OFFICE OF INSTRUCTIONAL ENHANCEMENT AND INTERNAL OPERATIONS
Summary of State Board of Education Agenda Items
June 20-21, 2013

OFFICE OF FEDERAL PROGRAMS

11. Approval to contract with Hamilton Educational Services, LLC to provide consultative services as a Federal Programs monitor

Awarded Vendor: Hamilton Educational Services, LLC
Long Beach, Mississippi

Scope of Project: The purpose of this contract is to retain the services of Hamilton Educational Services, LLC as a consultant to the Mississippi Department of Education. Hamilton Educational Services, LLC will be serving as a federal programs monitor to execute required Office of Federal Programs on site monitoring. The consultant will perform the following:

- Conduct regional monitoring trainings;
- Conduct on-site monitoring visits;
- Provide technical assistance; and
- Prepare monitoring reports with corrective actions.

Personnel associated with this contract are not former Department employees or related to any Department employees. The contractor is a PERS retiree.

Scope of Contract:

- Term of Contract: July 1, 2013 – June 30, 2014
- Total Amount to be Awarded: $70,000
- Method of Award: Pool of Service Providers

Funding Source: Federal funds

Recommendation: Approval