement System (PERS) and additions to/deductions from PERS' fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, the benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

11. Fund Balances

Fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

Governmental fund balance is classified as non-spendable, restricted, committed, assigned or unassigned. Following are descriptions of fund classifications used by the district:

Non-spendable fund balance includes items that cannot be spent. This includes activity that is not in a spendable form (inventories, prepaid amounts, long-term portion of loans/notes receivable, or property held for resale unless the proceeds are restricted, committed, or assigned) and activity that is legally or contractually required to remain intact, such as a principal balance in a permanent fund.

WAYNE COUNTY SCHOOL DISTRICT
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Restricted fund balance includes amounts that have constraints placed upon the use of the resources either by an external party or imposed by law through a constitutional provision or enabling legislation.

Committed fund balance includes amounts that can be used only for the specific purposes pursuant to constraints imposed by a formal action of the School Board, the District's highest level of decision-making authority. This formal action is a resolution approved by the School Board. Currently there is no committed fund balance for this school district.

Assigned fund balance includes amounts that are constrained by the District's intent to be used for a specific purpose, but are neither restricted nor committed. For governmental funds, other than the general fund, this is the residual amount within the fund that is not restricted or committed. Assignments of fund balance are created by the Superintendent and the Business Manager pursuant to authorization established by the District's approved fund balance policy.

Unassigned fund balance is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. The general fund should be the only fund that reports a positive unassigned fund balance amount. In other governmental funds, it may be necessary to report a negative unassigned fund balance.

When an expenditure/expense is incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) resources are available, it is the District's general policy to use restricted resources first. When expenditures/expenses are incurred for purposes for which unrestricted (committed, assigned, and unassigned) resources are available, and amounts in any of these unrestricted classifications could be used, it is the District's general policy to spend committed resources first, followed by assigned amounts, and then unassigned amounts.

It is the goal of the District to achieve and maintain an unassigned fund balance in the general fund at fiscal year-end of not less than 10% of general revenues. If the unassigned fund balance at fiscal year-end falls below the goal, the District shall develop a restoration plan to achieve and maintain the minimum fund balance. See note 15 for more detail on the districts restoration plan.

Note 2 – Cash and Cash Equivalents and Cash with Fiscal Agents and Investments

The district follows the practice of aggregating the cash assets of various funds to maximize cash management efficiency and returns. Restrictions on deposits and investments are imposed by statutes as follows:

Deposits. The school board must advertise and accept bids for depositories no less than once every three years as required by Section 37-7-333, Miss. Code Ann. (1972). The collateral pledged for the school district's deposits in financial institutions is held in the name of the State Treasurer under a program established by the Mississippi State Legislature and is governed by Section 27-105-5, Miss. Code Ann. (1972). Under this program, the entity's funds are protected through a collateral pool administered by the State Treasurer. Financial institutions holding deposits of public funds must pledge securities as collateral against those deposits. In the event of failure of a financial institution, securities pledged by that institution would be liquidated by the State Treasurer to replace the public deposits not covered by the Federal Deposit Insurance Corporation.

Investments. Section 29-3-113 and 37-59-43, Miss. Code Ann. (1972), authorizes the school board to invest excess funds in the types of investments authorized by Section 27-105-33(d) and (e), Miss. Code Ann. (1972). This section permits the following types of investments: (a) certificates of deposit or interest

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
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bearing accounts with qualified state depositories; (b) direct United States Treasury obligations; (c) United States Government agency, United States Government instrumentality or United States Government sponsored enterprise obligations, not to exceed fifty percent of all monies invested with maturities of thirty days or longer; (d) direct security repurchase agreements and reverse direct security repurchase agreements of any federal book entry of only those securities enumerated in (b) and (c) above; (e) direct obligations issued by the United States of America that are deemed to include securities of, or other interests in, any open-end or closed-end management type investment company or investment trust approved by the State Treasurer and the Executive Director of the Department of Finance and Administration, not to exceed twenty percent of invested excess funds. Investment income on bond funds (Capital Projects), bond sinking funds (Debt Service Funds) and sixteenth section principal funds (Permanent Funds) must be credited to those funds. Investment income of \$100 or more of any fund must be credited to that fund. Investment income of less than \$100 can be credited to the General Fund.

Cash and Cash Equivalents

The carrying amount of the school district's deposits with financial institutions reported in the governmental funds and fiduciary funds was \$2,233,994 and \$456,641, respectively. The carrying amount of deposits reported in the government-wide financial statements included cash and cash equivalents of (\$7,949,748) and a portion of restricted assets in the amount of \$87,644,284 (see Note 4).

Custodial Credit Risk - Deposits. Custodial credit risk is defined as the risk that, in the event of the failure of a financial institution, the district will not be able to recover deposits or collateral securities that are in the possession of an outside party. The district does not have a deposit policy for custodial credit risk. In the event of failure of a financial institution, securities pledged by that institution would be liquidated by the State Treasurer to replace the public deposits not covered by the Federal Deposit Insurance Corporation. Deposits above FDIC coverage are collateralized by the pledging financial institution's trust department or agent in the name of the Mississippi State Treasurer on behalf of the district. As of June 30, 2017, none of the district's bank balance of \$3,530,422 was exposed to custodial credit risk.

Cash with Fiscal Agents

The carrying amount of school district's cash with fiscal agents held by financial institutions was \$2,810,126.

Investments

As of June 30, 2017, the district had the following investments.

<u>Investment Type</u>	<u>Rating</u>	<u>Maturities (in years)</u>	<u>Fair Value</u>
Certificates of deposit	N/A	More than one year	\$ 1,022,715
U.S. Government Bonds	AAA	More than one year	65,761,269
U.S. Government Bonds	AAA	More than one year	6,666,581
U.S. Government Bonds	AAA	More than one year	1,199,851
Total			<u>\$ 74,650,416</u>

The School Board categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The School Board has the following recurring fair value measurements as of June 30, 2017:

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

- Level 1 type of investments of \$74,650,416 are valued using quoted market prices (Level 1 inputs)

Interest Rate Risk. The district does not have a formal investment policy that limits investments maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk – State law limits investments to those prescribed in Sections 27-105-33(d) and 27-105-33(e), Miss. Code Ann. (1972). The district does not have a formal investment policy that would further limit its investment choices or one that addresses credit risk.

Custodial Credit Risk – Investments. Custodial credit risk is defined as the risk that, in the event of the failure of the counterparty, the district will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The district does not have a formal investment policy that addresses custodial credit risk. As of June 30, 2017, the district did not have any investments to which this would apply.

Concentration of Credit Risk. Disclosure of investments by amount and issuer for any issuer that represents five percent or more of total investments is required. This requirement does not apply to investments issued or explicitly guaranteed by the U.S. government, investments in mutual funds and external investment pools, and other pooled investments.

Note 3 – Inter-fund Receivables, Payables and Transfers

The following is a summary of inter-fund transactions and balances:

A. Due From/To Other Funds

Receivable Fund	Payable Fund	Amount
General Fund	Other Governmental Funds	\$ 821,105
	Fiduciary Funds	7,314
Food Service Fund	General Fund	754,768
Other Governmental Funds	General Fund	415
Total		<u>\$ 1,583,602</u>

The primary purpose of the inter-fund balances is to eliminate deficit cash balances in certain special revenue funds caused by negative federal award program cash flows.

B. Advances To/From Other Funds

Receivable Fund	Payable Fund	Amount
Sixteenth Section Principal Fund	General Fund	\$ 6,247,038
Total		<u>\$ 6,247,038</u>

Sixteenth section principal loans payable

The sixteenth section principal loans payable are not reflected on the Statement of Net Position because these funds were borrowed by the General Fund from the Sixteenth Section Trust Fund (Permanent Trust) in accordance with Section 29-3-113, Miss. Code Ann. (1972). The revenues and expenditures associated with these transactions are reflected on the Statement of Revenues, Expenditures and Changes in Fund Balances. A four percent interest rate is charged to the district in accordance with Section 29-3-113, Miss. Code Ann. (1972).

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

The following is a schedule by years of the total payments due on this debt according to the original amortization schedules presented by the district. However, the district stopped making payments to all loans in fiscal years 2015 and 2016, see finding and associated modified opinion. The unpaid balances of principal and capitalized interest (owed from PY) is also shown in the table below:

Year Ending June 30	Principal	Interest	Total
Previous periods in Default	\$ 1,039,778	\$ -	\$ 1,039,778
2018	361,127	208,290	569,417
2019	375,573	193,845	569,418
2020	357,761	178,822	536,583
2021	335,030	164,512	499,542
2022	348,431	151,111	499,542
2023-2027	1,427,211	557,754	1,984,965
2028-2032	1,331,735	298,062	1,629,797
2033-2035	670,392	44,071	714,463
Total	\$ 6,247,038	\$ 1,796,467	\$ 8,043,505

C. Inter-fund Transfers

Transfers Out	Transfers In	Amount
General fund	Other governmental funds	\$ 1,399,481
Food Service Fund	General Fund	231,598
Food Service Fund	Other governmental funds	6,046
Other governmental funds	Food Service Fund	11,113
Other governmental funds	General Fund	772
Other governmental funds	Other governmental funds	114,561
Total		\$ 1,763,571

Operating transfers were primarily for the following: indirect cost transfers, the transfer of expendable sixteenth section sources, unemployment compensation transfers, and other routine operating transfers.

Note 4 – Restricted Assets

The restricted assets represent the cash, cash with fiscal agents, and investment balances totaling \$9,183,742, 2,283,163 and \$73,450,565, respectively, of the Sixteenth Section Principal Fund (Permanent Fund) which is legally restricted and may not be used for purposes that support the district's programs. In addition, the restricted assets represent the cash with fiscal agent balance totaling \$513,355 of the MAEP Retirement Fund.

In addition, the restricted assets represent the cash with fiscal agents and investment balance of \$13,608 and \$1,199,851, respectively, of the QSCB Debt Retirement Fund. Restricted assets also represent \$1,000,000 cash balance in capital related debt in the General fund that is unspent at June 30, 2017.

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

Note 5 – Capital Assets

The following is a summary of changes in capital assets for governmental activities:

	Balance 7/1/2016	Increases	Decreases	Adjustments	Balance 6/30/2017
Governmental Activities:					
<u>Non-depreciable capital assets:</u>					
Land	\$ 223,257	\$ -	\$ -	\$ -	\$ 223,257
Total non-depreciable capital assets	<u>223,257</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>223,257</u>
<u>Depreciable capital assets:</u>					
Buildings	35,962,780	-	-	(1)	35,962,779
Building improvements	2,958,673	-	-	(25,950)	2,932,723
Improvements other than buildings	2,493,773	-	-	-	2,493,773
Mobile equipment	5,778,287	27,565	(532,394)	-	5,273,458
Furniture and equipment	1,660,915	55,924	(177,430)	22,840	1,562,249
Total depreciable capital assets	<u>48,854,428</u>	<u>83,489</u>	<u>(709,824)</u>	<u>(3,111)</u>	<u>48,224,982</u>
<u>Less accumulated depreciation for:</u>					
Buildings	8,693,773	678,271	-	30,681	9,402,725
Building improvements	1,435,598	106,353	-	(519)	1,541,432
Improvements other than buildings	459,724	91,041	-	14,880	565,645
Mobile equipment	3,744,570	272,803	(479,155)	(2,227)	3,535,991
Furniture and equipment	1,115,766	119,098	(102,268)	(2,558)	1,130,038
Total accumulated depreciation	<u>15,449,431</u>	<u>1,267,566</u>	<u>(581,423)</u>	<u>40,257</u>	<u>16,175,831</u>
Total depreciable capital assets, net	<u>33,404,997</u>	<u>(1,184,077)</u>	<u>(128,401)</u>	<u>(43,368)</u>	<u>32,049,151</u>
Governmental activities capital assets, net	<u>\$ 33,628,254</u>	<u>\$ (1,184,077)</u>	<u>\$ (128,401)</u>	<u>\$ (43,368)</u>	<u>32,272,408</u>

Adjustments were made to properly present buildings, buildings improvements, improvements other than buildings, mobile equipment, and furniture and equipment at year end.

Depreciation expense was charged to the following governmental functions:

	Amount
Governmental activities:	
Instruction	\$ 224,227
Support services	935,177
Non-instructional	108,162
Total depreciation expense - Governmental activities	<u>\$ 1,267,566</u>

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

Note 6 – Long-term Liabilities

The following is a summary of changes in long-term liabilities and other obligations for governmental activities:

	Balance 7/1/2016	Additions	Reductions	Balance 6/30/2017	Amounts due within one year
A. Limited obligation bonds payable	1,125,000	-	(555,000)	570,000	570,000
B. Three mill notes payable	1,730,000	1,000,000	(235,000)	2,495,000	285,000
C. Qualified school construction bonds payable	3,000,000	-	-	3,000,000	
D. Compensated absences payable	236,673	62,318	-	298,991	14,950
Total	\$ 6,091,673	\$ 1,062,318	\$ (790,000)	\$ 6,363,991	\$ 869,950

A. Limited obligation bonds payable

Limited obligation bonds are direct obligations and pledge the full faith and credit of the school district. Limited obligation bonds currently outstanding are as follows:

Description	Interest Rate	Issue Date	Maturity Date	Amount Issued	Amount Outstanding
State aid capital improvement					
Improving Refunding Bonds Series 2007	3.7-3.86%	2/27/2007	11/1/2017	\$ 4,555,000	\$ 570,000
Total				\$ 4,555,000	\$ 570,000

The following is a schedule by years of the total payments due on this debt:

Year Ending June 30	Principal	Interest	Total
2018	570,000	22,002	592,002
Total	\$ 570,000	\$ 22,002	\$ 592,002

This debt will be retired from the MAEP Retirement Fund

The state aid capital improvement bonds are secured by an irrevocable pledge of certain revenues the district receives from the State of Mississippi pursuant to the Mississippi Accountability and Adequate Education Program Act, Sections 37-151-1 through 37-151-7, Miss. Code Ann. (1972). The state aid capital improvement bonds are not included in the computation of the debt limit percentage.

The school district has pledged a portion of future state Minimum Adequate Education Program revenues to repay \$4,555,000 in limited obligation refunding bonds payable issued. Proceeds from the bonds were used to finance capital improvements made on the District's buildings. The bonds are payable solely from future revenues of the state Minimum Adequate Education Program and are payable through November 1, 2017.

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

B. Three mill notes payable

Debt currently outstanding is as follows:

Description	Interest Rate	Issue Date	Maturity Date	Amount Issued	Amount Outstanding
Limited tax notes payable, Series 2012	0.85-2.5%	5/1/2012	5/1/2023	\$ 2,475,000	\$ 1,495,000
Limited tax notes payable, Series 2017	2.60%	3/27/2017	5/1/2026	1,000,000	1,000,000
Total				<u>\$ 3,475,000</u>	<u>\$ 2,495,000</u>

The following is a schedule by years of the total payments due on this debt:

1. Three mill notes issue of May 1, 2012:

Year Ending June 30	Principal	Interest	Total
2018	240,000	33,125	273,125
2019	240,000	28,325	268,325
2020	245,000	23,525	268,525
2021	250,000	18,625	268,625
2022	260,000	13,000	273,000
2023	260,000	6,500	266,500
Total	<u>\$ 1,495,000</u>	<u>\$ 123,100</u>	<u>\$ 1,618,100</u>

This debt will be retired from the Three Mill Note Fund (Debt Service Fund).

2. Three mill notes issue March 27, 2017:

Year Ending June 30	Principal	Interest	Total
2018	45,000	26,200	71,200
2019	50,000	25,021	75,021
2020	50,000	23,711	73,711
2021	50,000	22,401	72,401
2022	50,000	21,091	71,091
2023-2026	755,000	50,304	805,304
Total	<u>\$ 1,000,000</u>	<u>\$ 168,728</u>	<u>\$ 1,168,728</u>

This debt will be retired from the Three Mill Note Fund (Debt Service Fund).

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

Total three mill notes payable payments for all issues:

Year Ending June 30	Principal	Interest	Total
2018	285,000	59,325	344,325
2019	290,000	53,346	343,346
2020	295,000	47,236	342,236
2021	300,000	41,026	341,026
2022	310,000	34,091	344,091
2023-2026	1,015,000	56,804	1,071,804
Total	<u>\$ 2,495,000</u>	<u>\$ 291,828</u>	<u>\$ 2,786,828</u>

C. Qualified school construction bonds payable

As more fully explained in Note 12, debt has been issued by the school district that qualifies as Qualified School Construction Bonds. Debt currently outstanding is as follows:

Description	Interest Rate	Issue Date	Maturity Date	Amount Issued	Amount Outstanding
Qualified school construction bond payable 2010A	5.50%	12/1/2010	12/1/2025	\$ 1,500,000	\$ 1,500,000
Qualified school construction bond payable 2010B	5.25%	12/1/2010	12/1/2025	1,500,000	1,500,000
Total				<u>\$ 3,000,000</u>	<u>\$ 3,000,000</u>

The following is a schedule by years of the total payments due on this debt:

Qualified school construction bonds issued of December 1, 2010:

Year Ending June 30	Principal	Interest	Total
2018	-	161,250	161,250
2019	-	161,250	161,250
2020	-	161,250	161,250
2021	-	161,250	161,250
2022	-	161,250	161,250
2023-2026	3,000,000	645,000	3,645,000
Total	<u>\$ 3,000,000</u>	<u>\$ 1,451,250</u>	<u>\$ 4,451,250</u>

This debt will be retired from the QSCB Debt Retirement Fund (Debt Retirement Fund). The district will make annual payments to a sinking fund maintained by the paying agent (see Note 12). At the end of the term the amount available in the sinking fund will be sufficient to make the balloon payment on the debt.

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

The School District has pledged a portion of future state Educational Enhancement Funds for Buildings and Buses to repay \$3,000,000 in Qualified School Construction Bonds payable issued. Proceeds from the bonds were used to improve the District's buildings. The bonds are payable in part from the pledge and other District monies and are payable through December 1, 2025. Annual transfers to the escrow agent are expected to require all of such state revenues.

D. Compensated absences payable

As more fully explained in Note 1(E)(8), compensated absences payable is adjusted on an annual basis as required by Section 37-7-307(5), Miss. Code Ann. (1972). Compensated absences will be paid from the fund from which the employees' salaries were paid.

Note 7 – Defined Benefit Pension Plan

General Information about the Pension Plan

Plan Description. The school district contributes to the Public Employees' Retirement System of Mississippi (PERS), a cost-sharing multiple-employer defined benefit pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Plan provisions and the Board of Trustees' authority to determine contribution rates are established by Miss. Code Ann. Section 25-11-1 et seq., (1972, as amended) and may be amended only by the Mississippi Legislature. PERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Public Employees' Retirement System of Mississippi, PERS Building, 429 Mississippi Street, Jackson, MS 39201 or by calling (601) 359-3589 or 1-800-444-PERS.

Benefits provided. Membership in PERS is a condition of employment granted upon hiring for qualifying employees and officials of the State of Mississippi, state universities, community and junior colleges, and teachers and employees of the public school districts. For those persons employed by political subdivisions and instrumentalities of the State of Mississippi, membership is contingent upon approval of the entity's participation in PERS by the PERS' Board of Trustees. If approved, membership for the entity's employees is a condition of employment and eligibility is granted to those who qualify upon hiring. Participating members who are vested and retire at or after age 60 or those who retire regardless of age with at least 30 years of creditable service (25 years of creditable service for employees who became members of PERS before July 1, 2011) are entitled, upon application, to an annual retirement allowance payable monthly for life in an amount equal to 2.0 percent of their average compensation for each year of creditable service up to and including 30 years (25 years for those who became members of PERS before July 1, 2011), plus 2.5 percent for each additional year of creditable service with an actuarial reduction in the benefit for each year of creditable service below 30 years or the number of years in age that the member is below 65, whichever is less. Average compensation is the average of the employee's earnings during the four highest compensated years of creditable service. Benefits vest upon completion of eight years of membership service (four years of membership service for those who became members of PERS before July 1, 2007). PERS also provides certain death and disability benefits. A Cost-of-Living Adjustment (COLA) payment is made to eligible retirees and beneficiaries. The COLA is equal to 3.0 percent of the annual retirement allowance for each full fiscal year of retirement up to the year in which the retired member reaches age 60 (55 for those who became members of PERS before July 1, 2011), with 3.0 percent compounded for each fiscal year thereafter. Plan provisions are established and may be amended only by the State of Mississippi Legislature.

Contributions. PERS members are required to contribute 9.00% of their annual covered salary, and the school district is required to contribute at an actuarially determined rate. The employer's rate as of June 30, 2017 was 15.75% of annual covered payroll. Plan provisions and the Board of Trustees' authority to determine contribution rates are established by Section 25-11-1 of the Mississippi Code of 1972, as amended, and may be amended only by the Mississippi Legislature. The school district's contributions to

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

PERS for the fiscal years ending June 30, 2017, 2016 and 2015 were \$3,003,253, \$2,840,764 and \$2,752,925, respectively, which equaled the required contributions for each year.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2017, the school district reported a liability of \$50,362,060 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on a projection of the school district's long-term share of contribution to the pension plan relative to projected contributions of all participating entities, actuarially determined. The school district's proportionate share used to calculate the June 30, 2017 net pension liability was 0.281943 percent, which was based on a measurement date of June 30, 2016. This was an increase of 0.002166 percent from its proportionate share used to calculate the June 30, 2016 net pension liability, which was based on a measurement date of June 30, 2015.

For the year ended June 30, 2017, the District recognized pension expense of \$6,425,074. At June 30, 2017 the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 1,397,195	\$
Net difference between projected and actual earnings on pension plan investments	3,467,921	
Changes of assumptions	2,355,937	133,828
Changes in proportion and differences between District contributions and proportionate share of contributions	525,197	41,675
District contributions subsequent to the measurement date	3,003,253	
Total	\$ <u>10,749,503</u>	\$ <u>175,503</u>

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

\$3,003,253 reported as deferred outflows of resources related to pensions resulting from school district contributions subsequent to the measurement date will be recognized as a reduction to the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2018	\$ 2,689,777
2019	2,082,769
2020	1,803,289
2021	994,912
Total	7,570,747

Actuarial assumptions. The total pension liability in the June 30, 2016 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.00 percent
Salary increases	3.75-19.00 percent, including inflation
Investment rate of return	7.75 percent, net of pension plan investment expense, including inflation

Mortality rates were based on the RP-2014 Healthy Annuitant Blue Collar Table Projected with Scale BB to 2016, with males rates set forward one year.

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2010 to June 30, 2014. The experience report is dated May 4, 2015.

The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected nominal returns, net of pension plan investment expense and the assumed rate of inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>		<u>Long-Term Expected Real Rate of Return</u>	
U.S. Broad	34	%	5.20	%
International Equity	19		5.00	
Emerging Markets Equity	8		5.45	
Fixed Income	20		0.25	
Real Assets	10		4.00	
Private Equity	8		6.15	
Cash	1		(0.50)	
Total	100	%		

Discount rate. The discount rate used to measure the total pension liability was 7.75 percent. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that Employer contributions will be made at the current employer contribution rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

Sensitivity of the District's proportionate share of the net pension liability to changes in the discount rate. The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 7.75 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.75 percent) or 1-percentage-point higher (8.75 percent) than the current rate:

	1% Decrease (6.75%)	Current Discount Rate (7.75%)	1% Increase (8.75%)
District's proportionate share of the net pension liability	\$ 64,575,452	\$ 50,362,060	\$ 38,569,551

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued PERS financial report.

Note 8 – Sixteenth Section Lands

Sixteenth section school lands, or lands granted in lieu thereof, constitute property held in trust for the benefit of the public schools. The school board, under the general supervision of the Office of the Secretary of State, has control and jurisdiction of said school trust lands and of all funds arising from any disposition thereof. It is the duty of the school board to manage the school trust lands and all funds arising therefrom as trust property. Accordingly, the board shall assure that adequate compensation is received for all uses of the trust lands, except for uses by the public schools. The following are the future rental payments to be made to the school district for the use of school trust lands. These future rental payments are from existing leases and do not anticipate renewals or new leases.

Year Ending June 30	Amount
2018	103,348
2019	71,954
2020	45,320
2021	29,197
2022	24,496
2023-2027	45,676
2028-2032	6,817
2033-2037	1,383
Total	\$ 328,191

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

Note 9 – Prior Period Adjustments

A summary of significant Net Position/Fund Balance adjustments is as follows:

Exhibit B – Statement of Activities

Explanation	Amount
1. To correct fund balances at the governmental fund level	(2,340,626)
2. To correct capital asset balances	(43,368)
Total	\$ (2,383,994)

Exhibit D – Statement of Revenues, Expenditures and Changes in Fund Balances

Fund	Explanation	Amount
General Fund	To correct fund balances	(6,112,090)
16th Section Principal Fund	To correct fund balances	3,771,464
Total		\$ (2,340,626)

Note 10 – Contingencies

Federal Grants – The school district has received federal grants for specific purposes that are subject to audit by the grantor agencies. Entitlements to these resources are generally conditional upon compliance with the terms and conditions of the grant agreements and applicable federal regulations, including the expenditure of resources for allowable purposes. Any disallowances resulting from the grantor audit may become a liability of the school district.

Litigation – The school district is party to legal proceedings, many of which occur in the normal course of governmental operations. It is not possible at the present time to estimate the outcome or liability, if any, of the school district with respect to the various proceedings. However, the school district’s legal counsel believes that ultimate liability resulting from these lawsuits will not have a material adverse effect on the financial condition of the school district. During the fiscal year June 30, 2015, Quitman School District filed a lawsuit against Wayne County School District to recover certain monies that they claim are owed to them relating to royalties from oil wells located on sixteenth section land situated in a shared township. In the opinion of legal counsel, this case will not be settled and expect it to be appealed to the Mississippi Supreme Court. The case has been tried and no ruling has been made as of November 21, 2019. Once a ruling is made the legal counsel expects it to be appealed to the Mississippi Supreme Court, by final judgement.

Note 11 – Risk Management

The school district is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The district carries commercial insurance for these risks. Settled claims resulting from these ensured risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

Note 12 – Qualified School Construction Bonds

Section 1521 of the American Recovery and Reinvestment Act (ARRA) of 2009 provides for a source of capital at no or at nominal interest rates for costs incurred by certain public schools in connection with the construction, rehabilitation or repair of a public school facility or for the acquisition of land where a school will be built. Investors receive Federal income tax credits at prescribed tax credit rates in lieu of interest, which essentially allows state and local governments to borrow without incurring interest costs. While Qualified School Construction Bonds (QSCBs) are intended to be interest free to a borrower, the ARRA legislation allows a lender to charge supplemental interest, and such supplemental interest is the responsibility of the school district.

When the stated interest rate on the QSCB results in interest payments that exceed the supplemental interest payments discussed in the preceding paragraph, the school district may apply for a direct cash subsidy payment from the U.S. Treasury which is intended to reduce the stated interest rate to a nominal percentage. These subsidy payments do not include the amount of any supplemental interest paid on a QSCB. For the year ended June 30, 2017, the subsidy payments amounted to \$148,183.

The school district makes equal annual payments into a sinking fund which is used to payoff the bonds at termination. The current maturity limit of tax credit bonds is 17 years, per the U. S. Treasury Department. Under this program, ten percent of the proceeds must be subject to a binding commitment to be spent within six months of issuance and 100% must be spent within three years. Up to two percent of bond proceeds can be used to pay costs of issuance. Annual sinking fund deposit amounts are inclusive of any interest earnings for the prior 12 months. The indicated deposit amount will be reduced by the amount of the prior 12 months' interest earnings. The amount on deposit at June 30, 2017 was \$1,216,596. The amount accumulated in the sinking fund at the end of the fourteen-year period will be sufficient to retire the debt. The following schedule reports the annual deposits to be made to the sinking fund by the school district, which may impact the final amount required to be deposited to repay the bonds, including actual interest rates received and when the investment is actually compounded.

Year Ending June 30	Amount
2018	200,000
2019	200,000
2020	200,000
2021	200,000
2022	200,000
2023-2026	800,000
Total	<u>\$ 1,800,000</u>

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Financial Statements
For the Year Ended June 30, 2017

Note 13 – Effect of Deferred Amounts on Net Position

The Sixteenth Section Non-spendable net position amount of \$91,808,420 includes the effect of deferring the recognition of expenses resulting from a deferred outflow from premium on investments. The \$608,600 balance of deferred outflow of resources, at June 30, 2017 will be recognized as an expense and will decrease the Sixteenth Section Non-spendable net position over the next few years.

The net investment in capital assets net position amount of \$27,290,115 includes the effect of deferring the recognition of expenses resulting from a deferred outflow from charges on refunding of debt. The \$88,757 balance of deferred outflow of resources, at June 30, 2017 will be recognized as an expense and will decrease the net investment in capital assets net position over the next few years.

The unrestricted net position amount of (\$55,161,966) includes the effect of deferred inflows/outflows of resources related to pensions. A portion of the deferred outflow of resources related to pensions in the amount of \$3,003,253 resulting from the District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. The \$7,746,250 balance of the deferred outflow of resources related to pensions at June 30, 2017 will be recognized as pension expense and will decrease the unrestricted net position amount over the next 4 years. The \$175,503 balance of the deferred inflow of resources related to pensions at June 30, 2017 will be recognized as a reduction of pension expense and will increase the unrestricted net position amount over the next 3 years.

Note 14 – Deficit Fund Balance of Individual Funds

The District Maintenance Fund, included in the General Fund for financial reporting purpose, has a deficit fund balance in the amount of (\$14,074,915) due to the sixteenth section principal loan balance in the amount of \$6,247,038 and the adjustment of cash back to the 16th section principal fund. See associated finding. The deficit fund balance of the District Maintenance Fund is in violation of Section 37-61-19, Miss. Code Ann. (1972), which imposes personal liability on any school official who knowingly enters into any contract, incurs any liability, or makes any expenditure in excess of the resources available for the fiscal year under certain circumstances. The district's restoration plan is to minimize the use of sixteenth section principal loans going forward, while paying off the current loans as soon as possible. They will utilize other debt options for larger expenditures in future years.

Note 15 - Subsequent Events

Events that occur after the Statement of Net Position date but before the financial statements are available to be issued must be evaluated for recognition or disclosure. The effects of subsequent events that provide evidence about conditions that existed at the Statement of Net Position date are recognized in the accompanying financial statements. Subsequent events which provide evidence about conditions that existed after the Statement of Net Position date require disclosure in the accompanying notes. Management of the Wayne County School District evaluated the activity of the district through November 21, 2019, (the date the financial statements were available to be issued), and determined that there were subsequent events that have occurred requiring disclosure in the notes to the financial statements.

The district is currently in a very unstable financial condition due to the findings in the report and low available cash for day to day operations and payroll. The district has issued tax anticipation notes to help with the district's current needs. The tax anticipation notes were not enough to remove the negative cash balance or to fully repay the Sixteenth Section Principal loans with interest and the amounts that became illegal transfer of funds due to the non-payment of the sixteenth section principal loans. Due to the current financial status of the district, there is a high possibility that the Mississippi Department of Education will need to assist the district to improve its financial status from the severe financial conditions that currently exist.

REQUIRED SUPPLEMENTARY INFORMATION

WAYNE COUNTY SCHOOL DISTRICT
Required Supplementary Information

Budgetary Comparison Schedule
General Fund
For the Year Ended June 30, 2017

	Budgeted Amounts		Actual (GAAP Basis)	Variances	
				Positive (Negative)	
	Original	Final		Original to Final	Final to Actual
Revenues:					
Local sources	\$ 6,519,135	\$ 6,255,055	\$ 6,255,055	\$ (264,080)	\$ -
State sources	16,296,878	15,983,925	15,983,925	(312,953)	-
Federal sources	226,775	629,886	629,886	403,111	-
Sixteenth section sources	1,015,038	855,538	644,129	(159,500)	(211,409)
Total Revenues	24,057,826	23,724,404	23,512,995	(333,422)	(211,409)
Expenditures:					
Instruction	15,255,921	15,863,821	15,863,821	(607,900)	-
Support services	8,939,756	10,730,986	10,813,856	(1,791,230)	(82,870)
Noninstructional services	2,205	20,678	20,678	(18,473)	-
Sixteenth section	76,000	-	-	76,000	-
Facilities acquisition and construction	97,100	82,869	-	14,231	82,869
Debt service:					-
Interest	48,250	211,409	498,844	(163,159)	(287,435)
Total Expenditures	24,419,232	26,909,763	27,197,199	(2,490,531)	(287,436)
Excess (Deficiency) of Revenues over (under) Expenditures	(361,406)	(3,185,359)	(3,684,204)	(2,823,953)	(498,845)
Other Financing Sources (Uses):					
Bonds and notes issued	463,200	1,000,000	1,000,000	536,800	-
Insurance loss recoveries	24,125	-	-	(24,125)	-
Indirect costs	-	231,598	-	231,598	(231,598)
Operating transfers in	4,875,036	7,581,603	232,370	2,706,567	(7,349,233)
Operating transfers out	(1,448,465)	(5,787,404)	(1,399,481)	(4,338,939)	4,387,923
Other financing sources	-	-	-	-	-
Total Other Financing Sources (Uses)	3,913,896	3,025,797	(167,111)	(888,099)	(3,192,908)
Net Change in Fund Balances	3,552,490	(159,562)	(3,851,315)	(3,712,052)	(3,691,753)
Fund Balances:					
July 1, 2016, as previously reported	(4,111,510)	(4,111,510)	(4,111,510)	-	-
Prior period adjustments	(1)	(1)	(6,112,090)	-	(6,112,089)
July 1, 2016, as restated	(4,111,511)	(4,111,511)	(10,223,600)	-	(6,112,089)
June 30, 2017	\$ (559,021)	\$ (4,271,073)	\$ (14,074,915)	\$ (3,712,052)	\$ (9,803,842)

The notes to the required supplementary information are an integral part of this schedule.

WAYNE COUNTY SCHOOL DISTRICT
Required Supplementary Information

Budgetary Comparison Schedule
Food Service Fund
For the Year Ended June 30, 2017

	Budgeted Amounts		Actual (GAAP Basis)	Variances	
				Positive (Negative)	
	Original	Final		Original to Final	Final to Actual
Revenues:					
Local sources	316,665	146,065	146,065	(170,600)	-
State sources	22,195	-	23,068	(22,195)	23,068
Federal sources	1,727,350	2,456,269	2,433,201	728,919	(23,068)
Total Revenues	2,066,210	2,602,334	2,602,334	536,124	-
Expenditures:					
Support services	153,009	175,912	175,912	(22,903)	-
Noninstructional services	2,034,115	2,216,865	2,216,866	(182,750)	(1)
Total Expenditures	2,187,124	2,392,777	2,392,778	(205,653)	(1)
Excess (Deficiency) of Revenues over (under) Expenditures	(120,914)	209,557	209,556	330,471	(1)
Other Financing Sources (Uses):					
Operating transfers in	-	11,113	11,113	11,113	-
Operating transfers out	-	(237,644)	(237,644)	(237,644)	-
Total Other Financing Sources (Uses)	-	(226,531)	(226,531)	(226,531)	-
Net Change in Fund Balances	(120,914)	(16,974)	(16,975)	103,940	(1)
Fund Balances:					
July 1, 2016, as previously reported	822,955	822,955	822,956	-	1
Prior period adjustments	1,917	1,917	-	-	(1,917)
July 1, 2016, as restated	824,872	824,872	822,956	-	(1,916)
Increase (Decrease) in inventory			1,916		1,916
June 30, 2017	\$ 703,958	\$ 807,898	\$ 807,897	\$ 103,940	\$ (1)

The notes to the required supplementary information are an integral part of this schedule.

Wayne County School District

Schedule of the District's Proportionate Share of the Net Pension Liability

PERS

Last 10 Fiscal Years*

	<u>2017</u>	<u>2016</u>	<u>2015</u>
District's proportion of the net pension liability (asset)	0.281943%	0.279777%	0.273892%
District's proportionate share of the net pension liability (asset)	\$ 50,362,060	43,248,007	33,245,474
District's covered payroll	\$ 18,036,597	17,478,889	16,736,248
District's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	279.22%	247.43%	198.64%
Plan fiduciary net position as a percentage of the total pension liability	57.47%	61.70%	67.21%

The notes to the required supplementary information are an integral part of this schedule.

* The amounts presented for each fiscal year were determined as of the measurement date of 6/30 of the year prior to the fiscal year presented.

This schedule is presented to illustrate the requirement to show information for 10 years. However, GASB 68 was implemented in FYE 6/30/15, and, until a full 10-year trend is compiled, the District has only presented information for the years in which information is available.

Wayne County School District
 Schedule of District Contributions
 PERS
 Last 10 Fiscal Years

	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contribution	\$ 3,003,253	2,840,764	2,752,925
Contributions in relation to the contractually required contribution	3,003,253	2,840,764	2,752,925
Contribution deficiency (excess)	<u>\$ -</u>	<u>-</u>	<u>-</u>
District's covered payroll	19,068,273	18,036,597	17,478,889
Contributions as a percentage of covered payroll	15.75%	15.75%	15.75%

The notes to the required supplementary information are an integral part of this schedule.

This schedule is presented to illustrate the requirement to show information for 10 years. However, GASB 68 was implemented in FYE 6/30/15, and, until a full 10-year trend is compiled, the District has only presented information for the years in which information is available.

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Required Supplementary Information
For the Year Ended June 30, 2017

Budgetary Comparison Schedule

(1) Basis of Presentation

The Budgetary Comparison Schedule presents the original legally adopted budget, the final legally adopted budget, the actual data on the GAAP basis, variances between the original budget and the final budget, and variances between the final budget and the actual data.

(2) Budget Amendments and Revisions

The budget is adopted by the school board and filed with the taxing authority. Amendments can be made on the approval of the school board. By statute, final budget revisions must be approved on or before October 15. A budgetary comparison is presented for the General Fund and each major Special Revenue Fund consistent with accounting principles generally accepted in the United States of America.

Pension Schedules

(1) Changes of assumptions

2015:

The expectation of retired life mortality was changed to the RP-2014 Healthy Annuitant Blue Collar Table projected to 2016 using Scale BB rather than the RP-2000 Mortality Table, which was used prior to 2015.

The expectation of disabled mortality was changed to the RP-2014 Disabled Retiree Table, rather than the RP-2000 Disabled Mortality Table, which was used prior to 2015.

Withdrawal rates, pre-retirement mortality rates, disability rates and service retirement rates were also adjusted to more closely reflect actual experience.

Assumed rates of salary increase were adjusted to more closely reflect actual and anticipated experience.

The price inflation and investment rate of return assumptions were changed from 3.50% to 3.00% and 8.00% to 7.75%, respectively.

2016:

The assumed rate of interest credited to employee contributions was changed from 3.50% to 2.00%

(2) Changes in benefit provisions

2016:

Effective July 1, 2016, the interest rate on employee contributions shall be calculated based on the money market rate as published by the Wall Street Journal on December 31 of each preceding year with a minimum rate of one percent and a maximum rate of five percent.

SUPPLEMENTARY INFORMATION

WAYNE COUNTY SCHOOL DISTRICT
Supplementary Information

Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2017

Federal Grantor/Pass-through Grantor/Program Title	Catalog of Federal Domestic Assistance No.	Federal Expenditures
<u>U.S. Department of Agriculture</u>		
Passed-through Mississippi Department of Education:		
Child nutrition cluster:		
School breakfast program	10.553	\$ 472,868
National school lunch program	10.555	1,986,207
Summer Feeding	10.559	20,998
Total child nutrition cluster		2,480,073
Total passed-through Mississippi Department of Education		2,480,073
Passed-through Wayne County, Mississippi:		
Schools and roads - grants to states	10.665	63,441
Total passed-through Wayne County, Mississippi		63,441
Total U.S. Department of Agriculture		2,543,514
<u>U.S. Department of Defense</u>		
Direct Program:		
Reserve officers' training corps	12.xxx	73,678
Total U.S. Department of Defense		73,678
<u>U.S. Department of Education</u>		
Passed-through Mississippi Department of Education:		
Title I grants to local educational agencies	84.010	1,361,303
Career and technical education - basic grants to states	84.048	40,240
Rehabilitation Services Vocational Rehabilitation Grants to States	84.126	1,722
Rural Education	84.358	42,891
Teacher and school leader incentive grants	84.374	108,065
Supporting Effective Instruction state grants	84.367	258,728
Subtotal		1,812,949
Special education cluster:		
Special education Grants to States	84.027	772,306
Special education Preschool Grants	84.173	41,930
Total special education cluster		814,236
Total passed-through Mississippi Department of Education		2,627,185
Total U.S. Department of Education		2,627,185
<u>U.S. Department of Health and Human Services</u>		
Passed-through the Mississippi Department of Education:		
Medical assistance program	93.778	104,613
Total passed-through Mississippi Department of Education		104,613
Total U.S. Department of Health and Human Services		104,613
Total for All Federal Awards		\$ 5,348,990

The notes to the Supplementary Information are an integral part of this schedule.

WAYNE COUNTY SCHOOL DISTRICT
Notes to the Supplementary Information
For the Year Ended June 30, 2017

Schedule of Expenditures of Federal Awards

(1) Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of the Wayne County School District under programs of the federal government for the year ended June 30, 2017. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Wayne County School District, it is not intended to and does not present the financial position, changes in net position, or cash flows of the Wayne County School District.

(2) Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the same basis of accounting and the same significant accounting policies, as applicable, as those used for the financial statements; however, the expenditures include transfers out. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

(3) Indirect Cost Rate

The Wayne County School District has not elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

(4) Other Items

Donated commodities are included in the National School Lunch Program.

E-rate funds have not been included on this schedule due to the fact the FCC considers the support to be in the form of providing a discount to the schools and libraries and does not consider the assistance to be direct financial support.

Schedule of Instructional, Administrative and Other Expenditures – Governmental Funds

(1) Basis of Accounting

This schedule is presented on the same basis of accounting and the same significant accounting policies, as applicable, as those used for the financial statements.

**WAYNE COUNTY SCHOOL DISTRICT
Supplementary Information**

**Schedule of Instructional, Administrative and Other Expenditures - Governmental Funds
For the Year Ended June 30, 2017**

Expenditures	Total	Instruction and Other Student Instructional Expenditures	General Administration	School Administration	Other
Salaries and fringe benefits	\$ 26,590,267	19,396,512	1,335,390	1,985,834	3,872,531
Other	9,410,261	2,013,396	722,257	30,772	6,643,836
Total	\$ 36,000,528	21,409,908	2,057,647	2,016,606	10,516,367
Total number of students *	3,244				
Cost per student	\$ 11,098	6,600	634	622	3,242

For purposes of this schedule, the following columnar descriptions are applicable:

Instruction and Other Student Instructional Expenditures - includes the activities dealing directly with the interaction between teachers and students. Included here are the activities of teachers, teachers aides or classroom assistants of any type.

General Administration - includes expenditures for the following functions: Support Services - General Administration and Support Services - Business.

School Administration - includes expenditures for the following function: Support Services - School Administration.

Other - includes all expenditure functions not included in Instruction or Administration Categories.

* includes the number of students reported on the ADA report submission for month 9, which is the final submission for the fiscal year

OTHER INFORMATION

WAYNE COUNTY SCHOOL DISTRICT
Other Information

Statement of Revenues, Expenditures and Changes in Fund Balances

General Fund

Last Four Years

UNAUDITED

	2017	2016*	2015*	2014*
Revenues:				
Local sources	\$ 6,255,055	\$ 5,821,966	\$ 5,222,937	\$ 5,427,436
State sources	15,983,925	16,309,588	16,257,234	15,997,864
Federal sources	629,886	544,400	317,954	339,961
Sixteenth Section sources	644,129	1,148,978	852,306	-
Total Revenues	23,512,995	23,824,932	22,650,431	21,765,261
Expenditures:				
Instruction	15,863,821	14,551,404	14,623,926	14,325,765
Support services	10,813,856	10,229,987	9,552,551	9,778,086
Noninstructional services	20,678	13,255	9,585	17,017
Facilities acquisition and construction	-	-	20,825	-
Sixteenth section	-	-	8,600	-
Debt Service:				
Interest	498,844	213,446	174,509	34,098
Total Expenditures	27,197,199	25,008,092	24,389,996	24,154,966
Excess (Deficiency) of Revenues over (under) Expenditures	(3,684,204)	(1,183,160)	(1,739,565)	(2,389,705)
Other Financing Sources (Uses):				
Insurance recovery	-	5,644	63,123	201,735
Sale of other property	-	-	13,876	12,750
Bonds and notes issued	1,000,000	-	-	-
Operating transfers in	232,370	2,442,295	1,959,451	5,266,498
Operating transfers out	(1,399,481)	(2,068,392)	(2,045,102)	(4,870,428)
Total Other Financing Sources (Uses)	(167,111)	379,547	(8,652)	610,555
Net Change in Fund Balances	(3,851,315)	(803,613)	(1,748,217)	(1,779,150)
Fund Balances:				
Beginning of period, as previously reported	(4,111,510)	(3,303,634)	997,271	2,776,421
Prior period adjustments	(6,112,090)	(4,263)	(2,606,140)	-
Fund reclassification	-	-	53,452	-
Beginning of period, as restated	(10,223,600)	(3,307,897)	(1,555,417)	2,776,421
End of Period	\$ (14,074,915)	\$ (4,111,510)	\$ (3,303,634)	\$ 997,271

*SOURCE - PRIOR YEAR AUDIT REPORTS

WAYNE COUNTY SCHOOL DISTRICT
Other Information

Statement of Revenues, Expenditures and Changes in Fund Balances

All Governmental Funds

Last Four Years

UNAUDITED

	2017	2016*	2015*	2014*
Revenues:				
Local sources	\$ 6,709,102	\$ 6,264,592	\$ 6,376,193	\$ 6,765,414
State sources	17,204,398	17,518,983	17,377,741	17,262,002
Federal sources	5,859,054	6,127,468	5,771,473	5,128,725
Sixteenth section sources	5,697,756	9,814,599	10,787,110	17,241,739
Total Revenues	<u>35,470,310</u>	<u>39,725,642</u>	<u>40,312,517</u>	<u>46,397,880</u>
Expenditures:				
Instruction	18,891,432	18,062,550	18,406,999	17,568,368
Support services	12,513,862	12,283,545	11,346,380	11,350,154
Noninstructional services	2,288,403	2,144,304	2,158,548	2,144,217
Sixteenth section	781,861	927,763	1,386,630	1,688,743
Facilities acquisition and construction	-	-	4,232,930	5,636,160
Debt service:				
Principal	790,000	760,000	740,000	710,000
Interest	730,494	470,339	453,455	333,463
Other	4,476	4,017	3,600	2,688
Total Expenditures	<u>36,000,528</u>	<u>34,652,518</u>	<u>38,728,542</u>	<u>39,433,793</u>
Excess (Deficiency) of Revenues over (under) Expenditures	<u>(530,218)</u>	<u>5,073,124</u>	<u>1,583,975</u>	<u>6,964,087</u>
Other Financing Sources (Uses):				
Insurance recovery	-	35,656	2,503,430	634,372
Bonds and notes issued	1,000,000			
Payment held by escrow agent	196,091	327,012	349,376	191,519
Payment to QSCB escrow agent	(196,091)	(327,012)	(349,376)	(191,519)
Sale of other property	-	-	13,876	12,750
Operating transfers in	1,763,571	4,663,129	4,119,212	10,415,052
Operating transfers out	(1,763,571)	(4,663,129)	(4,119,212)	(10,415,052)
Total Other Financing Sources (Uses)	<u>1,000,000</u>	<u>35,656</u>	<u>2,517,306</u>	<u>647,122</u>
Net Change in Fund Balances	<u>469,782</u>	<u>5,108,780</u>	<u>4,101,281</u>	<u>7,611,209</u>
Fund Balances:				
Beginning of period, as previously reported	82,535,134	77,807,282	74,410,153	66,794,193
Prior period adjustment	(2,340,626)	(380,810)	(688,936)	-
Beginning of period, as restated	<u>80,194,508</u>	<u>77,426,472</u>	<u>73,721,217</u>	<u>66,794,193</u>
Increase (Decrease) in reserve for inventory	<u>3,191</u>	<u>(118)</u>	<u>(15,216)</u>	<u>4,751</u>
End of Period	<u>\$ 80,667,481</u>	<u>\$ 82,535,134</u>	<u>\$ 77,807,282</u>	<u>\$ 74,410,153</u>

*SOURCE - PRIOR YEAR AUDIT REPORTS

REPORTS ON INTERNAL CONTROL AND COMPLIANCE



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Superintendent and School Board
Wayne County School District

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Wayne County School District, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise Wayne County School District's basic financial statements, and have issued our report thereon dated November 21, 2019 .

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Wayne County School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Wayne County School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Wayne County School District's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses and significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned cost in which the findings are reported, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of findings and questioned costs, as **Finding 2017-001, 2017-002, 2017-003, 2017-004, 2017-005, 2017-006, 2017-007 and 2017-008** to be a material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Wayne County School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* that are described in the accompanying Schedule of Findings and Questioned Cost as **Finding 2017-001, 2017-002, 2017-003, 2017-004, 2017-005, 2017-006, 2017-007 and 2017-008**. We also noted certain immaterial instances of noncompliance that we have reported to management of the school district in a separate letter dated September 5, 2019, which is included in this report.

Wayne County School District's Responses to Findings

Wayne County School District's responses to the findings identified in our audit are described in the accompanying auditee's corrective action plan. Wayne County School District's responses were not subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

McKenzie CPA, PLLC
Brandon, Mississippi
November 21, 2019





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Independent Auditor's Report on Compliance For Each Major Federal Program; Report on Internal Control Over Compliance Required by the Uniform Guidance

Superintendent and School Board
Wayne County School District

Report on Compliance for Each Major Federal Program

We have audited Wayne County School District's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Wayne County School District's major federal programs for the year ended June 30, 2017. Wayne County School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Wayne County School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit requirements for Federal Awards (Uniform Guidance). Those standards and Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Wayne County School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Wayne County School District's compliance.

Opinion on Each Major Federal Program

In our opinion, Wayne County School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

Other Matters

The results of our auditing procedures disclosed no instances of noncompliance, which are required to be reported in accordance with Uniform Guidance. However, the results of our auditing procedures did disclose other instances of noncompliance which are described in the accompanying schedule of findings and questioned costs as findings **2017-009**. Our opinion on each major federal program is not modified with respect to this matter.

Wayne County School District's response to the noncompliance finding identified in our audit is described in the accompanying auditee's corrective action plan. Wayne County School District's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control Over Compliance

Management of Wayne County School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Wayne County School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Wayne County School District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified a certain deficiency in internal control over compliance, as described in the accompanying schedule of findings and questioned costs as Finding **2017-009** that we consider to be a significant deficiency.

Wayne County School District's response to the findings identified in our audit are described in the accompanying auditee's corrective action plan. Wayne County School District's response was not subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on them.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

McKenzie CPA, PLLC
Brandon, Mississippi
November 21, 2019



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH STATE LAWS AND REGULATIONS



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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH STATE LAWS AND REGULATIONS

Superintendent and School Board
Wayne County School District

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Wayne County School District as of and for the year ended June 30, 2017, which collectively comprise Wayne County School District's basic financial statements and have issued our report thereon dated November 21, 2019. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Section 37-9-18(3)(a), Miss. Code Ann. (1972), states in part, "the auditor shall test to ensure that the school district is complying with the requirements of Section 37-61-33(3)(a)(iii), Miss. Code Ann. (1972), relating to classroom supply funds." As required by the state legal compliance audit program prescribed by the Office of the State Auditor, we have also performed procedures to test compliance with certain other state laws and regulations. However, providing an opinion on compliance with all state laws and regulations was not an objective of our audit and, accordingly, we do not express such an opinion.

The results of our procedures performed to test compliance with the requirements of Section 37-61-33(3)(a)(iii), Miss. Code Ann. (1972), disclosed no instances of noncompliance. The district reported \$0 of classroom supply funds carried over from previous years.

Section 37-9-18(3)(b), Miss. Code Ann. (1972), states in part, "the auditor shall test to ensure correct and appropriate coding at the function level. The audit must include a report showing the correct and appropriate functional level expenditure codes in expenditures by the school district."

The results of our procedures performed to test compliance with the requirements of Section 37-9-18(3)(b), Miss. Code Ann. (1972), disclosed no instances of noncompliance related to incorrect or inappropriate functional level expenditure coding.

As required by the state legal compliance audit program prescribed by the Office of the State Auditor, we have also performed procedures to test compliance with certain other state laws and regulations. However, providing an opinion on compliance with all state laws and regulations was not an objective of our audit and, accordingly, we do not express such an opinion.

The results of procedures performed to test compliance with certain other state laws and regulations and our audit of the financial statements disclosed the following instances of noncompliance with other state laws and regulations. Our findings and recommendations and your responses are as follows:

Finding 01:

Section 37-61-21, Miss. Code Ann. (1972) requires that original and amended budgets must be submitted to the board for approval in a timely manner.

During our test of budgetary compliance, we found that the district was not able to furnish a copy of the original budget to the board for approval and did not provide a final amended budget in a timely manner. The budgets were also not properly advertised.

Recommendation

We recommend that an original budget be prepared timely and submitted to the board for approval. This should then be followed by an amended budget that should also be submitted timely to the board for approval.

Response

The district will implement procedures to ensure original and amended budgets are prepared timely and submitted to the board for approval and properly recorded in the minutes.

Finding 02:

Section 29-3-47, Miss. Code Ann. (1972) requires that 15% of the sale of forest products are credited to the forestry escrow fund for replenishment of the lands.

During our test of Sixteenth Section timber sales, we found that the district did not properly set aside 15% into the forestry escrow account for one timber sale out of four timber sales during the fiscal year 2017.

Recommendation

We recommend that the district review its timber sales to ensure that all sales received set aside the 15% in to the forestry escrow account.

Response

The district will implement procedures to ensure 15% of all timber sales are credited to the forestry escrow account.

The Office of the State Auditor or a public accounting firm will review, on the subsequent year's audit engagement, the findings in this report to ensure that corrective action has been taken.

The Wayne County School District's responses to the findings included in this report were not audited and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the school board and management, entities with accreditation overview, and federal awarding agencies, the Office of the State Auditor and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

McKenzie CPA, PLLC
Brandon, Mississippi
November 21, 2019



SCHEDULE OF FINDINGS AND QUESTIONED COSTS

WAYNE COUNTY SCHOOL DISTRICT
 Schedule of Findings and Questioned Costs
 For the Year Ended June 30, 2017

Section I: Summary of Auditor's Results

Financial Statements:

1. Type of auditor's report issued:

Governmental Activities	Qualified
General Fund	Adverse
Food Service Fund	Qualified
Sixteenth Section Principal Fund	Adverse
Aggregate Remaining Fund Information	Qualified

2. Internal control over financial reporting:
 - a. Material weaknesses identified? Yes
 - b. Significant deficiencies identified? None Reported

3. Noncompliance material to financial statements noted? Yes

Federal Awards:

4. Internal control over major programs:
 - a. Material weakness identified? No
 - b. Significant deficiency identified? Yes

5. Type of auditor's report issued on compliance for major programs: Unmodified

6. Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? Yes

7. Identification of major programs:

<u>CFDA Numbers</u>	<u>Name of Federal Program or Cluster</u>
84.027; 84.173	Special Education Cluster
84.010	Title I Grants to Local Educational Agencies

8. Dollar threshold used to distinguish between type A and type B programs: \$750,000

9. Auditee qualified as low-risk auditee? No

10. Prior fiscal year audit finding(s) and questioned costs relative to federal awards which would require the auditee to prepare a summary schedule of prior audit findings in accordance with 2CFR 200.511(b). No

WAYNE COUNTY SCHOOL DISTRICT
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2017

Section II: Financial Statement Findings

Material Non-compliance/Material Weaknesses

2017-001 Finding

District expended more funds than resources available

Criteria:

Section 37-61-19, Miss. Code Ann. (1972), states, "It shall be the duty of the superintendent of schools and the school boards of all school districts to limit the expenditure of school funds during the fiscal year to the resources available. It shall be unlawful for any school district to budget expenditures from a fund in excess of the resources available within that fund. Furthermore, it shall be unlawful for any contract to be entered into or any obligation incurred or expenditure made in excess of the resources available for such fiscal year."

Condition:

Budgetary controls were not in place to prevent the district from expending funds in excess of its available resources during the fiscal year. For the General Fund a deficit fund balance of \$14,074,915 was reported in the audit for the fiscal year ended June 30, 2017. The districts cash and cash equivalent balance in the General fund is also a deficit balance of \$7,513,374.

Cause:

Management had a lack of budgetary controls that had resulted in spending more for recurring expenditures than the revenue being generated, and as a result, the district had no fund balance or available cash to meet current obligations.

Effect:

Due to the lack of budgetary controls that resulted in spending more resources than available, the district is financially unstable and having difficulty meeting their current needs.

Recommendation:

The district should comply with Section 37-61-19, Miss. Code Ann. (1972), which requires the districts expenditures during the school year to not exceed resources available.

WAYNE COUNTY SCHOOL DISTRICT
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2017

2017-002 Finding

District did not make principal and interest payments on Sixteenth Section Principal Trust Loans

Criteria:

Section 29-3-113, Miss. Code Ann. (1972), as it relates to borrowing of Sixteenth Section Principal Trust funds states, "No school land trust funds may be expended after the annual payment date until the payment is made on such loan. The annual payment can be made from any funds available to the school district except minimum foundation program funds. It shall be unlawful for the board of education to borrow any sixteenth section school funds in any other manner than that prescribed herein, and if any such funds shall be borrowed or invested in any other manner, any officer concerned in making such loan and investment or suffering the same to be made in violation of the provisions of this section, shall be liable personally and on his official bond for the safety of the funds so loaned." Section 29-3-57, Miss. Code Ann. (1972), as it relates to borrowing of Sixteenth Section Principal Trust funds also states, "It shall be the duty of the superintendent of education to collect promptly all rentals due and all principal and interest due upon loans and investments of sixteenth section funds."

Condition:

Upon the review of Sixteenth Section Principal Trust loans, it was determined the district was in default on principal and interest loan payments for multiple fiscal years. The last fiscal year the district fully satisfied the debt obligations was for the 2014 fiscal year. The district was in default on the 2015, 2016, and 2017 fiscal years. As of the date of this report, the district was also in default on the 2018 and 2019 fiscal years. It was also determined the district had made unlawful transfers of interest earned from the Sixteenth Section Principal Trust funds.

Cause:

The district did not make the proper entries to record the payment. District's management made a pervasive entry that made it appear the Sixteenth Section Principal Trust funds had been repaid. The entry changed the loan from an advance (long term loan) to a due to/from (short term loan). Cash was not moved to actually repay the obligation. It is possible the district did not have the cash available to repay the debt.

Effect:

Due to the budgetary controls that resulted in spending more resources than available, the district was unable to meet the debt obligations. Due to not meeting the debt obligations, transfers of interest earned from the Sixteenth Section Principal Trust funds were unlawful. The unlawful transfers along with the interest and principal payments have been adjusted through an entry by the auditor which causes a negative cash balance in the General fund in the amount of (\$7,513,374). District's management and the board could be held personally liable for the funds spent beyond the available resources.

Recommendation:

The district should comply with Section 29-3-113 and 29-3-57, Miss. Code Ann. (1972), which requires the district to make annual payments on the Sixteenth Section Principal Trust obligations and for the superintendent of education to collect promptly all principal and interest due to the Sixteenth Section Principal Trust fund.

WAYNE COUNTY SCHOOL DISTRICT
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2017

2017-003 Finding

District does not have proper segregation of duties.

Criteria:

Management is responsible for ensuring that the proper resources are available to meet the requirements of the district. Segregation of duties is a key internal control intended to minimize the occurrence of errors or fraud by ensuring no employee has the ability to both perpetrate and conceal errors or fraud in the normal course of their duties. When duties cannot be sufficiently segregated due to the small size of the district, it is important that mitigating controls, such as a detailed supervisory review of the activities, be put in place to reduce risk.

Condition:

The district did not have the proper detailed supervisory review in place to reduce the risk of errors or misstatements. One employee had the ability to do the following procedures:

1. Receipt cash
2. Code receipts into the financial accounting system
3. Posted receipts into the financial accounting system
4. Responsible for the performance of reconciling the bank balances to the general ledger system
5. Performed all functions relating to journal entries within the accounting software without review.

Cause:

The district did not have the proper segregation of duties for good internal controls in place within these procedures.

Effect:

Good internal controls require duties to be properly segregated to prevent both the initiation and the authorization of an entire transaction by one individual. Failure to adequately segregate duties increases the risk that unauthorized or inappropriate transactions could be processed and not be detected in a timely manner. The noted activities did not get the proper review which could lead to a greater risk of errors or fraud.

Recommendation:

We recommend the district implement procedures and controls to prevent both the initiation and the authorization of an entire transaction by one individual. We also recommend a supervisory review be done of the monthly activities. Adequate staff appear to be available to segregate these responsibilities.

WAYNE COUNTY SCHOOL DISTRICT
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2017

2017-004 Finding

Repeat Finding from 2016-002

Transfers and Due to/from between funds were not properly reconciled and presented on financials.

Criteria:

Management is responsible for insuring all items are reported correctly on the school district's financial statements. Transfers and due to/from between funds should be reconciled and adjusted monthly to accurately reflect the proper balances.

Condition:

We noted the following areas of concern:

1. Transfers were made without proper support or reconciling for the proper amount needed to be transferred. Funds were being moved to cover balances or in some cases were not transferred and paid from the wrong fund. Journal entries were not made to accurately show how money was being transferred between funds.
2. The Due to/from balances between funds were also overstated and adjustments were not made to accurately reflect the balances.
3. The Due to/from (short term loans) balances were not reconciled and cleared within a timely period.

Cause:

District did not have the proper controls in place to ensure transfers and due to/from between funds are reconciled monthly.

Effect:

This caused the transfers and due to/from between funds to be misstated.

Recommendation:

The district should strengthen controls over reconciliations of transfer and due to/from transactions within the financial statements to ensure that the financial statements are properly stated.

WAYNE COUNTY SCHOOL DISTRICT
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2017

2017-005 Finding

Bank reconciliations and investment statements were not properly reconciled.

Criteria:

A critical aspect of effective financial management is the maintenance of accurate accounting records, which includes reconciling monthly bank statements to the general ledger and reconciling investment statements to ensure the values are booked at the fair value. In addition, strong internal controls dictate the district prepare accurate reconciliations to ensure account balances are accurate.

Condition:

We noted the following items related to reconciliations:

1. The district maintenance bank reconciliation had unsupported amounts included in order to reconcile to the general ledger balance. The unsupported amounts were rolled forward from previous periods and were unable to be reconciled by the district.
2. Investment statements were not reconciled to identify the fair value amounts and to make the proper adjustments to the financials.
3. At the date of the release of this report, the statements were not reconciled for any future time periods past the fiscal year end of June 30, 2017.

Cause:

The proper procedures were not utilized to complete the district maintenance bank reconciliation and to track down all discrepancies or unsupported amounts. The district did not complete the proper year end reconciliation adjustments to ensure the investments were reconciled to the fiscal year end balance shown on the investment statements.

Effect:

This caused the district to misstate the year end investment balances and show unsupported amounts on the district maintenance bank reconciliation. Proposed adjustments were made during the audit to correct the misstatements noted.

Recommendation:

The district should establish procedures that are followed by management to ensure the bank statements are accurately reconciled to the general ledger and any differences are investigated and recorded on the general ledger to properly reflect transactions. The district should also implement procedures which would enable them to accurately and timely evaluate the balances of each investment account.

WAYNE COUNTY SCHOOL DISTRICT
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2017

2017-006 Finding

Repeat finding from 2016-001

Capital assets should be properly documented and reported in the district's financial statements.

Criteria:

Management is responsible for establishing a proper internal control system to ensure strong financial accountability and safeguarding of assets. This includes reviewing and updating the capital assets and depreciation reports to reflect the physical inventory. Proper documentation should also be filed for asset transfers, disposals, and tagging.

Condition:

We noted the following items while testing capital assets:

1. Assets were not properly recorded on the books. Assets were not categorized by threshold properly. Therefore, Asset balances did not agree with the support given by the district. Adjustments were made that were approved by the district to tie the ending asset balances to the support provided.
2. During our test of disposals, we noted that the disposal forms were not completed although disposals were approved by the board. Also, disposals were approved in the prior year but were not removed from the books until the current year causing disposals to be overstated.
3. Out of a sample of 16 assets pulled, four did not have asset tags, one could not be identified and one asset could not be found at the time of inspection. Also, the proper transfer paperwork was not completed for an asset moved to another location.

Cause:

The district lacks appropriate controls to ensure all asset procedures are implemented and properly recorded.

Effect:

This caused the district to misstate the capital asset balances at year end. As a result, proposed adjustments were made during the audit and accepted by the district to properly present the capital asset balances.

Recommendation:

The district should implement procedures and internal controls with regard to the purchase, disposal, and transfer of fixed assets by reconciling them monthly to current month additions and board approved disposals of equipment. The district should also require an annual inventory of all capital assets within the district. The proper transfer paperwork should be submitted when an asset is moved to a new location within the district and each asset should be tagged with the number assigned by the software.

WAYNE COUNTY SCHOOL DISTRICT
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2017

2017-007 Finding

Accounts Receivables, accounts payable, and accrued liabilities were not properly reported on the district's financial statements.

Criteria:

Management is responsible for ensuring that all items are reported correctly on the school district's financial statements. Accounts payables and accruals should be reconciled and adjusted at year end to accurately reflect the proper balances.

Condition:

We noted the following items while reviewing support for the financial statements:

1. The district did not properly record all receivables for the current year.
2. Prior year balances were carried over and not properly cleared.
3. The district was showing a negative fund balance in fund 2090 at year end.
4. The district did not properly record accrued payroll at year end to reflect the final payroll transaction. Adjustments were made to correct the liability and approved by the district.

Cause:

The district did not implement the proper controls to reconcile and record accruals at year end.

Effect:

Receivables and payables were misstated and did not reflect the correct balances at year end. Proposed adjustments were made during the audit process and accepted by the district to properly reflect accruals on the financial statements.

Recommendation:

The district should strengthen controls over reconciliations of liability accounts and other accruals within the financial statements to ensure that the financial statements are properly stated.

WAYNE COUNTY SCHOOL DISTRICT
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2017

2017-008 Finding

Payroll expenditures should be supported by adequate documentation and approval.

Criteria:

Management is responsible for ensuring that all payroll expenditures made by the district are adequately documented and properly calculated.

Condition:

We noted the following items while testing payroll expenditures:

1. One employee was not approved in board minutes and also did not have board approval for the amount the employee was paid in the fiscal year 2017.
2. The district did not properly separate regular pay, that was approved by the board, from extra pay in the software. Extra pay may have been overtime or additional work or responsibilities that the employee may have acquired throughout the year. The district states that all pay was approved, but we could not find in the minutes where any of the extra pay was approved for the hourly employees.

Cause:

The district did not have the proper controls and procedures in place to ensure all employees and applicable wages are properly board approved. Controls were also not in place to ensure that all approvals were properly recorded in the minutes.

Effect:

Miscalculations of an employee's change in pay during the fiscal year or during budgeting for the next year could result in underpaying or overpaying an employee according to their contract and board approval. Not paying the employee by the time worked as indicated on a timesheet could result in unsubstantiated charges made to the district or federal program. Omitting documentation of approval of additional compensation of the supplements from the board minutes could result in payments of unauthorized amounts.

Recommendation:

We recommend the district implement procedures and internal controls to ensure that changes in employees pay during the fiscal year will be properly calculated and paid accordingly. Additionally, the district should require timesheets for all hourly employees to ensure their time can be reconciled before payment. The district should also require all employees who are paid from both federal and district funds to keep timesheets or other documentation to allocate their time properly and to make sure they are being paid with the proper funds. The school board should also approve all salaries including supplements or additional time paid to district employees.

WAYNE COUNTY SCHOOL DISTRICT
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2017

Section III: Federal Award Findings and Questioned Costs

Significant Deficiency/ Immaterial noncompliance

2017-009 Finding

Internal controls surrounding special education cash management principles should be strengthened.

Program:
Special Education Cluster, CFDA # 84.027 & 84.173
Title II Supporting Effective Instruction State Grants, CFDA # 84.367
Title VI Rural and Low CFDA # 84.358
Passed-through the Mississippi Department of Education

Compliance Requirement: Cash Management
Questioned Cost : \$19,627

Criteria:

Management is responsible for complying with the requirements of the Mississippi Department of Education Special Education Policy and Procedures Manual, which recommends that expenditures should be expended before the reimbursements are requested.

Condition:

We noted the following items during our cash management review:

1. The cash balance was excessive for Special Education Cluster by \$4,570 in the allocation of funds to the district for reimbursement of expenditures that had not been expended by the district.
2. The cash balance was excessive for the Title II Supporting Effective Instruction State Grants by \$6,871 in the allocation of funds to the district for reimbursement of expenditures that had not been expended by the district.
3. The cash balance was excessive for the Title VI Rural and Low Grant by \$8,186 in the allocation of funds to the district for reimbursement of expenditures that had not been expended by the district.

Cause:

Improper internal controls resulted in the district not requesting reimbursements accurately.

Effect:

By requiring more than one staff member to review the reimbursement request reduces the risk of fraud and errors occurring and not being detected within a timely period. Improper internal controls concerning Special Education and Title II Fund allocations could result in questioned cost by the federal agencies.

Recommendation:

The district should implement stronger internal controls to ensure that all reimbursements are requested accurately in each area when the expenditure is actually expended by the district.

AUDITEE'S CORRECTIVE ACTION PLAN/
AUDITEE'S SUMMARY OF PRIOR YEAR AUDIT FINDINGS

**Wayne County School District
P. O. Box 256
Office of the Superintendent
Waynesboro, Mississippi 38917
Bobby Jones, Superintendent
Dennis Singleterry, Business Manager**

AUDITEE'S CORRECTIVE ACTION PLAN

As required by the Uniform Guidance, The Wayne County School District has prepared and hereby submits the following corrective action plan for the findings included in the Schedule of Findings and Questioned Costs for the year ended June 30, 2017:

Finding	Corrective Action Plan Details
2017-001	<p>District expended more funds than resources available.</p> <p>A. Name of contact person responsible for corrective action: Name: Bobby Jones Title: Superintendent</p> <p>B. Corrective action planned:</p> <p>District will comply with Section 37-61-19 Miss. Code Ann. (1972) which required the district expenditures to not exceed the funds that are available.</p> <p>C. Anticipated completion date:</p> <p>June 30, 2020.</p>
2017-002	<p>District did not make principal and interest payments on Sixteenth Section Principal Trust Loans</p> <p>A. Name of contact person responsible for corrective action: Name: Bobby Jones Title: Superintendent</p> <p>B. Corrective action planned:</p> <p>District will implement a plan to get all Sixteenth Section Principal Trust loan obligations current.</p> <p>C. Anticipated completion date:</p> <p>June 30, 2020</p>

**Wayne County School District
P. O. Box 256
Office of the Superintendent
Waynesboro, Mississippi 38917
Bobby Jones, Superintendent
Dennis Singleterry, Business Manager**

2017-003

District does not have proper Segregation of Duties

D. Name of contact person responsible for corrective action:

Name: Bobby Jones

Title: Superintendent

E. Corrective action planned:

District will improve internal controls to mitigate the segregation of duties by including or adding an additional person within the receipting, deposits, general ledger entry, and bank reconciliations. A review of the monthly activities will also be implemented.

F. Anticipated completion date:

June 30, 2020

2017-004

Transfers and Due to/from balances were not properly reconciled and presented on financial statements.

A. Name of contact person responsible for corrective action:

Name: Dennis Singleterry

Title: Business Manager

B. Corrective action planned:

The business manager will strengthen controls over reconciliations of transfers and loan transactions within the financial statements to ensure that the financial statements are fairly stated.

C. Anticipated completion date:

June 30, 2020

**Wayne County School District
P. O. Box 256
Office of the Superintendent
Waynesboro, Mississippi 38917
Bobby Jones, Superintendent
Dennis Singleterry, Business Manager**

2017-005

Bank reconciliations and investment statements were not properly reconciled.

A. Name of contact person responsible for corrective action:

Name: Dennis Singleterry

Title: Business Manager

B. Corrective action planned:

The district will implement better controls and procedures so that bank statements and investments statements are properly reconciled to the general ledger. Any differences will be investigated and recorded on the general ledger to properly reflect the transactions.

C. Anticipated completion date:

June 30, 2020

2017-006

Capital assets should be properly documented and reported in the district's financial statements.

A. Name of contact person responsible for corrective action:

Name: Dennis Singleterry

Title: Business Manager

B. Corrective action planned:

The district will implement better internal controls for assets purchases, disposals and transfers. The business manager will ensure that all transfer and disposal forms will be completed and submitted to the board for approval.

C. Anticipated completion date:

June 30, 2020

Wayne County School District
P. O. Box 256
Office of the Superintendent
Waynesboro, Mississippi 38917
Bobby Jones, Superintendent
Dennis Singleterry, Business Manager

2017-007

Accounts payable and other accruals were not properly reported on the district's financial statements.

A. Name of contact person responsible for corrective action:

Name: Dennis Singleterry Bret Reynolds

Title: Business Manager

B. Corrective action planned:

The business manager will strengthen controls over reporting and make sure accruals are reconciled and are properly stated on the financials.

C. Anticipated completion date:

June 30, 2020

2017-008

Payroll expenditures should be supported by adequate documentation and board approval.

A. Name of contact person responsible for corrective action:

Name: Dennis Singleterry and Bobby Jones

Title: Business Manager and Superintendent

B. Corrective action planned:

The business manager will implement better procedures to ensure that employees' pay during the fiscal year will be properly calculated and paid accordingly. Additionally, the district will implement better controls over the payroll processes and make sure all time sheets are reconciled and all employees, salaries, and supplements are approved by the board.

C. Anticipated completion date:

June 30, 2020

**Wayne County School District
P. O. Box 256
Office of the Superintendent
Waynesboro, Mississippi 38917
Bobby Jones, Superintendent
Dennis Singleterry, Business Manager**

2017-009

Internal controls surrounding Special Education and Title II fund cash management principles should be strengthened.

A. Name of contact person responsible for corrective action:

Name: Dennis Singleterry

Title: Business Manager

B. Corrective action planned:

The business manager will review monthly to ensure all reimbursements are requested accurately and properly reflects when the expenditures are actually expended by the district.

C. Anticipated completion date:

June 30, 2020

**Wayne County School District
P. O. Box 256
Office of the Superintendent
Waynesboro, Mississippi 38917
Bobby Jones, Superintendent
Dennis Singleterry, Business Manager**

AUDITEE'S SUMMARY OF PRIOR YEAR AUDIT FINDINGS

As required by Uniformed Guidance, the Wayne County School District has prepared and hereby submits the following summary of prior year audit findings as of June 30, 2017:

<u>Findings</u>	<u>Status</u>
2016-001	See 2017-006
2016-002	See 2017-004

Attachment C:

In accordance with the Federal Educational Rights to Privacy Act (FERPA) and the Individuals with Disabilities Education Act (IDEA), to prevent the disclosure of students' personally identifiable information, Attachment C has been provided to the Wayne County School District, shall remain confidential, and shall not be released in ANY public records request.

Attachment D:

To prevent the disclosure of personally identifiable information of employees, Attachment D has been provided to the Wayne County School District, shall remain confidential, and shall not be released in ANY public records request.

Attachment E
(Process Standard 17.4)

**WAYNE COUNTY SCHOOL DISTRICT
PO/AP Report by Expense Account**

Report Date: 10/1/2019 2:42:00 PM
 PO Number: 0 To 999999999
 PO Status: ALL
 AP Date: ALL

PO Date : 07/31/2018 - 05/28/2019
 Inv Status : ALL
 Acct Begin: 1905-000-0000-000-000
 Acct End: 1905-999-9999-999-999

Vendor: ALL
 Location: 10 - WAYNE COUNTY FEDERAL PROGRAMS

PONo	PODate	Req No	Req Date	Status	Vendor	Amount	Purpose	Desc2	Desc3	Desc4
<u>78483</u>	07/31/2018		07/31/2018	C	3387 - RAMEY ENTERPRISES	\$50.87	PD REFRESHMENTS FOR	NEW TEACHERS		
<u>78531</u>	08/03/2018		08/03/2018	C	4178 - SUBWAY	\$40.00	TEACHER PD LUNCHEON			
<u>78753</u>	08/24/2018		08/24/2018	C	397 - WAYNE CO FOOD SERVICE	\$4,634.19	FACULTY SUPPORT FUNCTIONS			
<u>79476</u>	11/28/2018		11/28/2018	C	9493 - 4 IMPRINT	\$1,958.06	CROSSLAND BEANIE			
<u>79552</u>	12/07/2018		12/07/2018	C	8369 - BOONDOCK EDDIE'S LLC.	\$200.00	FACULTY LUNCHEON			
<u>79573</u>	12/10/2018		12/10/2018	C	4640 - HUFF N PUFF	\$200.00	FACULTY LUNCHEON			
<u>79583</u>	12/12/2018		12/12/2018	C	7397 - QUICKWAY MARKET & DELI LLC	\$400.00	FACULTY LUNCHEON			
<u>79598</u>	12/13/2018		12/13/2018	C	2605 - BUCKATUNNA GROCERY	\$200.00	FACULTY LUNCHEON			
<u>79605</u>	12/14/2018		12/14/2018	C	7397 - QUICKWAY MARKET & DELI LLC	\$1,025.00	STAFF LUNCHEON	DISTRICT OFFICES		
<u>79647</u>	12/17/2018		12/17/2018	C	3387 - RAMEY ENTERPRISES	\$199.98	FACULTY LUNCHEON			

**WAYNE COUNTY SCHOOL DISTRICT
PO/AP Report by Expense Account**

PONo	PODate	Req No	Req Date	Status	Vendor	Amount	Purpose	Desc2	Desc3	Desc4
<u>79648</u>	12/19/2018		12/19/2018	C	3387 - RAMEY ENTERPRISES	\$150.00	STAFF LUNCHEON			
<u>79703</u>	12/19/2018		12/19/2018	C	3387 - RAMEY ENTERPRISES	\$200.00	FACULTY LUNCHEON			
<u>79853</u>	01/24/2019		01/24/2019	C	3285 - JONES BOBBY	\$77.93	MEETING WITH STAFF			
<u>80049</u>	02/19/2019		02/19/2019	C	3170 - BUSINESS COMMUNICATIONS INC	\$25,958.85	POWER EDGE SERVER AND RACK			
<u>80420</u>	04/08/2019		04/08/2019	C	7981 - VISA	\$567.00	REWARD FOR GROWTH	TESTING REWARD		
<u>80489</u>	04/23/2019		04/23/2019	C	3387 - RAMEY ENTERPRISES	\$212.27	SUPPLIES FOR TESTING PARTY	FOR STUDENTS		
<u>80506</u>	04/25/2019		04/25/2019	C	3573 - COCA COLA BOTTLING COMPANY	\$222.45	DRINKS FOR TESTING REWARDS			
<u>80520</u>	04/25/2019		04/26/2019	C	3387 - RAMEY ENTERPRISES	\$70.95	SUPPLIES FOR TESTING PARTY			
<u>80582</u>	04/26/2019		04/26/2019	C	8251 - RAMEY'S SUNFLOWER STORE# 6626	\$500.00	REWARD FOR GROWTH	STUDENT TESTING		
<u>80633</u>	05/13/2019		05/16/2019	C	988 - WARD DEBBIE	\$475.00	RECOGNITION FOR RETIREE			
<u>80634</u>	05/14/2019		05/14/2019	O	8611 - SCHOOL STATUS, LLC	\$28,550.00	DATA ANALYTICS	2019/2020		
<u>80636</u>	05/14/2019		05/14/2019	O	9750 - EDGENUITY INC.	\$25,000.00	REMEDIAL SOFTWARE			
<u>80639</u>	05/13/2019		05/13/2019	C	4178 - SUBWAY	\$40.00	TSI MEETING	WORKING LUNCH		

**WAYNE COUNTY SCHOOL DISTRICT
PO/AP Report by Expense Account**

PO No	PO Date	Req No	Req Date	Status	Vendor	Amount	Purpose	Desc2	Desc3	Desc4
<u>80644</u>	05/14/2019		05/14/2019	C	2178 - PIZZA INN	\$68.92	STUDENT REWARD PARTY	STAR ACADEMY		
<u>80645</u>	05/14/2019		05/14/2019	C	3387 - RAMEY ENTERPRISES	\$102.43	STAR ACADEMY AWARDS PARTY FOR	GROWTH ON TEST		
<u>80655</u>	05/16/2019		05/16/2019	C	3387 - RAMEY ENTERPRISES	\$157.21	SUPPLIES FOR EOY MEETING			
<u>80741</u>	05/28/2019		05/28/2019	C	988 - WARD DEBBIE	\$135.00	REDO ENGRAVING			

Totals: PO Amount
\$91,396.11

Attachment F
(Process Standard 29)

ATTACHMENT F

Wayne County School District Bus Fleet Inspection Report

Bus #	Year, Make, Model	Mileage	Defects
00-64	1999 Blue Bird	126,416	<ul style="list-style-type: none"> • Emergency roof hatch buzzers not working • Right side reverse light out • Rear reflectors not working
00-67	1995 Blue Bird	140,406	<ul style="list-style-type: none"> • Cracked windshield • Inside needs sweeping • Rear reflectors not working
00-69	1999 Blue Bird	168,274	<ul style="list-style-type: none"> • Driver's side front and rear tires need replacing • Emergency window buzzers not working • Upper and lower tail lights not working • Left side reverse light not working
04-79	2004 International	182,455	<ul style="list-style-type: none"> • Driver's side crossover mirror loose • Emergency window buzzers not working • Emergency door buzzer not working • Emergency roof hatch buzzers not working • Reverse buzzer not working • Park brake not holding
04-83	2004 International	253,342	<ul style="list-style-type: none"> • Driver's side front student light not working • Torn seats • Emergency window buzzers not working • Emergency roof hatch buzzers not working • Clearance lights not working
04-85	2004 International	186,287	<ul style="list-style-type: none"> • Inside needs sweeping • Torn seats • Emergency window buzzers not working • Emergency roof hatch buzzers not working • Park brake not holding • Missing right rear reflector
04-86	2004 International	19,840	<ul style="list-style-type: none"> • Stop sign bottom light not working • Emergency window buzzers not working

ATTACHMENT F

Wayne County School District Bus Fleet Inspection Report

Bus #	Year, Make, Model	Mileage	Defects
04-87	2004 International	109,469	<ul style="list-style-type: none"> • Driver's side front signal light not working • Torn seats • Emergency window buzzers not working • Emergency window latch is broken • Emergency roof hatch buzzers not working • Reverse lights not working • Park brake not holding
04-88	2004 International	156,154	<ul style="list-style-type: none"> • Torn seats • Emergency window buzzers not working • Left reverse light not working
04-89	2004 International	145,568	<ul style="list-style-type: none"> • Emergency window buzzers not working • Right side clearance light not working
05-90	2006 Blue Bird		<ul style="list-style-type: none"> • In the shop – Did not inspect
05-91	2005 Blue Bird	109,170	<ul style="list-style-type: none"> • Torn seats • Emergency window buzzers not working • Emergency roof hatch buzzers not working
05-92	2005 Blue Bird	Unable to read mileage	<ul style="list-style-type: none"> • Cracked windshield • Emergency window buzzers not working • Service door weather stripping needs replacing
05-93	2005 Blue Bird	158,753	<ul style="list-style-type: none"> • Inside needs sweeping • Emergency window buzzers not working • Emergency door buzzer not working • Emergency roof hatch buzzers not working • Front right side clearance light not working
08-01	2009 Blue Bird	15,031	<ul style="list-style-type: none"> • Torn seat • Emergency window buzzers not working • Middle right side clearance light not working
08-02	2008 Blue Bird	16,581	<ul style="list-style-type: none"> • Broken crossover mirror bracket • Torn seats
08-03	2009 Blue Bird	105,908	<ul style="list-style-type: none"> • Torn seats • Emergency window buzzers not working

ATTACHMENT F

Wayne County School District Bus Fleet Inspection Report

Bus #	Year, Make, Model	Mileage	Defects
08-04	2009 Blue Bird	179,585	<ul style="list-style-type: none"> • Inside needs sweeping • Torn seats • Graffiti on seats • Emergency window buzzers not working • Left rear reflector not working
10-01 SPED bus (Does not transfer students)	2010 Blue Bird	181,249	<ul style="list-style-type: none"> • Handicap lift is not working properly • Left side upper and lower brake lights not working
10-02	2010 Blue Bird	13,522	<ul style="list-style-type: none"> • Service door weather stripping needs replacing
10-03	2010 Blue Bird	15,276	<ul style="list-style-type: none"> • Passenger side crossover mirror loose • Torn seats • Park brake not holding • Rear reflectors not working • Service door weather stripping needs replacing
10-04	2010 Blue Bird	125,224	<ul style="list-style-type: none"> • Passenger side crossover mirror loose • Emergency window buzzer not working • Emergency roof hatch buzzers not working
10-05	2010 Blue Bird		<ul style="list-style-type: none"> • In the shop – Did not inspect
11-01	2011 Collins	146,234	<ul style="list-style-type: none"> • Park brake not holding
12-02	2012 Blue Bird	103,026	<ul style="list-style-type: none"> • Driver’s side rear signal light not working • Inside needs sweeping
12003	2013 Blue Bird	131,209	<ul style="list-style-type: none"> • Crossover mirror bracket broken • Emergency roof hatch buzzers not working • Reverse lights not working • Park brake not holding • Brake lights not working
12-04	2012 Blue Bird	72,641	<ul style="list-style-type: none"> • No defects
13-01	2013 Thomas	66,883	<ul style="list-style-type: none"> • No defects
13-02	2013 Blue Bird	6,527	<ul style="list-style-type: none"> • Amber lights not working
14-01	2014 Blue Bird	129,738	<ul style="list-style-type: none"> • Torn seats • Emergency window buzzers not working • Emergency door buzzer not working • Front left side clearance light not working

ATTACHMENT F

Wayne County School District Bus Fleet Inspection Report

Bus #	Year, Make, Model	Mileage	Defects
14-02	2014 Blue Bird	105,322	<ul style="list-style-type: none"> • No defects
14-03	2014 Blue Bird	75,093	<ul style="list-style-type: none"> • Torn seats • Emergency window buzzers not working • Emergency roof hatch buzzers not working
14-05	2014 Blue Bird	86,567	<ul style="list-style-type: none"> • No defects
14-06	2014 Blue Bird	85,295	<ul style="list-style-type: none"> • Emergency window buzzers not working • Emergency roof hatch buzzers not working
15-01	2015 Thomas	11,554	<ul style="list-style-type: none"> • No defects
15-02	2015 Thomas	87,239	<ul style="list-style-type: none"> • Torn seats • Emergency roof hatch buzzer not working
15-03	2015 Thomas	44,180	<ul style="list-style-type: none"> • No defects
15-04	2015 Thomas	54,765	<ul style="list-style-type: none"> • No defects
15-05	2015 Thomas	6,162	<ul style="list-style-type: none"> • No defects
15-06	2014 Thomas	82,157	<ul style="list-style-type: none"> • Cracked windshield
16-01	2016 Thomas	62,199	<ul style="list-style-type: none"> • No defects
16-02	2016 Thomas	66,071	<ul style="list-style-type: none"> • Torn seats
16-03	2016 Thomas	6,988	<ul style="list-style-type: none"> • No defects
16-04	2016 Thomas	61,170	<ul style="list-style-type: none"> • Inside needs sweeping • Torn seats
16-05	2016 Thomas	49,893	<ul style="list-style-type: none"> • Lower stop sign light not working • Torn seats • Emergency window buzzers not working • Emergency roof hatch buzzers not working
18-01	2018 Blue Bird	27,625	<ul style="list-style-type: none"> • No defects
18-02	2018 Blue Bird	31,226	<ul style="list-style-type: none"> • No defects
18-03	2018 Blue Bird	28,846	<ul style="list-style-type: none"> • No defects
18-04	2018 Blue Bird	43,053	<ul style="list-style-type: none"> • Broken crossover mirror bracket
18-05	2018 Blue Bird	32,634	<ul style="list-style-type: none"> • No defects
18-06	2018 Blue Bird	35,055	<ul style="list-style-type: none"> • No defects
18-07	2018 Blue Bird	3,986	<ul style="list-style-type: none"> • Emergency roof hatch buzzers not working
18-08	2018 Blue Bird	46,379	<ul style="list-style-type: none"> • No defects
18-09	2018 Blue Bird	28,155	<ul style="list-style-type: none"> • Emergency window buzzers not working • Emergency roof hatch buzzers not working
18-10	2018 Blue Bird	32,372	<ul style="list-style-type: none"> • Low head beam lights not working • Clearance lights not working
18-11	2018 Blue Bird	25,076	<ul style="list-style-type: none"> • No defects

ATTACHMENT F

Wayne County School District Bus Fleet Inspection Report

Bus #	Year, Make, Model	Mileage	Defects
95-43 Spare bus	1995 Blue Bird		<ul style="list-style-type: none">• Will not crank - Did not inspect
95-44 Spare bus	1995 Blue Bird	184,629	<ul style="list-style-type: none">• Inside needs sweeping• Torn seats• Reverse light not working• Left upper and lower brake light not working
95-55	1998 Blue Bird	138,191	<ul style="list-style-type: none">• Inside needs sweeping• Torn seats• Emergency window buzzers not working• Park brake not holding