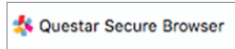


Quick Tips for Students (Navigation & Tools)

Starting a Test

1. Double select the Questar Secure Browser icon.



2. Enter the User ID and Password provided by your Test Administrator.

3. Select **Sign In**.

Mississippi Academic Assessment Program
Powered by Nivara®

User ID
User ID

Password
Password

Sign In

Questar

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Version 98.0

4. Verify the details on the *Check your information* window.

5. Select **Yes**.

Check your information

Name Sample Student	Date of birth 02/02/2001
Gender Female	
School name Sample School	Student number MO1234567891
Teacher name Teacher 1. Sample	

Is everything here correct?

No Yes

6. On the *Choose your test* window, locate the session as instructed by your Test Administrator.

7. Select **Start test**.

Choose your test

Algebra II Session 1	Start test
Algebra II Session 2	Start test

Directions

1. In the directions window, select the right-facing arrow to read through the directions.
2. When you are done reading the directions, select **End Directions**, or X out.

Test tools

Reference guide Use the reference guide for information that may help you during your test.	Highlighter The highlighter can color parts of your test for emphasis. Clear highlights by pressing on a highlighted section with the highlighter.
Answer eliminator Use the answer eliminator to mark answers you think are incorrect by pressing on an answer with the answer eliminator active.	Calculator The calculator helps you solve math problems on your test.
Line Reader Use the line reader to visually hide parts of your test so you can focus on one portion at a time.	

< End Directions

3. Input the access code provided by your Test Administrator.

4. Select **Continue** and the test will display.

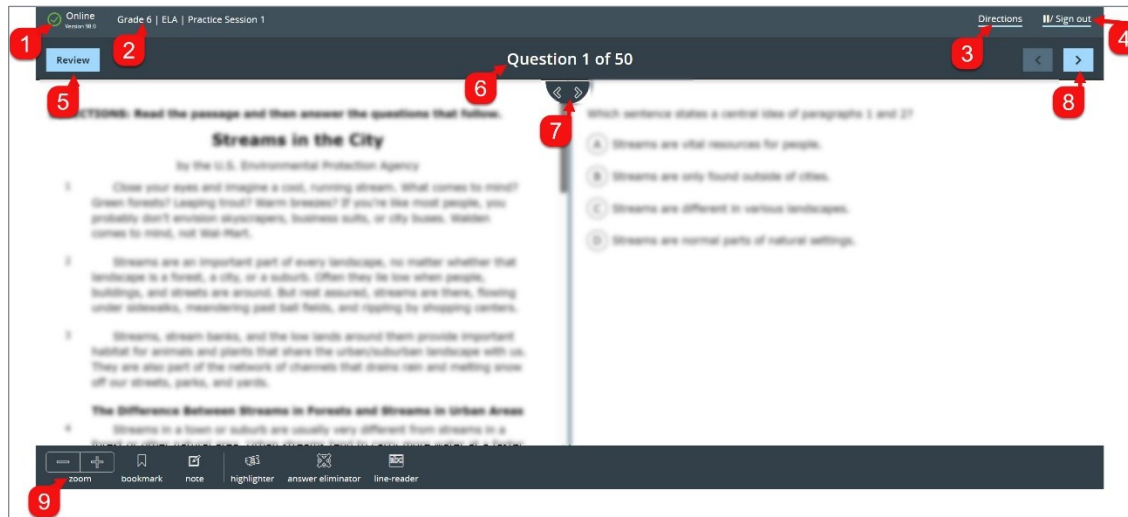
Access code needed

Please enter the access code that your teacher gives you.

Exit Continue

Quick Tips for Students (Navigation & Tools)

Navigating the Test



1. A **green checkmark** means you are currently online.
2. The **content area** you are being tested on displays in this section.
3. You can revisit the Directions by clicking on the **Directions** link.
4. If you need to pause or log out of a test without submitting it, select the **Pause/Sign Out** link and select **Pause test** on the following window.
5. To return to questions for which you've added bookmarks or notes, select **Review**.

When all questions have been answered, this button changes to **Review & Submit**.

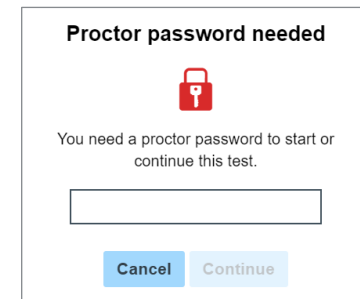
To submit the test, select **Review & Submit** and then **Submit test** on the following window.

6. The current question number displays in this section.

Restarting a Test

The test system may require a Proctor Password for you to log back into a paused test.

Your Test Administrator will enter the Proctor Password for you.



7. This is a tool called **Split Screen Controls** - see pages 3-5 for details on tools.
8. Use these buttons to move forward and backward between test questions.
9. The tools in the toolbar will vary based on the test, and the icon turns blue when a tool is active- see pages 3-5 for details on tools.

Quick Tips for Students (Navigation & Tools)

Use the **Highlighter** to mark desired text.

To use the highlighter:

1. Select the highlighter icon.
2. Select and drag over a section of text to highlight it.
3. To clear the highlight, select the highlighted text again with the highlight tool active.



Use the **Notepad** to add a note to yourself on a test question

To use the notepad:

1. Select the note icon.
2. Type your note:
 - a. See the Text Editor section on page 4 for formatting in the notepad.
3. To save the note and close the notepad, select X in the notepad.
4. Items with notes attached will show a notepad icon on the Review screen.



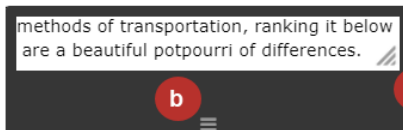
To remove a note:

1. Open the note.
2. Delete the text you typed.
3. Close the notepad.

Use the **Line Reader** to block parts of the test so you can focus your reading.

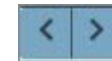
To use the line reader:

1. Select the line reader icon.
2. Select and drag the tool so the open window is over the text you wish to view:
 - a. Select/drag here to resize the area being viewed.
 - b. Select/drag here to resize the area being blocked.
3. To turn off the line reader, select the line reader icon.



Use **Split Screen Controls** to increase or decrease the viewing area for the passage or stem/options.

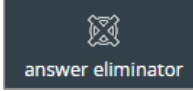
1. To increase the passage area, select the right arrow.
2. To increase the stem/options area, select the left arrow.

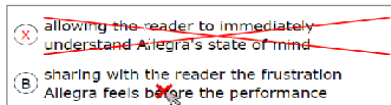


Quick Tips for Students (Navigation & Tools)

Use the **Answer Eliminator** to cross out answers you think are incorrect.

To use the answer eliminator:


1. Select the answer eliminator icon.

- When this tool is active, the mouse includes a red X.



2. Select the answer you want to eliminate.
3. The answer now displays a red X over it.
4. To remove a red X from an answer, select the answer again, with the tool active.


Use the **Protractor** to measure angles.

To use the protractor:

1. Select the protractor icon.

2. The protractor will display on screen. This can be moved by selecting and dragging the tool.
3. Select the two arrows to turn the protractor.
4. To remove the protractor, select the red X.

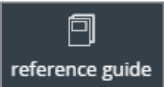
Use the **Bookmark** to flag a test question for yourself.

To use the bookmark:

1. Select the bookmark icon.

2. Items with bookmarks will show a bookmark icon in the Review screen.
3. To remove a bookmark, select the bookmark icon again.

Use the **Reference Guide** to access available content-specific reference information.

To use the reference guide:

1. Select the reference guide icon.

2. To close the reference sheet, select X in the reference sheet.

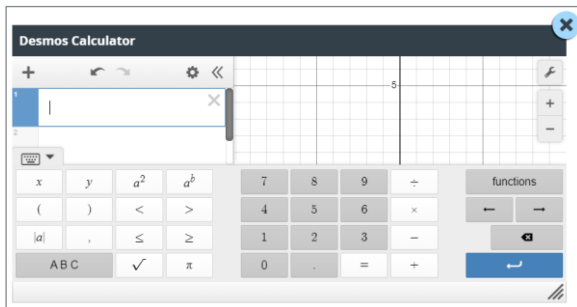
Use the **Text Editor** to format text in the notepad and constructed response fields (an active text editor menu item will have a box around it).



Quick Tips for Students (Navigation & Tools)

To use the **Calculator**:

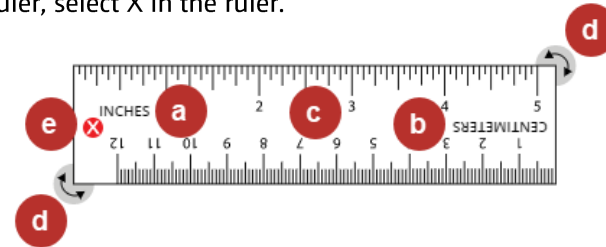
1. Select the calculator icon.
2. Select the online calculator's buttons as you would if using a hand-held calculator.
3. To close the calculator, select X in the calculator.



To use the **Ruler**:



1. Select the ruler icon.
 - a. One side of the ruler measures in inches.
 - b. The other side measures in centimeters.
 - c. To move the ruler, place your mouse on the ruler and drag it to the desired position.
 - d. To rotate the ruler, place your mouse near a corner of the ruler and drag it to the desired angle.
2. To close the ruler, select X in the ruler.



Additional Tips when using an iPad

Scrolling in a Split Screen

1. When you are viewing a split screen, select within the right or left pane that you want to scroll.

Highlighting Text

To highlight text on an iPad:

1. Touch and hold to activate the pop-up select tool.
2. Drag your finger across the screen to select the text you want highlighted.
3. When you lift off the text, the highlighting displays.