OFFICE OF CHIEF ACADEMIC OFFICER Summary of State Board of Education Agenda Items September 28, 2023

OFFICE OF ACADEMIC EDUCATION

04.A. Action: Contract with Michael D. Kent to perform the administrative duties for the Office of Academic Education, work with school districts to consolidate, work with districts in Districts of Transformation, work as liaison with superintendent of the Mississippi Achievement School District, mentor existing and potential future school district superintendents and principals in Mississippi, and special assignments [Goals 4 and 6 – MBE Strategic Plan]

Awarded Vendor: Michael D. Kent

Madison, Mississippi

<u>Scope of Project</u>: The contractor will perform the following services. The duties include but are not limited to:

- Working with new, upcoming, and recently consolidated school districts, including serving as a governmental affairs representative for the MDE with Mississippi school district consolidations;
- Serving as a liaison to interim superintendents in Districts of Transformation;
- Serving as a liaison to interim superintendent in the MS Achievement School District;
- Performing administrative duties as requested for the Office of Academic Education:
- Working with administrative and training aspects of the Superintendents Academy and the Principals Academy which focus on training and mentoring existing and potential future school district superintendents and principals in Mississippi; and
- Working on special assignments as requested by the State Superintendent of Education.

Renewal of contract for up to three (3) one year renewals will be contingent upon the successful completion of services from the preceding fiscal year's contract and the availability of funds. Personnel associated with this contract are not former Department employees or related to any Department employees. The contractor is a PERS retiree.

Scope of Contract:

• Term of Contract: October 1, 2023 – June 30, 2024

Total Amount to be Awarded: \$68,522.51

• Method of Award: Request for Application

Funding Source: State funds

Summary of Selection Process:

A competitive selection process was utilized to award contract.

Scoring Criteria:

- A. Application
- B. Resume
- C. License/Certification

This item references Goals 4 and 6 of the *Mississippi Board of Education Strategic Plan*.

Recommendation: Approval

Back-up material: None