



**Mississippi Education and Technology Innovation Symposium**  
**June 21-23, 2017**  
**Jackson Convention Center, Jackson MS**

**PRESENTER REGISTRATION FORM**

We would like to take this opportunity to invite you to share your knowledge, ideas and successes with colleagues from across the state at this year's METIS. This annual symposium is hosted by the Mississippi Department of Education/Office of Technology and Strategic Services. It is open to superintendents, school and district administrators, IT/technical staff and directors, teachers, business managers, school improvement team members, education program directors and anyone with an interest in the importance of quality data to improve student achievement.

**Session Information:** All concurrent sessions are (1) one hour long. If you feel your presentation would require a double session (2 hours), please contact the Office of Technology and Strategic Services. The presentation timeframe will include introductions, presentation material and Q&A. Presentations should provide attendees with educational value and refrain from promoting a specific business, product, or service. Presenters are responsible for providing copies of handouts and any materials that will be used during presentation. All session rooms are set classroom style and will be set with a podium, microphone, laptop and projector/screen.

**PRESENTER INFORMATION:**

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**School/Organization:** \_\_\_\_\_

**Mailing Address:**  Work  Home

\_\_\_\_\_  
\_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip/Postal Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_  Work  Home

**E-mail:** \_\_\_\_\_

**About You:**

First-time Presenter

I have presented at METIS in the past

**PRESENTATION INFORMATION:**

Session Title: \_\_\_\_\_  
\_\_\_\_\_

**Brief Description of your presentation:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**How many sessions on this topic?**

**Room capacity:** (Please select only **one**)

- 75
- 130
- 384

**Facilitator needed:**

- Yes
- No

**Goals:** Please briefly describe the goal/objective of your session:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Timeline:**

- Submit your registration form by 5:00pm, Wednesday, December 14, 2016
- Review by MDE/OTSS Conference Committee will occur in January 2017
- Notification and PowerPoint template will be emailed to you early February 2017
- PowerPoint presentations will be due Friday, April 7, 2017

**Please email your presentation to [METIS@mdek12.org](mailto:METIS@mdek12.org)**

PRESENTERS **MUST NOT** SELL PRODUCTS OR SERVICES IN THEIR SESSION

*Presenters serve on a contributing basis and are not reimbursed for lodging, travel, and/or audiovisual equipment rental.*

*For more information, please contact Sarita Donaldson or Monica Bates at 601-359-3487 or via email at [sdonaldson@mdek12.org](mailto:sdonaldson@mdek12.org)  
or  
[mbates@mdek12.org](mailto:mbates@mdek12.org)*

Please save this form and email to [METIS@mdek12.org](mailto:METIS@mdek12.org).