MDE REIMBURSEMENT FOR ACCELERATED PROGRAMS

2023-2024 Application

Directions

In accordance with Mississippi House Bill 1613 (2023), \$300,000 shall be for courses, curriculum and training, and exam costs including Advanced Placement, dual credit, International Baccalaureate, Cambridge, and diploma endorsements (career and technical, academic, and distinguished academic).

School districts and charter schools shall be required to submit documentation of current fiscal year expenditures for the above activities prior to claiming for reimbursement of related expenditures. This documentation of expenditures and the request for reimbursement may be submitted beginning on November 1 of the current fiscal year. All documentation of expenditures and request for reimbursement must be received no later than June 7 for reimbursements to be processed.

Process for submitting documentation for reimbursement:

- Complete Section A and Section B, noting student numbers for reimbursement for Advanced Placement, dual credit, International Baccalaureate, Cambridge, and diploma endorsements.
- Upload form and supporting paid invoices to Professional Development SharePoint (https://mdek12.sharepoint.com/sites/GuestUserPortal and select Professional Development)
- 3. For SharePoint questions contact the Help Desk at 601.359.2837. For questions concerning reimbursement contact Mandy Hackman at *ahackman@mdek12.org* no later than June 7, 2024.
- 4. MDE will verify reimbursement total per school district and work through the Office of School Financial Services to make reimbursement available.

Allocation Process

Each participating school district and charter school shall receive an allocation based on a perpupil basis amount. The per pupil amount shall be calculated as follows:



Per Pupil Amount = \$300,000 ÷ SY 23-24 Month 1 Total Number of Enrollment of grades 9-12 in school districts and charter schools

2022-2023 State Enrollment Numbers:

Grade	Student Totals	Total Reimbursement per Student
Grade 9	36,977	
Grade 10	34,725	
Grade 11	30,018	\$300,000 ÷ 130,037 = \$2.30
Grade 12	28,317	
Total	130,037	

Allocation = Per Pupil Amount x Participating School District's or Charter School's SY23-24 Month 1 Enrollment of grades 9-12.

Sample District:

Grade	Student Totals	Total Reimbursement Available
Grade 9	104	309 x \$2.30 = \$710.70
Grade 10	65	
Grade 11	61	
Grade 12	79	
Total	309	

Districts that receive reimbursement for assessments funded by outside entities shall use reimbursement funds only for allowable activities described in the priorities above.

Reallocation

If there are funds remaining from school district and/or charter school allocations that will not be requested for reimbursements, the remaining funds will be redistributed based on the following process:

Eligible school districts and charter schools <u>must</u> have a reimbursement request that exceeds the allocation amount.

Remaining Funds Per Pupil Amount = Remaining Funds After Reimbursement to Participating Schools ÷ Total SY 23-24 Month 1 Enrollment in Grades 9-12 in Eligible School Districts and Charter Schools

Reallocation = Remaining Funds Per Pupil Amount x Eligible School District's or Charter School's SY23-24 Month 1 Enrollment in Grades 9-12

MDE REIMBURSEMENT FOR ACCELERATED PROGRAMS

23-24 Application Cover Page

Section A

District Information
School District
Contact Person
Contact Position
Contact E-mail
Contact Phone
Contact Person Signature
Business Manager Signature
Superintendent Signature
Application Checklist:
□ Cover Sheet
□ Excel Form □ Paid Invoices
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Section B

Accelerated Programs Information

District Name	School Name	Reimbursement Options	Amount of Reimbursement
Example District	Example School A	Advanced Placement Exam	\$1,125
Example District	Example School A	Dual Credit Class	\$1,200
Example District	Example School B	Advanced Placement Exam	\$3,000
Example District	Example School B	Dual Credit Class	\$1,500
Example District	Example School B	Cambridge Assessment	\$1,000
Example District	Example School B	Other	\$500
			40.00
		Total Amount	\$8,325.00

Initial allocation for the example district would have been \$710.70, but the district may be eligible for additional funds if not all districts in the state apply for reimbursement. Districts should list the total amount of their invoices, rather than calculating an amount based on their enrollment. This will allow the district to receive more than the base amount if there are funds remaining after the initial allocation.

To access the application and the spreadsheet, log onto https://www.mdek12.org/ESE/Home and click on MDE Reimbursement for Accelerated Assessments and Courses Application under links on the right side of the page.

NOTE: Paid invoices <u>MUST</u> be provided for each expense in order to be considered for reimbursement.