

OFFICE OF CHIEF ACCOUNTABILITY OFFICER
Summary of the State Board of Education Agenda Items
May 18, 2023

OFFICE OF ACCREDITATION

03.B. Action: Award grant to Mississippi School Boards Association to conduct basic and continuing education for local school boards as required by Miss. Code Ann. § 37-3-4 [Goals 1, 2, 3, 4, 5, and 6 – MBE Strategic Plan]

Background and Purpose: To prepare and conduct a course of training for basic and continuing education for the local school board members of this state in order for board members to carry out their duties more effectively. The Mississippi School Boards Association shall be responsible for preparing and conducting a course of training for basic education for the local school board members of this state, in order for board members to carry out their duties more effectively and be exposed to new ideas involving school restructuring. The basic course shall be known as the “School Board Member Training Course” and shall consist of at least twelve (12) hours of training.

Scope of Grant:

- Grant Period: July 1, 2023 – June 30, 2024
(With a liquidation period ending July 12, 2024)
- Award Amount: \$ 62,500
- Method of Award: Legislative Mandate

Funding Source: State Funds

This item references Goals 1, 2, 3, 4, 5, and 6 of the *Mississippi Board of Education Strategic Plan*.

Recommendation: Approval

Back-up material attached



Mississippi School Boards Association

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Jim Keith, Esq.
Adams and Reese, LLP

The Mississippi School Boards Association (MSBA) is preparing for the 2023-2024 training year. I understand that the Mississippi Department of Education has recommended level funding for 2023-2024. MSBA is requesting \$62,500 to assist in the facilitation of the required Basic Course for New School Board Members and the Children First Act training. The funds will be expended as follows:

Basic Course for New School Board Members (\$55,000)	
Research, Development, Presentation	\$28,050
Office Operation – Postage, Phone, Fax, Copies, Data Processing, and Bookkeeping	\$ 6,600
Contractual Services – Presenters’ Expenses, Presenters’ Mileage, Presenter’s Honorarium, Building/Space Rental, Equipment Rental, Event Meals	\$ 7,700
Commodities/Other –Materials, Supplies	\$12,650
Children First Act (\$7,500)	
Research, Development, Presentation	\$ 3,600
Office Operation – Postage, Phone, Fax, Copies, Data Processing, and Bookkeeping	\$ 2,000
Contractual Services – Presenters’ Expenses, Presenters’ Mileage, Presenter’s Honorarium, Building/Space Rental, Equipment Rental, Event Meals	\$ 1,450
Commodities/Other –Materials, Supplies	<u>\$ 450</u>
Total	\$62,500

Please let me know if more information is needed.

With best regards,

Denotris R. Jackson, M.Ed.
MSBA Executive Director

cc: Dr. Jo Ann, Malone, Associate State Superintendent
Dr. Paula Vanderford, Chief Accountability Officer
Dr. Tim L. Martin, MSBA Assistant Executive Director

**THE MISSISSIPPI DEPARTMENT OF EDUCATION - OFFICE OF PROCUREMENT
GRANT AWARD JUSTIFICATION**

Revised 7/20/18

For Procurement Use Only			
Date Received by Procurement		Procurement Control Number	

Requesting Office	Office of Accreditation		
Office Contact(s)	Dr. Jo Ann Malone, Executive Director (Vergenia Coleman – Contracts/Grants)		
Name of Grant	Mississippi School Boards Association		
Dates of Grant	Beginning of Grant Period	July 1, 2023	End of Grant Period
			June 30, 2024
Total Amount of Grant Award to All Grantees (Attach Listing Detailing Amount Per Grantee)	\$62,500		

Source of Funds (Check all that apply):

State	X	Federal		ARRA		Other	
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TO BE COMPLETED BY REQUESTING OFFICE

- 1) Does the scope of work for the proposed grant include a program evaluation?
 ___ Yes. If yes, deliver this form to the Office of Educational Accountability.
X No. If no, deliver grant packet to the Office of Procurement.

I have reviewed this grant request and have determined that the release of the grant(s) complies with the Mississippi Board of Education policies and procedures.

Authorized Signature Jo Ann Malone Date 2/15/23
 (Bureau Director or Above)

Grants Management, if required Eric Fort Date 2/24/23

Chief Officer [Signature] Date 3/8/23

**TO BE COMPLETED BY OFFICE OF EDUCATIONAL ACCOUNTABILITY
(for grants that include program evaluations)**

Check one of the following:

___ Approved ___ Not Approved

If approved, this form will be routed as follows for processing

___ Office of Procurement

I have reviewed this grant request and have determined that the grant should be routed to the appropriate entity/office as designated above for approval.

Bureau Director, Bureau of Program Evaluation _____ Date _____

THE MISSISSIPPI DEPARTMENT OF EDUCATION - OFFICE OF PROCUREMENT
GRANT AWARD JUSTIFICATION

Revised 7/20/18

For Procurement Use Only			
Date Received by Procurement		Procurement Control Number	

Name of Grant	Mississippi School Boards Association
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TO BE COMPLETED BY THE OFFICE OF PROCUREMENT
I have reviewed this grant request and have determined that the release of the grant(s) complies with the Mississippi Board of Education policies and procedures.

Grant Analyst Signature Toya Brown Date 3/14/2023

Procurement Director Signature Monique Carley Date 3/20/2023

Bureau Manager Signature Alisha Campbell Date 3/21/2023

Document: Miss. Code Ann. § 37-3-4

Miss. Code Ann. § 37-3-4

Copy Citation

Current with 2023 Regular Session legislation signed by the Governor and effective upon passage through March 18, 2023. The final official version of the statutes affected by 2023 legislation will appear on Lexis Advance and Lexis+ in the fall of 2023.

Mississippi Code 1972 Annotated **Title 37. Education (Chs. 1 – 187)** **Chapter 3. State Department of Education (§§ 37-3-1 – 37-3-107)**

§ 37-3-4. School Executive Management Institute; basic and continuing education courses for school board members; additional required training for local school board members and the local superintendent; exemption of certain school administrators.

(1) There is established within the State Department of Education, the School Executive Management Institute. The director shall be appointed by the State Board of Education upon recommendation by the State Superintendent of Public Education. The State Superintendent of Public Education, with the approval of the State Board of Education, shall assign sufficient staff members from the State Department of Education to the institute.

(2) It shall be the purpose and duty of the institute to conduct thorough empirical studies and analyses of the school management needs of the local school districts throughout the state, to make recommendations to the State Board of Education regarding standards and programs of training that aid in the development of administrative and management skills of local school administrators, and to conduct such programs related to these purposes as they are implemented under guidelines established by the State Board of Education.

(3) The State Board of Education shall develop and implement through the School Executive Management Institute a program for the development of administrative and management skills of local school administrators under which all local school administrators employed by a school district shall be required to participate. Subject to the extent of appropriations available for such purpose, the School Executive Management Institute or the Mississippi School Boards Association shall be required to offer

courses at least twice a year on the uses of technology to school district principals, superintendents and other administrative personnel. These courses shall relate to the application of technology to learning, as well as administrative problems.

(4)

(a) The institute shall have an advisory board composed of ten (10) qualified members appointed by the State Board of Education after consultation with the State Superintendent of Public Education. This advisory board will offer recommendations to the institute on the types of training to be instituted and supported. The membership of the advisory board shall be composed of the following members, two (2) to be appointed from each congressional district: three (3) school administrators; one (1) representative of public community/junior colleges within the state; one (1) representative of a school of education in an institution of higher learning within the state; two (2) local school board members; one (1) classroom teacher; and two (2) laypersons. In making the initial appointments, three (3) members shall be appointed for a term of one (1) year, three (3) members shall be appointed for a term of two (2) years, two (2) members shall be appointed for a term of three (3) years, and two (2) members shall be appointed for a term of four (4) years. Thereafter, all members shall be appointed for a term of four (4) years. The advisory board shall meet when called by the director, but in no event fewer than three (3) times per year. The members of the advisory board shall be compensated at the per diem rate authorized by Section 25-3-69 and reimbursed for actual and necessary expenses as authorized by Section 25-3-41.

(b) Board members of the Oxford-Lafayette Business and Industrial Complex shall be paid per diem and reimbursed for expenses and mileage from local funds in accordance with Section 37-6-13.

(5)

(a) Basic Education Course. The Mississippi School Boards Association shall be responsible for preparing and conducting a course of training for basic education for the local school board members of this state, in order for board members to carry out their duties more effectively and be exposed to new ideas involving school restructuring. The basic course shall be known as the "School Board Member Training Course" and shall consist of at least twelve (12) hours of training. The Mississippi School Boards Association shall issue certificates of completion to those school board members who complete the basic education course.

(b) Continuing Education Course. The Mississippi School Boards Association shall be responsible for preparing and conducting a course of training for continuing education for the local school board members of this state, in order for board members to carry out their duties more effectively and be exposed to new ideas involving school restructuring. The continuing education course shall be known as the "Continuing Education Course for School Board Members" and shall consist of at least six (6) hours of training.

(c) Additional Required Training. Effective July 1, 2009, local school board members and the local superintendent that serve in a district with one or more failing schools as determined by the Mississippi Board of Education accountability system as provided for in Section 37-17-6, or serving in a school district that has a serious financial condition as determined by the State Auditor as provided for in Section 37-9-18, shall annually attend additional training provided by the Mississippi School Boards

Association.

The Mississippi School Boards Association shall, subject to appropriation, develop and conduct training specific to the local boards' role in improving learning outcomes and effective financial management. Such training shall be known as "Improving Student Outcomes and Academic Success" which shall consist of not less than six (6) hours of training and "Effective Financial Management In Local School Districts" which shall consist of not less than six (6) hours of training. Any local board members and the local superintendent that serve in a school district that meets the criteria for both of the training modules shall annually attend both training sessions for a total of not less than twelve (12) hours of training. At such time the school district is determined to no longer have failing schools; or no longer has a serious financial condition, such board member and the local superintendent shall no longer be required to attend the training as provided herein. The training as required under subsection (c) shall not replace, but is in addition to, the training required for new school board members and continuing board members as required under Section 37-7-306.

The Mississippi School Boards Association shall issue certificates of completion to those school board members who complete the continuing education course. All costs and expenses for preparing and conducting the basic education course and the continuing education course provided for in this paragraph shall be paid out of any funds which are made available to the Mississippi School Boards Association upon authorization and appropriation by the Legislature to the State Department of Education.

(6) The Mississippi School Boards Association shall prepare and submit a report each year to the State Board of Education and to the respective Chairs of the House and Senate Education Committees describing the activities and providing an evaluation of the continuing education programs offered by the association each year.

(7) The School Executive Management Institute of the State Department of Education, or the Mississippi School Boards Association with the oversight of the State Board of Education, at least twice a year, shall prepare and conduct required courses of training for continuing education for the elementary and secondary school principals employed by the school districts of this state, in order for those principals to carry out their duties more effectively and be exposed to new ideas involving school management. The continuing education course shall be known as the "Continuing Education Course for Principals" and shall consist of at least six (6) hours of training. The content of the continuing education courses and the time and place such courses are to be conducted shall be determined by the School Executive Management Institute or the Mississippi School Boards Association; however, to the extent practicable, such training sessions shall be held within geographical proximity of local districts in order that travel times and costs shall not be prohibitive.

The institute shall issue certificates of completion to those principals who complete such courses. All costs and expenses for preparing and conducting the basic and continuing education courses provided for in this subsection shall be paid out of any funds which are made available to the institute upon authorization and appropriation by the Legislature.

(8) School district principals and other administrators with career level certifications at schools meeting the highest levels of accreditation standards, as defined by the State Board of Education, are exempt from the requirements of this section, subject to approval of the local school district superintendent.

History

ch. 564, § 1; Laws, 2002, ch. 611, § 4; Laws, 2006, ch. 334, § 1; Laws, 2006, ch. 335, § 1; Laws, 2006, ch. 417, § 4; Laws, 2008, ch. 338, § 1; Laws, 2009, ch. 345, § 3; Laws, 2009, ch. 445, § 3; Laws, 2009, ch. 516, § 5; Laws, 2013, ch. 497, § 40, eff from and after July 1, 2013.

Mississippi Code 1972 Annotated

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