**MEMORANDUM**

TO: School District Superintendents

Supervisors of Special Education

School District Business Managers

FROM: Mr. Michael Gibbons, Bureau Director

Office of Special Education

DATE: April 16, 2015

RE: **Maintenance of Effort Requirements for Fiscal Year 2016 Was Not Met**

In order for your district to receive Individuals with Disabilities Education Act (IDEA) funds, the Office of Special Education is required to obtain maintenance of effort amounts for your district annually. In order to be eligible for funding in Fiscal Year 2016, effort must be maintained for the school year 2013-2014 (FY 14) at or above the level of expenditures of the preceding school year 2012-2013 (FY 13). According to the final regulations of the 2004 Amendments to IDEA, a combination of State and local funds may be used to indicate maintenance of effort for school districts. These amounts are calculated by utilizing the Financial Electronic Transfer System (FETS) data that your finance office transmits to us at the end of each school/fiscal year. The calculation from your FETS data is a combination of the following:

|  |  |  |
| --- | --- | --- |
| **Column 1** **Fund**: 1120 - District Maintenance Fund: 1130 - Special Education Column 1 plus Column 2**GL Code** - 900 Expenditures**Expenditure Functions**: 1220 - 1229 Special Education Programs 1000 - 1999 - Instruction2150 - 2159 Speech Path. & Audio. Ser. 2000 - 2999 - Support Services**Object Codes**: All objects EXCEPT 700 | **Column 2****Fund**: 1130 - Special Education**GL** **Code** - 900 ExpendituresExpenditure Functions:1000 - 1999 Instruction2000 - 2999 Support Services3000 - 3999 Non-Instructional Serv.**Object Codes:** All objects EXCEPT 700  | **Column 3**Column 1 PLUSColumn 2  |

The amounts calculated for your school district are outlined in the enclosed report. Based on these calculations, **effort was not maintained for Fiscal Year 2016 and funding to the district will be in jeopardy until this problem is corrected.** In order toassist you with providing additional information necessary to clarify and correct this problem, please refer to the enclosed information and respond to this office by **May 29, 2015**.

c: Dr. Kim Benton

Enclosures