**Office of School Improvement**

SAMPLE Notice to Parents – Status of School Performance

School: Date:

Dear Parent or Guardian:

In accordance with federal guidelines of the Elementary and Secondary Education Act (ESEA) as amended by the Every Student Succeeds Act (2015) and the Mississippi Consolidated State Plan, our school has been identified for support and improvement by the Mississippi Department of Education (MDE) in one of the three categories described below.

The first category is ***Comprehensive Support and Improvement (CSI).*** Schools with this designation 1) have a graduation rate less than or equal to 67%; 2) have been identified in the bottom 5% of Title I-A schools (based on 3 years of data); **or** 3) have been previously identified as an Additional Targeted Support and Improvement school with three consecutive years of subgroup proficiency performance in English Language Arts or Math at or below that of all students in the bottom 5% of Title I-A schools.

The second category is ***Targeted Support and Improvement (TSI)***. The school has one or more **consistently underperforming** subgroups. Schools with this designation have 1) one or more subgroups with performance in the lowest 50% of the overall accountability index; 2) one or more subgroups with performance in the bottom 25% of the 3-year average gap-to-goal; 3) one or more subgroups with performance in the bottom 25% of the 3-year improvement towards the gap-to-goal closure; **and** 4) one or more subgroups in the bottom 5% of the eligible, rank-ordered subgroups identified through steps one, two and, three of this category.

The third category is ***Additional Targeted Support and Improvement (ATSI*).** The school has one or more **low-performing** subgroups. Schools with this designation have a 3-year subgroup average performance that is at or below that of all students in the lowest-performing Title I-A schools.

* Your child’s school has a CSI designation because of graduation rate.
* Your child’s school has a CSI designation because of performance in the Bottom 5% of Title I schools.
* Your child’s school has a CSI designation because of failing to exit a previous ATSI identification with three consecutive years of subgroup proficiency performance in English Language Arts or Math at or below that of all students in the bottom 5% of Title I-A schools.
* Your child’s school has a TSI designation.
* Your child’s school has an ATSI designation.

With the support of the district, our school leadership team, and input from parents, we will develop and implement a plan that will address the areas of need that caused the designation of CSI, TSI, or ATSI.

If you have any questions or would like more information, please contact the principal at **(000) 000-0000** or **email address.**

Sincerely,

Principal Name