**MSIS 2.0 Submission Timelines**

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| **File/API** | **Type** | **Cadence/****Due Date** | **Vendor Type** | **MSIS 1.0 Reference** | **Notes** |
| K12Organization/LEA | API | Daily | SIS | Manual Update | Updates to name, contacts, addresses, grades offered etc. |
| K12Organization/School | API | Daily | SIS | Manual Update | Updates to name, contacts, addresses, grades offered etc. |
| K12Organization/Calendar | API | Daily | SIS | Manual Update | July 1 – June 30: Send current School YearMay 30 – June 30: Send upcoming School Year |
| K12Student | API | Daily | SIS | MSD/DSD |  |
| MSIS ID Request | APIFile UploadManual | As needed | SIS | ISL/Manual | Will return MSIS ID after processed (immediate) |
| K12StudentAcademicRecord | API | January 17June 30As needed | SIS | MSH | January File captures December graduatesIf districts need to make changes to graduate status after deadlines, manual pushes of data will be accepted |
| K12StudentAttendance | API | DailyJune 30 (SY) | SIS | MSD | Rolling 45 day attendance recordsJune 30 file contains complete school year for any clean-up outside 45 day windows |
| K12Scheduling/CourseSection | API | Daily | SIS | MSD/SSD | July 1 – June 30: Send current School Year regular termsJune 1 – September 30: Send summer school term |
| K12Incident | API | Daily | SIS | MSD/DSD |  |
| Credentials/Awards | API | Daily | MECCA | ELMS update | Updates licensure data |
| Credentials/Definition | API | As needed | MECCA | Manual Update | Updates any new/modified endorsement codes |
| K12Staff | APIFile Upload | Daily | Personnel | File Upload/ Manual Update | If using File Upload option, vendor will automate SFTP nightly transfer for public school districts. Non-public will upload files via MSIS interface. |
| SpecialEducation | APIFile Upload | DailyAs needed | Special Education | Manual Update | If a district is not able to submit via vendor API, file will be uploaded via MSIS interface. |
| ACT and WorkKeys Updates | File Upload | As neededDue ?? | N/A | Manual Update | Future API request for SIS vendors |
| Federal Programs ELL Foster Care Homeless Immigrant N or D | File Upload | Monthly | N/A | Manual Update |  |
| Finance | File Upload | As neededDue Oct 15 | Finance | FETS File Upload | No change to FETS file layout or process |
| Graduation Options | File Upload | As neededDue June 30 | N/A | Manual Update | Future API request for SIS vendors |
| Summer School | File Upload | As neededDue June 30 | N/A | Manual Update | Summer School Program information |
| SPED Part C to B (Ind 12) | File Upload | Monthly | N/A | Manual Update |  |
| SPED Post-secondary outcomes (Ind 14) | File Upload | As neededDue Sept 30 | N/A | Manual Update |  |
| CTE | File Upload | As neededDue ?? | N/A | Manual Update | Placements |
| Good Cause Exemptions | File Upload | As neededDue Aug 31 | N/A | Manual Update | Future API request for SIS vendors |
| Summer Activity | File Upload | As neededOct 27 | N/A | Manual Update | Due in June |
| Intervention | File Upload | As needed | N/A | Manual Update |  |
| Incoming Kindergarten Students | File Upload | As neededDue Nov 10 | N/A | Manual Update/ File Upload | Future API request for SIS vendors |
| District and School Demographics | Manual Input | As needed | N/A | Manual Update | Includes Board Members, Salary Scale, and adding new schools |
| Seal of Biliteracy | File Upload | As needed | N/A | Manual Update |  |
| Non-Public Student Entry | Manual Input | As needed | N/A | Manual Update | School 200 and 500 students only |

**Key Data Element Differences**

**Calendars**

* + What’s Different?
		- Each day is accounted for – instructional day, holiday, etc.
		- Total instructional days will come from calendar, not Monthly Days Taught (MDT) file.
		- Calendars submitted for each school and the district.

**Basic District and School data**

* + What’s Different?
		- School id is a combination of district number, a dash, and school number (Ex: 0130-004).
			* Your vendor will use existing school numbers and put them in the correct format.
		- District office (school 001) will not be reported as a school.
			* Leave school blank for personnel working at the district office. If not able to leave blank, MSIS will ignore school 001.

**Grade Levels**

* + What’s Different?
		- Grade 56 and 58 will no longer be used and Grade 13 and Infant/Toddler have been added. Current codes for PreK, Kindergarten, and GED have new codes.
			* All other grades will be mapped to current grades.

**Enrollment and Withdrawal Codes**

* + What’s Different?
		- Codes are aligned to CEDS.
			* Current codes will be mapped to new codes.

**Student Record Data**

* + What’s Different?
		- Responsible District/School and Type
			* You will need to indicate the district and school that is responsible for Accountability, Transportation, and Assessment if it is not the district and school where the student is attending.
		- Attendance will be reported for each day, not just absences.
		- Individual Success Plan (ISP) Date will be collected.
		- GPA will be collected.
		- Grading scale will be collected.
		- Projected High School Diploma Type will be collected.
		- Lunch status will be collected from the SIS.
			* Field level security may need to be set up in SIS to accommodate lunch status transmission.

**Scheduling Data**

* + What’s Different?
		- Teacher Schedule data will come from the SIS.
			* All associated data will need to be entered into SIS. This includes available Carnegie Units, funding program code, instructional minutes, term/semester, and period.
		- Dual credit courses taught by a college or university; you will supply the ID number for the IHL as the Responsible Organization Identifier.
			* This replaces the practice of using fake IHL employee SSNs. There will not be an Instructor of Record reported, only a Course Proctor, who must be a district employee. The Course Proctor will not be included in Accreditation or TU Edits for the specified course.
		- Classroom Position Types will be collected.
			* For online courses, the facilitator or other staff that is supervising students should be listed as “Course Proctor”. Teachers should be listed as “Instructor of Record”. The Course Proctor will not be included in Accreditation or TU Edits for the specified course.
		- Work-based learning opportunity type will be collected for certain CTE courses.
		- Course section delivery mode and virtual indicator will be collected.

**Discipline Data**

* + What’s Different?
		- Incidents reported as single events with each student disciplinary action linked to the incident.
			* This is different than old option, where the incident was repeated for every student involved.
		- New set of incident codes aligned to CEDS.
			* Gang-related is no longer an incident, but will be collected as an attribute.
			* Alternative school placements will be collected as disciplinary actions and not incidents.
		- New set of discipline actions aligned to CEDS.
		- Firearm and weapon types will be collected separately from the incident.
		- Disciplinary action length difference reason will be collected.
			* Used when term is modified by the district, court order, etc.
			* Optional for SY 24-25