

BUDGET JUSTIFICATION FORM

Library Monitoring Rubric - Section 2.4

School Library Guide - Section 6.2

MISSION STATEMENT

PROBLEM STATEMENT (What issues/deficits/learning programs/school goals are you addressing with this budget? Include size, age, and condition of existing materials if applicable):

COLLECTION GOALS (What materials do you plan to buy? Address of existing materials if not addressed in problem statement, expected use of materials, or other clarification.

YEARLY BUDGET PRIORITIES

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ACTION PLAN			
Budget Request			
Funding Level 1	Funding Level 2	Funding Level 3	Funding Level 4
Impact Statement	Impact Statement	Impact Statement	Impact Statement
Address Priorities	Address Priorities	Address Priorities	Address Priorities
Goal	Collection Area/ Yearly Priorities	Items	Amount
Subtotal			
Grand Total		Total Cost of Processing/Shipping	
		Grand Total Cost	



MS Department of Education

SCHOOL LIBRARY PROGRAM