

**OFFICE OF CHIEF OPERATIONS OFFICER**  
**Summary of the State Board of Education Agenda Items**  
**May 26, 2022**

**OFFICE OF CHILD NUTRITION**

05.K. Action: Renew contract with Doris Schneider and Healthy Regards, LLC for Fiscal Year 2023 for the Mississippi Recipes for Success Coordinator(s) (MRSC) [Goal 1 – MBE Strategic Plan]

Awarded Vendor:            See attachment

Scope of Project: This contract renewal will coordinate the MRS project for the Office of Child Nutrition as follows:

- Contractor will provide updates on reviewing standard language for recipes, usage of similar food items and additional information, such as, changes in crediting and food products for the MRS database and online tools based on the requirements of the United States Department of Agriculture Food and Nutrition Services (FNS) Nutrition Standards for the NSLP and SBP.
- Assure the implementation of the regulations from the USDA FNS Nutrition Standards including Food Based Menu Planning are being met through the development of new tools (menu matrix and menu templates), reviews and revisions of MRS and maintenance of the Nutrikids Program.
- Input new ingredients and recipes into the Nutrikids Program for the MRS Database.
- Revise existing ingredient and recipe information in the Nutrikids Program for the MRS Database.
- Develop recipes and menus that follow the USDA FNS Nutrition Standards for the NSLP and SBP.
- Provide on-site assistance for schools during recipe testing.
- Collaborate with MRS taskforce for recipe modifications, additions, and deletions.

This is year two (2) of a three (3) year contract. Renewal of contract shall be contingent upon the successful completion of services from the preceding fiscal year's contract and the availability of funds. Personnel associated with this contract are former Department employees. The contractor Doris Schneider is a PERS retiree.

Scope of Contract:

- July 1, 2022 – June 30, 2023                      \$85,000

- Method of Award

Request for Qualifications

Funding Source: State Administrative Expense

This item references Goal 1 of the *Mississippi Board of Education 2018-2022 Strategic Plan*.

Recommendation: Approval

Back-up material None

**Mississippi Recipes for Success Coordinator(s)**

| <b>CONTRACTORS NAME</b>                     | <b>Year 1</b>   | <b>Year 2</b>   |
|---|-----------------|-----------------|
| <b>Doris Schneider<br/>Clinton, MS</b>      | <b>\$42,500</b> | <b>\$42,500</b> |
| <b>Healthy Regards, LLC<br/>Jackson, MS</b> | <b>\$42,500</b> | <b>\$42,500</b> |
| <b>Total</b>                                | <b>\$85,000</b> | <b>\$85,000</b> |