



**Paula A. Vanderford, Ph.D.**  
Chief Accountability Officer  
**Jo Ann Malone, Ed.D.**  
Associate State Superintendent  
Office of Accreditation

**TO:** School District Superintendents

**FROM:** Jo Ann Malone, Ed.D., Associate State Superintendent  
Office of Accreditation

**SUBJECT:** School Board Meeting Attendance Report

**DATE:** January 9, 2023

Pursuant to Miss. Code Ann. § 37-6-13, the *School Board Meeting Attendance Annual Report* is due each year.

Please complete and sign the enclosed form with the name(s) of any board member who missed twenty percent (20%) or more of the board meetings between January and December 2022. Please return the completed form to Chris Haynes at [jchaynes@mdek12.org](mailto:jchaynes@mdek12.org) no later than February 8, 2023, even if you have no members to report. Simply indicate this by writing “None”. The report form is also available online at <https://www.mdek12.org/OA/Accred>.

As always, your cooperation and assistance are greatly appreciated. If the Office of Accreditation can be of service to you at any time, please do not hesitate to call us at (601) 359-3764.

Enclosure

Copy: File

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