STATE OF MISSISSIPPI DEPARTMENT OF EDUCATION	TOPIC: BOARD MEETINGS	
EMPLOYEE PROCEDURES MANUAL	SECTION: 2.0 EFFECTIVE DATE: REVISION #4:	PAGE 1 OF 1 MAY 1, 2000 OCT. 1, 2023

BOARD MEETINGS

The State Board of Education (SBE) conducts regularly scheduled board meeting on the third Thursday of every month. Any special-called or work session(s) of the SBE will be announced in advance and noted in the Board minutes. Unless otherwise noted, all meetings of the SBE are held in the Senator Grey Ferris Board room, located on the 4th floor of the Central High School Building and begin at 10:00 a.m.

All Board meetings shall be conducted in accordance with the Open Meetings Law as defined in Miss. Code Ann. § 25-41-1, *et seq*.

Any member of the SBE may participate in an official meeting of the SBE by teleconference or video means.

AGENDA

For an item to receive SBE action, it must be placed on the agenda. All requests for agenda items shall follow the process established in State Board Policy Chapter 12.1.

ATTENDANCE AT BOARD MEETINGS

The State Superintendent and Executive Leadership Team are requested to attend all SBE meetings. Other employees may be requested to attend meetings or work sessions of the SBE at times; if so, they will be informed in advance. The employees whose attendance is not requested should not absent themselves from their assigned duties to attend the meetings.