

OFFICE OF CHIEF ACADEMIC OFFICER
Summary of State Board of Education Agenda Items
Consent Agenda
June 15, 2023

MISSISSIPPI SCHOOLS FOR THE DEAF AND THE BLIND – COMBINED SERVICES

- J. Approval of contract with Topps Private Investigation & Security Firm, LLC to provide unarmed security services on the campus of the Mississippi Schools for the Deaf and the Blind for the 2023-2024 fiscal school year

Awarded Vendor: Topps Private Investigation & Security Firm, LLC
Grenada, Mississippi

Scope of Project: The purpose of this contract is for Topps Private Investigation & Security Firm, LLC to provide unarmed security services on the campus of the Mississippi Schools for the Deaf and the Blind. Duties include, and are not limited to:

- Provide MSDB with twenty-four (24) hour unarmed security guards;
- Assign a Vendor Account Representative to work directly with the MSDB assigned representative;
- Maintain a sufficient pool of qualified guards large enough that if, for any reason, the scheduled guard does not report for duty or must be replaced, the security company can provide a replacement guard within two (2) hours after notification;
- Replace, at no additional expense to MSDB, any guard not performing satisfactorily within two (2) hours;
- Ensure that all guards fully comply with the policies and procedures of MSDB to which they are assigned, the applicable standards, Joint Commission standards, and all applicable regulations as now existing or as may be modified;
- Intercept visitors, check for proper identification and record visitors information prior to entry on MSDB's campus;
- Patrol MSDB grounds and monitor security of exterior doors;
- Assist in campus logistics to aid smooth operations; and
- Lock and unlock all exterior doors, campus wide, throughout the day.

Personnel associated with this contract are not former Department employees or related to any Department employees.

Scope of Contract:

- Term of Contract: July 1, 2023 – June 30, 2024
- Amount to be Awarded: \$242,400
- Method of Award: Invitation for Bid

Funding Source: State funds

Summary of Selection Process:

A competitive selection process was utilized to award contract by Invitation for Bid for Security Services.

Selection Process:

<u>BIDDING COMPANY</u>	<u>RESPONSE SUBMITTED</u>
Davis Security	Did not follow Bid Submission Requirements as listed in the Invitation for Bid for Security Services.
Topps Private Investigation & Security Firm, LLC	Bid response received at \$20.00 an hour and can provide all Bid Submission Requirements listed in the Invitation for Bid.
American Sentry Security	Bid response received at \$20.28 an hour.
First Source Protection Agency	Did not follow Bid Submission Deadline as stated in the Invitation for Bid for Security Services.
Force 1 Protection	Bid response received at \$32.00 an hour.

Recommendation: Approval

Back-up material: None