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|  | **Mississippi Department of Education**  Office of Federal Programs  P.O. Box 771 **|** Jackson, MS 39205-0771  Tel (601) 359-3499 **|** Fax (601) 359-2587 |

INSTRUCTIONS for MODEL FORM:

**School Year 2024-2025 (FY25) Title I-A equitable services: “District of Residence / Fiscal Agent District” Relationship**

**Memorandum of Understanding (MOU)**

Complete this Memorandum of Understanding (MOU) to commemorate agreement between the District of Residence and the Fiscal Agent District involving **Title I-A equitable services** and funds-generating students attending a private school located in the Fiscal Agent District but residing in an outside district (the District of Residence).

**Questions?**

Contact: Chris Ransom, Equitable Services Coordinator

Office of Federal Programs

Mississippi Department of Education

**School Year 2024-25 Title I-A equitable services: “District of Residence / Fiscal Agent District” Relationship**

**Memorandum of Understanding (MOU)**

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| **Parties to the MOU** | |
| **District of Residence** | **Fiscal Agent District** |
| [Name of District] | [Name of District] |
| **Federal Programs Director** | **Federal Programs Director** |
| [Name] | [Name] |
| **phone/e-mail** | **phone/e-mail** |
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**Summary of Understanding**

The District of Residence will provide a per-pupil share of its Title I-A allocation for each of its qualifying resident students attending a private school in **March 2024** in the Fiscal Agent District. The Fiscal Agent District will use these funds in the I-A private school program in **School Year 2024-25** and provide evaluations of the program to the District of Residence.

**Understanding and Agreement**

During the Fiscal Agent District’s Title I-A equitable services **spring 2024** consultation with **[Name of Private School]**, a private school located at **[address]** in the attendance area of the Fiscal Agent District, it was determined that **[number]** low-income qualifying student(s) attending **[Name of Private School]** in **March 2024** reside(s) at an address or addresses located in the District of Residence’sattendance area.

Per statewide guidance provided by MDE’s Office of Federal Programs, the Fiscal Agent District will provide a list of the address(es) and grade level(s) (*but not student names*) to the District of Residence. The District of Residence will then verify (using its attendance area map) that these student(s) residing in its attendance area would have attended a Title I-A served school and grade level had the student(s) attended public school in the District of Residence.

Per ESEA § 1117 [20 U.S.C. 6320] (a)(1)(A) and (a)(5), the District of Residence agrees to convey a per-pupil share from its Title I-A allocation for each verified student to the Fiscal Agent District, as invoiced by the Fiscal Agent District.\*

The Fiscal Agent District agrees to receive the invoiced funds and expend them in the Title I-A equitable services program administered to **[Name of Private School]** in School Year 2024-25. The parties understand that the students receiving Title I-A equitable services are not necessarily the low-income qualifying students who generated the funding.

The Fiscal Agent District further agrees to advise the District of Residence of the progress of the Title I-A equitable services program by providing any periodic evaluations and the end-of-school-year evaluation of the program.

\**In MCAPS,* t*he District of Residence indicates the number of students for which it is sending a per-pupil share on its funding application on the Title I-A Non-Public Equitable Services page. The line-item is next to last at the bottom; the amount will be auto-generated. The Fiscal Agent District indicates the inflow of funds by notation in its accounting software.*

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| **Signatures of the Parties Acknowledging this MOU** |
| District of Residence Representative: Signature\* / Printed Name / Title / Date |
|  |
| Fiscal Agent District Representative: Signature\* / Printed Name / Title / Date |
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\**a typed name is adopted as the party’s electronic signature*