

**OFFICE OF STATE SUPERINTENDENT**  
**Summary of State Board of Education Agenda Items**  
**June 15, 2023**

**OFFICE OF STATE SUPERINTENDENT**

02.A. Action: Approve employment agreement for Dr. Jennifer Wilson to continue to serve as Interim Superintendent for the Holmes County Consolidated School District [Goals 1, 2, 4, and 6 – MBE Strategic Plan]

Dr. Jennifer Wilson has served as the interim Superintendent of Holmes County Consolidated School District since July 1, 2021. She has an extensive background as an instructional leader with proven success in improving student outcomes.

Scope of Employment Agreement:

- Term of Employment Agreement: July 1, 2023 – June 30, 2024
- Total Amount: \$170,000

Funding Source: Holmes County Consolidated School District

This item references Goals 1, 2, 4, and 6 of the *Mississippi Board of Education Strategic Plan*.

Recommendation: Approval

Back-up material attached

**MISSISSIPPI STATE BOARD OF EDUCATION**

**STATE OF MISSISSIPPI  
COUNTY OF HINDS**

**EMPLOYMENT AGREEMENT FOR THE INTERIM-SUPERINTENDENT OF THE  
HOLMES COUNTY CONSOLIDATED SCHOOL DISTRICT**

**THIS EMPLOYMENT AGREEMENT** made and entered into by and between the State Board of Education, hereinafter referred to as “SBE”, a political subdivision of the State of Mississippi, and **Dr. Jennifer Wilson**, hereinafter referred to as “Interim-Superintendent.”

**WITNESSETH:**

**WHEREAS**, the State Board of Education and the Commission on School Accreditation pursuant to the authority granted to them by Miss. Code Ann. § 37-17-6 (12)(b) have requested the Governor to declare a state of emergency in the Holmes County Consolidated School District; and

**WHEREAS**, on August 5, 2021, the Governor declared that a state of emergency existed in the Holmes County Consolidated School District; and

**WHEREAS**, upon the Governor’s declaration of a state of emergency the SBE invoked the provisions of Miss. Code Ann. § 37-17-6 (12)(c)(iii) and assign an interim superintendent who will have those powers and duties enumerated in Miss. Code Ann. § 37-17-6 (15); and

**WHEREAS**, Miss. Code Ann. § 37-17-13 (1) provides that upon the declaration of a state of emergency by the Governor the SBE “shall have all powers which were held by the previously existing school board”; and

**WHEREAS**, the SBE finds that it is in the best interest of the Holmes County Consolidated School District, its employees, and students, to have and interim-superintendent in-place upon the Governor’s declaration of a state of emergency.

**NOW, THEREFORE**, the SBE and the Interim-Superintendent, for the consideration herein specified, enter into this Employment Agreement as follows:

**1. TERM OF AGREEMENT**

Based upon the Governor issuance of a proclamation declaring that a state of emergency exists in the Holmes County Consolidated School District, the SBE acting under the authority of Miss. Code Ann. § 37-17-13 (1) and exercising the powers of the local school board, hereby employs, and the Interim-Superintendent hereby accepts, employment as Interim-Superintendent of the Holmes County Consolidated School District for a term commencing upon the Governor’s declaration of a state of emergency in the Holmes County Consolidated School District. The

Interim-Superintendent shall serve an initial term effective for the 2021-2022 scholastic year. On or before April 30, 2022, and each April 30 thereafter, the SBE shall notify the Interim-Superintendent whether it will extend the Employment Agreement for a successive year.

**This Employment Agreement shall be effective for the 2023-2024 scholastic year, beginning July 1, 2023 and ending June 30, 2024.**

## **2. AUTHORITY OF INTERIM-SUPERINTENDENT**

The Interim-Superintendent shall have charge of the administration of the Holmes County Consolidated School District and exercise the authority granted to interim-superintendents in Miss. Code Ann. § 37-17-6 (15) (a) and related statutes.

## **3. COMPENSATION**

- (a) Salary. The Holmes County Consolidated School District shall pay the Interim-Superintendent as compensation for his/her services, a base salary of \$170,000.00 per year, payable in equal installments in accordance with the rules, regulations, and procedures for other professional staff employed by the Holmes County Consolidated School District. Any increase in the Superintendent's base salary shall be in the form of an amendment to this Agreement, approved by the SBE and agreed to by all parties in writing.
- (b) Life Insurance. The Holmes County Consolidated School District shall provide to the Interim-Superintendent a life insurance policy in the amount of his/her annual salary, as adjusted from time to time, and the Holmes County Consolidated School District shall pay the premiums for the life insurance policy.
- (c) Medical and Hospital Insurance. The Holmes County Consolidated School District shall provide to the Interim-Superintendent, family health insurance coverage comparable to that provided to employees of the Holmes County Consolidated School District.
- (d) Leave. The Interim-Superintendent shall receive from the Holmes County Consolidated School District the following additional benefits, which may be utilized on an annual basis in the same manner as other employees:
  - 1. Holidays. Statutorily authorized paid holidays.
  - 2. Personal and Sick Leave. The Interim-Superintendent shall be allowed the maximum number of personal leave and sick leave days allowed to any district employee, either at the time of execution of the contract or during the term thereof.
- (e) Disability. In the event that the Interim-Superintendent becomes unable to perform any or all of his/her duties by reason of illness, accident, or other disability and such disability continues for six (6) months, the SBE may, in its sole discretion, determine that such disability is permanent, irreparable, or of such serious nature that it is impossible for the Interim-Superintendent to perform his/her duties as contemplated under the agreement,

and may terminate the Employment Agreement and extinguish all rights, duties and obligations hereunder.

- (f) Public Employees Retirement System. The Interim-Superintendent may be a member of the Public Employees Retirement System of Mississippi ("PERS") according to its rules and regulations, as they may be amended. Any unused vacation, sick leave, personal leave, or other qualified leave to which the Interim-Superintendent is entitled may be applied towards credit with PERS as permitted by its rules and regulations.

#### **4. DISMISSAL OR DISCHARGE.**

The Interim-Superintendent shall be subject to dismissal and the termination of this Employment Agreement by the SBE for any of the following:

- (a) Incompetency;
- (b) Insubordination;
- (c) Willful neglect of duties;
- (d) Immorality;
- (e) Inciting, encouraging, or counseling district personnel or students to violate any valid state law, municipal ordinance, or policy or rule of the SBE;
- (f) Interim-Superintendent fails to secure and maintain necessary educational training;
- (g) Interim-Superintendent fails to comply fully with any warranty set forth in herein;
- (h) Any false or incorrect submission made to the SBE or any misrepresentation by the Interim Superintendent;
- (i) Failure of Interim-Superintendent to obtain, earn, receive, possess, acquire, and maintain in full force all professional certificates and other educational requirements and endorsements required by law and/or the SBE;
- (j) Inability of Interim-Superintendent to be bonded; or
- (k) Any other good and sufficient cause.

#### **5. PROFESSIONAL DEVELOPMENT.**

The Holmes County Consolidated School District shall pay the Interim-Superintendent's dues to the American Association of School Administrators, and the Mississippi Association of School Superintendents. Holmes County Consolidated School District shall pay for travel and subsistence expenses of Interim-Superintendent for short courses, institutes and seminars that are necessary for his/her professional development and for the good of the Holmes County Consolidated School District as authorized by the laws of the State of Mississippi.

#### **6. FULL TIME DUTIES.**

The Interim-Superintendent shall be the full-time Chief Executive Officer of the Holmes County Consolidated School District.

#### **7. REPORT REQUIREMENTS.**

The Interim Superintendent shall prepare and submit to the SBE a monthly report on the status of the Holmes County Consolidated School District and its progress towards complying with all accreditation and accountability standards established by the SBE and the financial viability of the Holmes County Consolidate School District along with any other statutorily required reports.

**8. WARRANTIES AND REPRESENTATIVES OF INTERIM-SUPERINTENDENT.**

The Interim Superintendent warrants and represents as follows:

- a. That he/she is duly licensed and qualified to serve as a superintendent of education in the State of Mississippi and as the Interim Superintendent of the Holmes County Consolidated School District at the time of making applications for the position, at the time of assuming the position, and that he/she will obtain all additional certificates, endorsements, qualifications, and additional training and other requirements as may be required by law and the SBE.
- b. That Interim Superintendent has never been convicted of any offense involving felony or any other offense involving moral turpitude under the laws of any state of the United States, or any Foreign Country, including any first offender or nolo contendere dispositions.
- c. That Interim Superintendent has never suffered revocation of any educational professional license or certificate, nor voluntarily surrendered same where charges or potentials charges were pending or imminent.

**9. MODIFICATION.**

No modification or addition to the Employment Agreement shall be valid for any purpose unless embodied in writing signed by the Parties and approved by the SBE.

**10. SEVERABILITY.**

If any provision of the Employment Agreement or its application is held invalid or found to be in violation of state or federal constitutional or statutory law, such invalidity shall not affect other provisions or applications of it that can be given effect without the invalid provisions or applications, and to the end the provisions of the contract are hereby declared severable.

**11. GOVERNING LAW.**

The laws of the State of Mississippi shall govern the performance and interpretation of the Employment Agreement.

**IN WITNESS WHEREOF**, this Employment Agreement is executed in duplicate, each of which shall be considered an original effective on the date of execution and subject to the

provisions herein.

This the 1<sup>st</sup> day of July 2023.

**STATE BOARD OF EDUCATION**

\_\_\_\_\_ Date: \_\_\_\_\_  
Chairperson of the SBE

Attest:

\_\_\_\_\_ Date: \_\_\_\_\_  
Michael D. Kent  
Executive Secretary of the SBE

Acknowledged, approved, and accepted by:

\_\_\_\_\_ Date: \_\_\_\_\_  
Dr. Jennifer Wilson  
Interim Superintendent